

*Minutes*  
of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, April 16, 2012, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, April 16, 2012 at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

**Present** Randy Burch, Alan Darion, Amy Faust, Kurt Friehauf, Caecilia Holt, James Shrawder, Carl Ziegler

**Absent** Patricia Bealer, Craig Schroeder, Laura Stoudt (Student Representative)

**Also Present** Nicholas Lazo, Karl Olschesky, Rikki Clark, David Miller, Matthew Link, Cynthia Meyer, Rebecca Beidelman, James Brown, Tracy Blunt, Peter Miller, Barbara Richard, Luke Bricker, Donna Keglovits, Melissa Blatt, Joyce Dietrich, Melissa Leiby, Beth Stump, Kevin Stump, Terry Guers, Kay Fritz, David Kenney, Amy Howard, Hallie Schumacher, Scott Heiter, Beth Sica, Cyndi Parker

**Call to Order** The meeting was called to order at 7:51 p.m. by President Ziegler.

**Welcome** President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel and superintendent search matters. He indicated that this meeting was being tape recorded.

**Approval of Minutes** Motion made by Kurt Friehauf, seconded by Randy Burch, to approve the Minutes of the March 19 and April 2, 2012 School Board Meetings and the April 10, 2012 Budget and Finance Committee Meeting.

**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Schroeder)**  
**Motion carried.**

**Treasurer's Report** Motion made by Kurt Friehauf, seconded by Al Darion, to accept the treasurer's report of the General Fund.

**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Schroeder)**  
**Motion carried.**

**Ratification of General Account Bills** Motion made by Kurt Friehauf, seconded by Caecilia Holt, to ratify for payment the general account bills in the amount of \$4,439,339.58.

**Roll call vote: Yes 5 No 1 (Faust) Absent 2 (Bealer, Schroeder) Abstain 1 (Shrawder)**  
**Motion carried.**

**Approval of General Account Bills** Motion made by Al Darion, seconded by Kurt Friehauf, to approve for payment the general account bills in the amount of \$321,372.24.

**Roll call vote: Yes 6 No 1 (Faust) Absent 2 (Bealer, Schroeder)**  
**Motion carried.**

**Supt's Report** Mr. Lazo announced the District has applied for the Race to the Top Grant for \$9,600 and is currently being processed.

**Committee Reports** **EIT** No report.  
*Pat Bealer*

**PSBA** No report.  
*Pat Bealer*

**ECC** Mrs. Faust reported the committee discussed the removal of three volunteer coaching positions, restoring participation in history day and jazz band, and the condition of the tennis courts. The committee was notified that the NRA will be providing a grant for three new rifles for the rifle team.  
*Amy Faust*

**BCIU** No report.  
*Carl Ziegler*

**BCTC** No report.  
*Pat Bealer*

**Policy and Curriculum** Mrs. Holt reported the middle school teachers presented ideas for use of iPads for eighth-grade students.

**Student Achievement** No report  
*Al Darion*

**Facilities** Mr. Ziegler reported the administration is seeking proposals for water treatment in the boiler room.  
*Carl Ziegler*

**Personnel**

Motion made by Amy Faust, seconded by Kurt Frieauf, to approve the following personnel items:

1. The approval to remove the following volunteer coaches for the 2011-2012 school year:

- |                     |            |
|---------------------|------------|
| Monica K. Glomb     | Softball   |
| Vanessa L. Ralston  | Volleyball |
| Kimberly A. Sterner | Volleyball |

**Roll call vote: Yes 6 No 0 Absent 2 (Bealer, Schroeder) Abstain 1 (Shrawder)**

**Motion carried.**

***All Personnel are Approved Pending the District's Receipt of All Mandated Credentials***

**Summer School Programs**

Motion made by Kurt Frieauf, seconded by Amy Faust, to approve the following summer programs and staffing for 2012:

Elementary Summer Reading Program

**Staff:** Kerry L. Schegan  
Lori E. Arndt  
Elizabeth I. Stump  
Jane E. Venkauskas  
Ann L. Dietrich

**Librarian:** Katharine S. Mannai (2 days per week)

**Coordinator:** Donna A. Keglovits (stipend of \$500)

**Staff Dates:** June 14 (teacher preparation day)  
June 18-July 26 (Monday through Thursday), 24 days (including prep) total at the then current curriculum rate  
No School: Wednesday, July 4

**Student Dates:** June 18-July 26 (Monday through Thursday), 23 days  
No School: Wednesday, July 4

**Cost:** \$50

Middle School Summer School

**Staff:** Language Arts – PLACEHOLDER  
Mathematics – PLACEHOLDER

**Staff Dates:** June 14 (teacher preparation day)  
June 18-July 26 (Monday through Thursday), 24 days (including prep) total at the then current curriculum rate

**Student Dates:** June 18-July 26 (Monday through Thursday), 23 days  
No School: Wednesday, July 4

**Cost:** \$50

High School Summer School

**Staff:** Social Studies – Thomas A. Sally  
Language Arts – Joseph S. Chambers  
Mathematics – PLACEHOLDER  
Science – PLACEHOLDER

**Staff Dates:** June 14 (teacher preparation day)  
June 18-July 26 (Monday through Thursday), 24 days (including prep) total at the then current curriculum rate  
No School: Wednesday, July 4

**Student Dates:** June 18-July 26 (Monday through Thursday), 23 days  
No School: Wednesday, July 4

**Cost:** \$200 per course for district resident students, \$225 per course for out-of-district students

**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Schroeder)**

**Motion carried.**

**Extended School Year (ESY)**

Motion made by Kurt Frieauf, seconded by Randy Burch, to approve the 2012 Extended School Year (ESY) and High School Summer Work Programs and Staffing for eligible special education students. One teacher preparation day will be granted for both programs. ESY students will attend on Monday, Tuesday, Wednesday, and Thursday from June 18, through July 26, 2012. Summer Work Program students will attend Tuesday, Wednesday, and Thursday from June 19 through July 26, 2012. Hours of instruction for both programs will be 9:00 a.m. to 11:30 a.m. Neither ESY nor Summer Work Programs will be in session on Wednesday, July 4 and Thursday, July 5, 2012.

Elementary School Learning Support at Kutztown Elementary School

Instructor – Vicki L. Bastian at the then current curriculum rate  
Paraeducator – Nora B. Bullock at the employee's then current hourly rate

Life Skills at Kutztown Elementary School

Instructor – Linda M. Schroeder at the then current curriculum rate  
Paraeducator – Martha J. Bergman at the employee’s then current hourly rate  
Paraeducator – PLACEHOLDER at the employee’s then current hourly rate

High School Summer Work Program at the High School, Middle School, and Kutztown Elementary School

Instructor – Erin M. Tenney at the then current curriculum rate  
Paraeducator – Joanne O. Waidelich at the employee’s then current hourly rate  
Paraeducator – PLACEHOLDER at the employee’s then current hourly rate  
Paraeducator – PLACEHOLDER at the employee’s then current hourly rate  
Paraeducator – PLACEHOLDER at the employee’s then current hourly rate  
Paraeducator – PLACEHOLDER at the employee’s then current hourly rate

Braille Transcription – Kay L. Gernert (100 hours at the employee’s then current hourly rate)

Additional Personnel, effective June 18 through July 26, 2012 from 9:00-11:45 a.m., at the employee’s then current hourly/curriculum rate

Carol J. Fairchild Nurse Aide (hourly rate)  
Brenda K. Loeb Substitute School Nurse (curriculum rate)

**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Schroeder)**  
**Motion carried.**

**BCIU Representative**

Motion made by Al Darion, seconded by Amy Faust, to approve Carl H. Ziegler to continue to serve as representative to the Berks County Intermediate Unit Board of Directors on behalf of the Kutztown Area School District for a three-year term effective July 1, 2012 through June 30, 2015.

**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Schroeder)**  
**Motion carried.**

**Conference Request**

Motion made by Kurt Frieauf, seconded by Al Darion, to approve the request for Sallie A. Sandler to attend the NCTM Annual Meeting on April 26, 2012 in Philadelphia, PA, at a cost of \$552.70.

**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Schroeder)**  
**Motion carried.**

**Policy 217**

Motion made by Amy Faust, seconded by Kurt Frieauf, to approve the second reading and adoption of Policy 217.

**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Schroeder)**  
**Motion carried.**

**Holiday Schedule Revision**

Motion made by Al Darion, seconded by Caecilia Holt, to approve the revised 2012-2013 Support Staff/Administration Holiday Schedule, per the attached.

**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Schroeder)**  
**Motion carried.**

**Student Vacation Request**

Motion made by Amy Faust, seconded by Kurt Frieauf, to approve the parent request for student #105175 to take a six-day vacation absence from April 17-24, 2012.

**Roll call vote: Yes 5 No 2 (Darion, Ziegler) Absent 2 (Bealer, Schroeder)**  
**Motion carried.**

**Public Comment**

Kevin Stump thanked Steve Fritz for his significant efforts in arranging for Rachel to come back to school and attend classes via Skype, following surgery.

**Discussion Items**

2012-2013 Budget

Duct Insulation

Listserv

**Adjournment**

Motion made by Jim Shrawder, seconded by Amy Faust, to adjourn the meeting at 9:21 p.m. and reconvene into Executive Session for personnel matters.

**Motion carried unanimously.**

Respectfully submitted by,

Rikki L. Clark  
School Board Secretary