

*Minutes*  
of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Tuesday, February 21, 2012, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Tuesday, February 21, 2012 at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

**Present** Patricia Bealer, Randy Burch, Alan Darion, Amy Faust, Kurt Friehauf, Caecilia Holt, James Shrawder, Carl Ziegler

**Absent** Craig Schroeder, Laura Stoudt (Student Representative)

**Also Present** Nicholas Lazo, Karl Olschesky, Rikki Clark, David Miller, Matthew Link, Cynthia Meyer, James Brown, Tracy Blunt, Peter Miller, Barbara Richard, Michael Billman, Leon Smith, Donna Hill-Chaney, Rebecca Ziegler, Melissa Blatt, Terry Guers, Lance James, Donna Keglovits, Beth Stump, Melissa Leiby, Jeff Huffert, Janet Yost, Aaron Ashman, Renee Perella, Karen Austin, Kay Fritz, Charlene Sheetz, Lisa Mitchell, Ann Dietrich, Elizabeth Wessner, Amy Howard, Pam Heid, Jo Stevens, Cyndi Parker, Jennifer Hartman, Sarah Stump

**Call to Order** The meeting was called to order at 7:38 p.m. by President Ziegler.

**Welcome** President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

**Approval of Minutes** Motion made by Amy Faust, seconded by Kurt Friehauf, to approve the Minutes of the January 16, 2012 and February 6, 2012 School Board Meetings and the February 13, 2012 Budget and Finance Committee Meeting.

**Roll call vote: Yes 7 No 0 Absent 1 (Schroeder) Abstain 1 (Darion)**

**Motion carried.**

**Treasurer's Report** Motion made by Amy Faust, seconded by Pat Bealer, to accept the treasurer's report of the General Fund.

**Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)**

**Motion carried.**

**Ratification of General Account Bills** Motion made by Amy Faust, seconded by Kurt Friehauf, to ratify for payment the general account bills in the amount of \$2,307,575.02.

**Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)**

**Motion carried.**

**Approval of General Account Bills** Motion made by Amy Faust, seconded by Kurt Friehauf, to approve for payment the general account bills in the amount of \$1,488,023.40.

**Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)**

**Motion carried.**

**Supt's Report** Mr. Lazo announced the administration, per the Board's direction, has posted a hearing notice for the purpose of collecting information and input on the possible closure of Albany Elementary School due to budgetary concerns. This hearing will be on March 6, 2012 at 7:00 p.m. in the high school auditorium.

The air quality at the high school has been tested, and the results should be received by the end of the week or early next week. Mr. Lazo stated several concerns on illnesses possibly related to the air quality are being investigated.

Mr. Lazo also announced the girls basketball team made playoffs this evening.

**Committee Reports** **EIT** Mrs. Bealer reported the offices have been revamped and expanded, and security cameras have been installed.  
*Pat Bealer*

**PSBA** Mrs. Bealer reported there was a discussion on the governor's budget which presents no tax increase. There are also investigations being conducted on charter school effectiveness.  
*Pat Bealer*

**ECC** Mrs. Faust reported the committee discussed coaching staff, facilities usage and renting fees, and reviewed parts of the extra-curricular budget.  
*Amy Faust*

- BCIU** Mr. Ziegler reported the IU drafted a proposed budget that reflects no increase for participating districts.  
*Carl Ziegler*
  
- BCTC** Mrs. Bealer reported the BCTC is using billboards and promoting careers in manufacturing after two years.  
*Pat Bealer*
  
- Policy and Curriculum** Mrs. Holt reported the science department faculty presented information on different aspects of the science program, the future of science-related jobs, and ideas on how to keep the science program strong.
  
- Student Achievement** Dr. Darion reported the committee held three special meetings to collect information on the impact of the reduction of staff.  
*Al Darion*
  
- Facilities** No report.  
*Amy Faust*

**Personnel**

Motion made by Pat Bealer, seconded by Al Darion, to approve the following personnel items:

1. The acceptance with regret, of the resignation of Michael G. Billman as Data Operations Specialist, effective March 2, 2012.
2. The approval of the following guest substitute teachers through the Berks County Intermediate Unit for the 2011-2012 school year, effective February 22, 2012, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:
 

Karen L. Batchelder	Marianne E. Cawley	Angela M. Davis
Jamie L. Martin	Alec M. Reinert	
3. The approval of Austin D. Medernach as a substitute classroom aide/paraprofessional for the 2011-2012 school year, effective February 22, 2012, at a rate of \$9.75 per hour.
4. The approval of Elaine F. Stoudt as a substitute custodian for the 2011-2012 school year, effective February 22, 2012, at a rate of \$9.50 per hour.
5. The approval of the following spring season coaches and salaries for the 2011-2012 school year, effective February 22, 2012:

Girls Soccer

Head HS Coach	Sharif Saber	\$4,000
Assistant HS Coach	Richard W. Laudenslager	\$2,200
Head MS Coach	Kelly A. Bushe	\$2,200
Assistant MS Coach	Carolynne E. Kahl	\$2,153
Volunteer HS coach	Scott R. Herbst	

Softball

Assistant Coach	Stacy L. Bricker	\$2,262
JV Coach	Bart C. Fenstermacher	\$2,262
Head MS Coach	Kathleen M. Schlenker	\$2,646
Volunteer HS Coach	Megan B. Conrad	
Volunteer HS Coach	Monica K. Glomb	
Volunteer HS Coach	Megan J. Greiss	
Volunteer MS Coach	Angela R. Lutz	
Volunteer MS Coach	Kelly S. Peter	
Volunteer MS Coach	Jessica E. Romig	

Boys Tennis

Head Coach	Harry A. McGonigle	\$4,987
Volunteer Coach	Jeffery S. Zimmerman	

Volleyball

Head Coach	Bryan M. Lichtenwalner	\$3,151
Assistant Coach	Marie R. Lichtenwalner	\$2,205
Volunteer Coach	Vanessa L. Ralston	
Volunteer Coach	Kimberly A. Sterner	
Volunteer Coach	Kaitlyn M. Lutz	

Baseball

Head Coach	Tim D. Mertz	\$4,841
JV Coach	Todd A. O'Neil	\$2,646
Head MS Coach	Scott A. Scheidt	\$2,646
Assistant MS Coach	Michael J. Conrad	\$2,143
Volunteer HS Coach	Duane D. Fegely	
Volunteer HS Coach	Bradley N. Sechler	
Volunteer MS Coach	Nicholas Cicola	
Volunteer MS Coach	Kyle J. Isamoyer	

Volunteer MS Coach	Christopher M. Moyer
Volunteer MS Coach	Ryan C. Snyder
Volunteer MS Coach	James R. Quigley

Track and Field

Head Coach	Rudolf J. Klein	\$4,200
Assistant Coach	Brenda L. Fix	\$2,153
Assistant Coach	PLACEHOLDER	
Assistant Coach	PLACEHOLDER	

6. The approval of Patricia E. Kehl as an Eshelman substitute bus/van driver for the 2011-2012 school year, effective January 3, 2012.

**All Personnel are Approved Pending the District's Receipt of All Mandated Credentials**

**Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)**  
**Motion carried.**

**BCIU Budget Approval**

Motion made by Kurt Frieauf, seconded by Pat Bealer, to approve the Berks County Intermediate Unit mandated services budget for the 2012-2013 school year at an approximate cost to the district of \$25,156.32 which is a zero percent increase from 2011-2012.

**Roll call vote: Yes 7 No 0 Absent 1 (Schroeder) Abstain 1 (Shrawder)**  
**Motion carried.**

**Tax Installment Payments**

Motion made by Pat Bealer, seconded by Al Darion, to adopt the resolution allowing payment of real estate taxes on an installment basis, per the attached.

**Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)**  
**Motion carried.**

**BCTC Graduation Requirements**

Motion made by Caecilia Holt, seconded by Pat Bealer, to approve the new graduation requirements for the BCTC students beginning the 2012-2013 school year.

**Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)**  
**Motion carried.**

**Memorial Sign**

Motion made by Pat Bealer, seconded by Amy Faust, to approve the placement of a memorial sign to be erected on school district property, for Lance Corporal Larry D. Hoch, United States Marine Corps., at the District Administration Office building in Maxatawny.

**Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)**  
**Motion carried.**

**Solutions to Furlough Effects**

Motion made by Al Darion, seconded by Randy Burch, to direct the administration to provide a prioritized list of positions to restore and the projected impact and rationale of the restorations, as well as a listing of alternate options that can be researched to have a similar effect.

Motion made by Jim Shrawder, seconded by Amy Faust, to amend the motion to require the administration to exhaust alternate, no cost solutions prior to restoring positions at a monetary expense.

**Roll call vote: Yes 6 No 1 (Darion) Absent 1 (Schroeder) Abstain 1 (Frieauf)**  
**Motion carried.**

Motion made by Al Darion, seconded by Randy Burch, to direct the administration to provide a prioritized list of positions to restore. In addition, the administration is directed to provide an alternate no cost solution list including projected impact and rationale for both. The administration is required to exhaust alternate, no cost solutions prior to position restoration.

**Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)**  
**Motion carried.**

**Charter School Reform Resolution**

Motion made by Randy Burch, seconded by Amy Faust, to direct the administration to draft a resolution supporting charter school reform in the Commonwealth, and tailor the resolution to fit the needs of our district.

**Roll call vote: Yes 4 No 4 (Bealer, Faust, Holt, Shrawder) Absent 1 (Schroeder)**  
**Motion not carried.**

**Comparative Audit Proposals**

Motion made by Jim Shrawder, seconded by Amy Faust, to authorize the solicitation of proposals for a comparative audit that would compare our district to other similar sized districts for the purpose of identifying opportunities for cost savings. Such audit to be performed by an auditing firm with expertise and experience in auditing public school districts and having no existing ties or relationships with this district.

**Roll call vote: Yes 5 No 3 (Bealer, Burch, Darion) Absent 1 (Schroeder)**  
**Motion carried.**

**Connect Ed**

Motion made by Jim Shrawder, seconded by Amy Faust, to direct the administration to utilize Connect Ed to notify parents

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**Notification** and guardians of the public hearing on the possible closure of Albany Elementary School, including relevant information such as moving fifth grade to the middle school.

**Roll call vote: Yes 4**

**No 3 (Bealer, Burch, Ziegler)**

**Absent 2 (Darion, Schroeder)**

**Motion carried.**

**Discussion Items** 2012-2013 Budget

**Public Comment** Jo Stevens inquired if the air quality report will be provided to the parents of high school students and the community. She also stated her concern on the impacts of the furloughs and movement of staff.

Steve Fritz stated his concern some members of the board have wrong priorities in educational areas.

Melissa Leiby and Renee Perella stated their concern that many parents may not know closing Albany Elementary School would cause fifth grade moving to the middle school, and recommended adding relevant information on the closing of Albany on the district website and through the Connect Ed system.

**Adjournment** Motion made by Pat Bealer, seconded by Amy Faust, to adjourn the meeting at 9:51 p.m.

**Motion carried unanimously.**

Respectfully submitted by,

Rikki L. Clark  
School Board Secretary