

*Minutes*  
of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, February 6, 2012, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, February 6, 2012 at 7:30 p.m., in the District Administration Office Building, pursuant to due notice to board members and the public.

**Present** Randy Burch, Kurt Friehauf, Craig Schroeder, James Shrawder, Carl Ziegler

**Absent** Pat Bealer, Al Darion, Amy Faust, Caecilia Holt

**Also Present** Nicholas Lazo, Karl Olschesky, Rikki Clark, Matthew Link, Cynthia Meyer, Rebecca Beidelman, James Brown, Peter Miller, Barbara Richard, Michael Billman, Luke Bricker, Karen Austin, Donna Keglovits, Laura Stoudt, Sarah Reed, Melissa Blatt, Ann Dietrich, Cyndi Parker, Melissa Leiby, Amy Howard, Brenda Loeb, Fay Rothenberger

**Call to Order** The meeting was called to order at 7:35 p.m. by President Ziegler.

**Welcome** President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

**Personnel** Motion made by Randy Burch, seconded by Jim Shrawder, to approve the following personnel items:  
1. The acceptance of the resignation of Judith D. Mehlretter as a special education paraprofessional, effective January 27, 2012.  
2. The approval of Judith D. Mehlretter as a volunteer in the District.  
3. The approval of Tina M. Smith as a full-time (8 work hours per day) second shift custodian at the high school, effective February 7, 2012, at a rate of \$10.25 per hour.

**All Personnel are Approved Pending the District's Receipt of All Mandated Credentials**

**Roll call vote: Yes 5 No 0 Absent 4 (Bealer, Darion, Faust, Holt)**  
**Motion carried.**

**Student Board Representative** Motion made by Kurt Friehauf, seconded by Randy Burch, to approve Laura H. Stoudt as student representative to the Kutztown Area School District Board of Directors for the 2011-2012 school year, effective February 6, 2012.

**Roll call vote: Yes 5 No 0 Absent 4 (Bealer, Darion, Faust, Holt)**  
**Motion carried.**

**Tree Trimming and Removal** Motion made by Kurt Friehauf, seconded by Craig Schroeder, to accept the low quote of \$11,680 from Faust Tree Service to remove 14 damaged trees and trim 8 additional trees.

**Roll call vote: Yes 5 No 0 Absent 4 (Bealer, Darion, Faust, Holt)**  
**Motion carried.**

**Air Quality Testing** Motion made by Kurt Friehauf, seconded by Craig Schroeder, to accept the quote of \$2,990 from Spotts, Stevens & McCoy to conduct air quality and environmental testing at the high school.

**Roll call vote: Yes 5 No 0 Absent 4 (Bealer, Darion, Faust, Holt)**  
**Motion carried.**

**Mower Repairs** Motion made by Jim Shrawder, seconded by Kurt Friehauf, to proceed with repairs to the Toro 12' mower at an estimated cost of \$4,738.05.

**Roll call vote: Yes 5 No 0 Absent 4 (Bealer, Darion, Faust, Holt)**  
**Motion carried.**

**Exchange Student Policy Exception** Motion made by Kurt Friehauf, seconded by Craig Schroeder, to approve an exception to Policy 239 to allow a 15-year-old foreign exchange student (#2012-13-1) to enroll as a student at Kutztown Area High School for the first semester of the 2012-2013 school year.

**Roll call vote: Yes 5 No 0 Absent 4 (Bealer, Darion, Faust, Holt)**  
**Motion carried.**

**Water Heater Replacement** Motion made by Craig Schroeder, seconded by Jim Shrawder, to accept the quote from HSA Mechanical for the installation of a new electric hot water heater at Greenwich-Lenhartsville Elementary School at a cost of \$6,050.

**Roll call vote: Yes 5 No 0 Absent 4 (Bealer, Darion, Faust, Holt)**  
**Motion carried.**

**Assessment Appeal** Motion made by Craig Schroeder, seconded by Kurt Friehauf, to approve John Stott, Esq. to act as Special Legal Counsel and intervene in an assessment appeal filed by Barrington-Kutztown, LP for property located at 23 North Elm Street, Kutztown, PA.

**Roll call vote: Yes 5**

**No 0**

**Absent 4 (Bealer, Darion, Faust, Holt)**

**Motion carried.**

**Discussion Items** **Installment Payments for Real Estate Taxes**

Motion made by Jim Shrawder, seconded by Kurt Friehauf, to direct the administration to draft a resolution for approval offering real estate tax installment payments to all property owners beginning in the 2012-2013 school year.

**Motion carried unanimously.**

**Budget Direction**

Motion made by Carl Ziegler, seconded by Jim Shrawder, to direct the administration to draft a balanced budget utilizing the Act 1 index tax increase without applying for exceptions.

**Motion carried unanimously.**

**Executive Session** Motion made by Kurt Friehauf, seconded by Craig Schroeder, to reconvene into Executive Session following adjournment of the meeting for the purpose of negotiations discussions.

**Motion carried unanimously.**

**Adjournment** Motion made by Jim Shrawder, seconded by Craig Schroeder, to adjourn the meeting at 8:10 p.m.

**Motion carried unanimously.**

Respectfully submitted by,

Rikki L. Clark  
School Board Secretary