

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, April 4, 2011, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Monday, April 4, 2011, 7:30 p.m., at Albany Elementary School, pursuant to due notice to board members and the public.

Present Pat Bealer, Jasper Ho (8:57 p.m. departure), Craig Schroeder, Carl Ziegler, Leon Smith, Amy Faust, Al Darion, Jeri Carroll, Jo Stevens

Absent

Also Present Nicholas Lazo, David Miller, Rikki Clark, Karl Olschesky, Matthew Link, Cynthia Meyer, Rebecca Beidelman, James Brown, Tracy Blunt, Peter Miller, Barbara Richard, Melissa Blatt, Donna Keglovits, Terry Guers, Karl Nolte, Kris Tuerk, Beth Stump, Kerri Schegan, Douglas Hill, Amy Howard, Andrew Brett, Michael Billman, Addie Peters, Karen Austin, Lucy Muth, Melissa Smith, Scott Heiter, Kurt Frieauf, Lisa Mitchell, Louise DeMatteo, Claire Kempes

Call to Order The meeting was called to order at 7:51 p.m. by President Bealer.

Welcome President Bealer welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. President Bealer asked that everyone sign the attendance book and mark the topic of comment next to their name, and requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. She announced there was an executive session conducted prior to the meeting to discuss personnel matters. She indicated that this meeting was being tape-recorded.

Personnel Motion made by Leon Smith, seconded by Jo Stevens, to approve the following personnel items:

1. The approval of Michele L. Morstatt to a full-time special education and medical ACCESS secretary, at a rate of \$10.50 per hour, effective April 5, 2011. (Ms. Morstatt's contract as medical ACCESS services coordinator will terminate as of April 4, 2011.) The position will be funded from the School Based Medical Assistance Program.
2. The approval of Rossin J. Wood for 2011 summer employment in the Technology Department for 5 days/week, 8 hours/day for twelve (12) weeks at the rate of \$9.00 per hour.
3. The approval of the following individuals for 2011 summer employment for 5 days/week, 8 hours/day for seven (7) weeks at the rate of \$9.00 per hour:

Karissa L. Capparell	Custodial
Taylor R. Hauck	Maintenance/Custodial
Andrew R. McLellan	Maintenance/Custodial
Diane M. Zettlemyer	Custodial

Roll call vote: **Yes 9** **No 0** **Absent 0**

Motion carried.

All Personnel were Approved Pending the District's Receipt of All Mandated Credentials.

Health Care Representative Motion made by Leon Smith, seconded by Jeri Carroll, to appoint Karl J. Olschesky as the management representative of Kutztown Area School District to the Berks County Health Care Consortium for the two year term of July 1, 2011 to June 20, 2013.

Roll call vote: **Yes 9** **No 0** **Absent 0**

Motion carried.

Student Vacation Request Motion made by Jo Stevens, seconded by Jeri Carroll, to approve the vacation request for student #102646 for a five (5) day absence from May 9-13, 2011. This will exceed the allotted vacation time by two (2) days, due to a previous educational trip on September 17 and 20, 2010.

Roll call vote: **Yes 5** **No 4 (Darion, Faust, Ho, Stevens)** **Absent 0**

Motion carried.

Release of EIT Information Motion made by Amy Faust, seconded by Carl Ziegler, to approve the Information Request Authorization, Section 356 Agreement, and Memorandum of Understanding for the 2009 income tax information from the PA Department of Revenue for a fee of \$200. This information will be used by the Berks EIT Bureau to enforce collection of earned income tax.

Roll call vote: **Yes 9** **No 0** **Absent 0**

Motion carried.

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Tax Bill Services Level Agreement Motion made by Amy Faust, seconded by Carl Ziegler, to enter into a service level agreement for tax bill services (printing, tracking, and payments) with the Berks County Intermediate Unit for the period of April 1, 2011 to June 30, 2013, with an option for automatic renewal for the additional year. Fees are in accordance with Appendix 1 and are at the same level as 2010-2011.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

BCTC 2011-12 Budget Motion made by Leon Smith, seconded by Jo Stevens, to authorize the expenditures of the Berks Career and Technology Center's General Program for the period of July 1, 2011 to June 30, 2012, as set forth herein.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Telephone Bill Audit Motion made by Jeri Carroll, seconded by Jo Stevens, to enter into an agreement with The SpyGlass Group, Inc. to provide a telephone bill audit of the school district. SpyGlass's fee will be 50% of any cost recovery and 10.75 times any service elimination or cost reduction savings.

Roll call vote: Yes 8 No 1 (Faust) Absent 0
Motion carried.

Discussion Items *Sale of Obsolete Technology Supplies*

High School Roof

Motion made by Carl Ziegler, seconded by Leon Smith, to direct the administration to employ a design professional to proceed in the roofing project by collecting information and drawing up different specification options, which will be provided to the roofing contractor.

Roll call vote: Yes 8 No 1 (Ho) Absent 0
Motion carried.

District Vans

CHF Kutztown Tax Exempt Status Appeal

Sale of Apex Property

2011-2012 KASD Budget

Motion made by Amy Faust, seconded by Craig Schroeder, to direct the administration to research additional teacher furloughing opportunities.

Roll call vote: Yes 6 No 2 (Darion, Stevens) Absent 1 (Ho)
Motion carried.

Public Comment Kris Tuerk announced that for the 5th consecutive year, the middle school will be showcasing all the middle school students' artwork in the Festival of the Arts, which will be this Friday, April 8, 2011 from 6:00-9:00 p.m.

Karl Nolte recommended that the Board research possible future plans with the HVAC units before deciding on repair or replacement specifications of the high school roof. He also recommended getting comparisons from contractors who do not utilize a 'middle man' or outside laborer, for more competitive pricing.

Adjournment Motion made by Leon Smith, seconded by Amy Faust, to adjourn the meeting at 9:18 p.m. and reconvene into Executive Session.

Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary