

*Minutes*  
of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, February 1, 2010, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Monday, February 1, 2010, 7:30 p.m., at the Maxatawny building pursuant to due notice to board members and the public.

**Present** Patricia Bealer, Alan Darion, Amy Faust, Jasper Ho, Dennis Ritter (8:43 arrival), Craig Schroeder, Sally Sunday, Carl Ziegler

**Absent** Jo Stevens, Student Representative

**Also Present** Robert Gross, Joe Pugliese, Rikki Clark, Nick Lazo, Matt Link, Cynthia Meyer, Rebecca Beidelman, Jennifer McAteer, James Brown, Tracy Blunt, Peter Miller, Donald Kerchner, Barbara Richard, Mick O'Neil, Ellis Katz-Solicitor, Melissa Ziegler, Donna Keglovits, Melissa Nolte, Rob Gottlund, Jonathan Warke, Rebecca Ziegler, Joann Buffum, Sheila Fulton, Beth Stump, Heather Mengel, Ben McKnight, Danielle Berger, Pam Ashman, Mica Kornfand, Melissa Leiby, Brandan Stauffer, Erma Angstadt, Michele Randall, Kate Pizzelanti, Susan Stauffer, Amanda Harden, Michelle Park, Brenda Loeb, Jason Feiertag, Lisa Mitchell, Lou Cottone, Elaine Rabenold, Karen Austin, Tim Kyle, Kurt Kanaskie, Carol Schulley, Caecilia Holt, Krista Keim

**Call to Order** The meeting was called to order at 8:25 p.m. by President Ziegler.

**Welcome** President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. President Ziegler announced there was an Executive Session conducted prior to the meeting to discuss personnel matters. He asked that everyone sign the attendance book and mark the topic of comment next to their name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape-recorded.

**Agenda Amendment** Motion made by Carl Ziegler, seconded by Pat Bealer, to amend the original board agenda to add the following items under New Business:

- I. Security Concerns at the High School
- J. Board Procedure

**Motion carried unanimously.**

**Personnel** Motion made by Pat Bealer, seconded by Al Darion, to approve the following personnel items:

1. The approval of the following substitute teachers for the 2009-2010 school year, effective February 2, 2010, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:  
Chrystal L. Coffelt-Wood                      Louise E. Moyer                      Marc T. Ritter  
Scott A. Smith
2. The approval of the following guest substitute teachers by the Berks County Intermediate Unit for the 2009-2010 school year, effective February 2, 2010, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:  
Susan J. Ensinger                      Lisa K. Gauker                      Heather L. Kendall  
Joanna Mattera                      Roxana C. Volk                      Brenda G. Wilton
3. The approval of the following substitute aides for the 2009-2010 school year, effective February 2, 2010, at a rate of \$9.75 per hour:  
Amy L. Bolger                      Pamela S. Kiser
4. The approval of the following substitute custodians for the 2009-2010 school year, effective February 2, 2010, at a rate of \$9.50 per hour:  
Lynn G. DeTurk                      Sherry L. Fritz
5. The approval of Amy L. Bolger as a substitute cafeteria employee for the 2009-2010 school year, effective February 2, 2010, at a rate of \$8.50 per hour.
6. The approval of Kerri L. Schegan as an outdoor twirler advisor for the 2009-2010 school year, effective February 2, 2010, at a salary of \$490 to be prorated.

7. The approval of Mark T. Gordon as an Eshelman bus driver for the 2009-2010 school year, effective February 2, 2010.

**Roll call vote:**                    **Yes 7**                    **No 0**                    **Absent 2 (Ritter, Stevens)**

**Motion carried.**

*All Personnel were Approved Pending the District's Receipt of All Mandated Credentials.*

**Student Vacation Request** Motion made by Sally Sunday, seconded by Pat Bealer, to grant student #104995 permission for a seven (7) day absence from February 4-12, 2010.

**Roll call vote:**                    **Yes 4**                    **No 3 (Bealer, Faust, Ziegler)**                    **Absent 2 (Ritter, Stevens)**

**Motion carried.**

**Policy 201** Motion made by Amy Faust, seconded by Sally Sunday, to approve the first reading of Policy 201. *Use of Medications* as per attached.

**Roll call vote:**                    **Yes 6**                    **No 1 (Bealer)**                    **Absent 2 (Ritter, Stevens)**

**Motion carried.**

**HS Course Electives** Motion made by Al Darion, seconded by Pat Bealer, to approve the following course electives as high school course offerings for the 2010-2011 school year:

- Accelerated Computerized Accounting – seatless
- 20<sup>th</sup> Century History through Television – seatless
- Movements in American Civil Rights
- Gifted Seminar
- Journalism
- Yearbook Production

**Roll call vote:**                    **Yes 7**                    **No 0**                    **Absent 2 (Ritter, Stevens)**

**Motion carried.**

**Travel Accident Insurance** Motion made by Amy Faust, seconded by Pat Bealer, to amend the original motion to approve the purchase of 24-hour Travel Accident Insurance from the Pennsylvania School Boards Association Insurance Trust for Robert R. Gross III, Nicholas Lazo, Joseph P. Pugliese, and Rikki L. Clark, at an annual cost of \$44.87 per person, to also include Barbara L. Richard.

**Roll call vote:**                    **Yes 7**                    **No 0**                    **Absent 2 (Ritter, Stevens)**

**Motion carried.**

Motion made by Pat Bealer, seconded by Amy Faust, to approve the amended motion to approve the purchase of 24-hour Travel Accident Insurance from the Pennsylvania School Boards Association Insurance Trust for Robert R. Gross III, Nicholas Lazo, Joseph P. Pugliese, Rikki L. Clark, and Barbara L. Richard, at an annual cost of \$44.87 per person.

**Roll call vote:**                    **Yes 7**                    **No 0**                    **Absent 2 (Ritter, Stevens)**

**Motion carried.**

**Donation to Historical Society** Motion made by Pat Bealer, seconded by Al Darion, to approve the donation of items, per the attached, to the Kutztown Historical Society for safekeeping, preservation, and public viewing.

**Roll call vote:**                    **Yes 7**                    **No 0**                    **Absent 2 (Ritter, Stevens)**

**Motion carried.**

**Moving Vendor** Motion made by Pat Bealer, seconded by Amy Faust, to approve O'Brien's Moving & Storage to assist in the relocation of the District Administration Offices to the Maxatawny facility for a price not to exceed \$4,846.00, as the lowest quoted price received.

**Roll call vote:**                    **Yes 5**                    **No 2 (Faust, Schroeder)**                    **Absent 2 (Ritter, Stevens)**

**Motion carried.**

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**Transportation Contract** Motion made by Pat Bealer, seconded by Al Darion, to approve the solicitor reviewed contract between a parent and the Kutztown Area School District (KASD) to transport her child from a private educational facility to Kutztown Elementary School each day that KASD is in session for the remainder of the 2009-2010 school year, at the IRS mileage rate of \$0.50 per mile, effective February 2, 2010. Total mileage per day not to exceed 14 miles.

**Roll call vote:**                      **Yes 8**                      **No 0**                      **Absent 1 (Stevens)**

**Motion carried.**

**High School Security** Motion made by Al Darion, seconded by Amy Faust, to direct the administration to act immediately to secure the Kutztown Area High School to the best of their ability, and seek to employ expert consultants to conduct further investigation for a permanent/long-term security solution.

**Roll call vote:**                      **Yes 8**                      **No 0**                      **Absent 1 (Stevens)**

**Motion carried.**

**Board Revoting Procedures** Motion made by Jasper Ho, seconded by Amy Faust, to approve a policy stating that once a board vote is taken, the motion cannot be brought to the floor a second time unless a board member from the majority or a board member who was not present at the time of the vote decides to bring the motion back to the table.

Motion made by Pat Bealer, seconded by Dennis Ritter, to table and refer to the Policy and Curriculum Committee, the motion to approve a policy stating that once a board vote is taken, the motion cannot be brought to the floor a second time unless a board member from the majority or a board member who was not present at the time of the vote decides to bring the motion back to the table.

**Roll call vote:**                      **Yes 7**                      **No 1 (Ho)**                      **Absent 1 (Stevens)**

**Motion carried.**

**Distribution Materials** Motion made by Jasper Ho, seconded by Amy Faust, to have the Policy and Curriculum Committee research the development of a policy that states all items distributed to students and parents/guardians regarding board action, which are reproduced with school supplies and equipment, must be preapproved by the Board of Directors.

**Roll call vote:**                      **Yes 8**                      **No 0**                      **Absent 1 (Stevens)**

**Motion carried.**

**Legal Communiqué** Motion made by Jasper Ho, seconded by Amy Faust, to have the Policy and Curriculum Committee research the development of a policy that states all legal communiqué and solicitor opinions must be provided to the Board of Directors.

**Roll call vote:**                      **Yes 5**                      **No 3 (Darion, Ritter, Ziegler)**                      **Absent 1 (Stevens)**

**Motion carried.**

**Public Mailing** Motion made by Jasper Ho, seconded by Amy Faust, to have the administration review and edit Mr. Ho's letter regarding the community's economic situation, have it approved by the Board of Directors, and mail it out to the public.

Motion made by Pat Bealer, seconded by Dennis Ritter, to table the motion to have the administration review and edit Mr. Ho's letter regarding the community's economic situation, have it approved by the Board of Directors, and mail it out to the public.

**Roll call vote:**                      **Yes 6**                      **No 1 (Ho)**                      **Absent 2 (Darion, Stevens)**

**Motion carried.**

**Public Comment** Elaine Rabenold stated her concerns with the security of the high school.

Jonathan Warke thanked the board for their commitment and dedication to the school district. Mr. Warke also stated he was alarmed that the threatening and intimidating comments were not confronted and condemned at the January 19, 2010 board meeting. Mr. Warke stated the comments and actions made by the administrators did not show leadership. He requested and encouraged the administration to defend and protect the board members and their opinions.

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Kurt Kanaskie stated he was in favor of the high school renovations and the tax increase to approve the renovations would have minimal impact.

Lou Cottone requested information on any further timeframe for possible PlanCon F Submittal. Mr. Cottone urged the board to reconsider PlanCon F.

Beth Stump stated her concern on a possible mold issue in the high school.

**Discussion  
Items**

Procurement Card – Transaction Limit Changes  
Preliminary Budget 2010-2011  
2010-2011 District Calendar – Draft #1

**2010-2011  
Budget**

Motion made by Amy Faust, seconded by Dennis Ritter to approve the posting of the 2010-2011 preliminary budget on the district website.

**Roll call vote:                      Yes 6                      No 2 (Ho, Sunday)                      Absent 1 (Stevens)**  
**Motion carried.**

**Executive  
Session**

Motion made by Jasper Ho, seconded by Amy Faust to adjourn for executive session at 10:50 p.m.  
**Motion carried unanimously.**

**Adjournment**

Motion made by Dennis Ritter, seconded by Sally Sunday, to adjourn the meeting at 10:51 p.m.  
**Motion carried unanimously.**

Respectfully submitted by,

Rikki L. Clark  
School Board Secretary