

**Minutes of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, February 7, 2022  
7:30 p.m.**

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Monday, February 7, 2022, at 7:30 p.m., at the Middle School Commons and via Zoom and YouTube, pursuant to due notice to board members and the public.

**Present** Michelle Batz, Randy Burch, Alan Darion, Erin Engel, Michael Hess, Caecilia Holt, Jason Koch, Jeremiah Light, Dennis Ritter, Abigail Wood-Student Representative

**Absent**

**Also Present** Christian Temchatin, James Macuso, Esq., Steven Leever, Rikki DeVough, Dave Miller, Ed Myers, Melissa Devlin, Barry Flicker, James Brown, Richard Laubenstein, Robyn Underwood, Steven Wilson, Jeff Huffert, Carol Schulley, Chris Grivas, Jennifer Elliker, Jackie Bridges

**Call to Order** The meeting was called to order at 7:31 p.m. by President Burch.

**Welcome** President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He requested that anyone wishing to speak on an agenda item please use the raise his/her hand feature to be recognized. He indicated that this meeting was being recorded and there was an Executive Session held prior to the meeting to discuss personnel and legal matters.

**Approval of Minutes** Motion made by Michael Hess, seconded by Caecilia Holt, to approve the Minutes of the January 18, 2022 School Board Meeting.

**Roll call vote:            Yes 9                            No 0                            Absent 0**  
**Motion carried.**

**Superintendent's Report** Art Accomplishments and Celebrations  
KAHS Hall of Fame Inductions  
PMEA District 10 Chorus  
100th Day of School

**Personnel** Motion made by Dennis Ritter, seconded by Caecilia Holt, to approve the following personnel items:

1. The approval of Heather A. Nowicki as Learning Support Aide at Kutztown Elementary School, effective February 8, 2022, at a rate of \$15.00 per hour.
2. The approval of Kara Leibensperger, 7th grade Reading teacher at Kutztown Area Middle School, effective on or after February 8, 2022, at \$66,577 per Master's, Step 3, of the KATA/KASD contract.
3. The approval of Kara Leibensperger as a per diem teacher, effective February 8, 2022 as needed to participate in professional development/curriculum writing, at the curriculum rate of \$27.00 per hour.
4. The approval of a Family Medical Leave (FMLA) for employee #576 commencing on February 2, 2022 through April 29, 2022. The employee plans to return on May 2, 2022.
5. The approval of an educational sabbatical for employee #604 commencing the first teacher day of the 2022-2023 school year (August 16, 2022) through the end of the first semester (approx. January 13, 2023). The employee plans to return for the second semester of the 2022-2023 school year.
6. The approval of the separation agreement and resignation of employee #933, per the attached.
7. The approval of the following coaches, advisors, and stipends for the 2021-2022 school year:

Nick Palmer	Athletic Department Intern (KU)	VOLUNTEER
Forrest Schaeffer	Baseball (HS JV)	\$3,080.00
Mike Bergstrom	Baseball (MS Head Coach)	\$2,480.00
George Cherrie	Baseball (MS Assistant Coach)	\$2,420.00
Rob Howard	Baseball (HS Assistant Coach)	\$2,760.00
John Dombrowski	Baseball (MS Coach)	Volunteer
Conor Doherty	Baseball (MS Coach)	Volunteer
Jason Phalen	Baseball (HS/MS Intern)	Volunteer
Brett Hauck	Baseball (HS)	Volunteer
Stacy Kressley	Softball (HS Assistant)	\$2,780.00
Ashley Donat	Softball (MS Head Coach)	\$2,400.00

Chaera Frederick	Softball (MS Assistant Coach)	\$2,420.00
Jessica Romig	.5 Softball (HS - JV)	\$1,540.00
Kerry Berger	.5 Softball (HS - JV)	\$1,530.00
Megan Conrad	Softball (HS Volunteer)	VOLUNTEER
Meredith Ache	Softball (MS Volunteer)	VOLUNTEER
Trevor Greenawalt	Softball (HS Volunteer)	VOLUNTEER
Richard Frederick	Spring Tennis - Boys	VOLUNTEER

**Payment shall be contingent on sport occurring in light of COVID-19 Pandemic. In the event of a partial season, the coaching stipend shall be prorated accordingly.**

**Personnel is Approved Pending Receipt of All Mandated Credentials**

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Policies**

Motion made by Jason Koch, seconded by Michael Hess, to approve the second reading and adoption of the following policies:

1. Policy 916 - Volunteers
2. Policy 236.1 - Threat Assessment

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**School Calendar**

Motion made by Michael Hess, seconded by Dennis Ritter, to approve the 2022-2023 Kutztown Area School District school calendar.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Job Descriptions**

Motion made by Caecilia Holt, seconded by Erin Engle, to approve updated job descriptions for the following positions:

1. Clerical/Office Aide - MS
2. Help Desk Technician
3. Support Technician
4. Maintenance - Groundskeeper
5. Maintenance - General

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**IDEA Agreement**

Motion made by Caecilia Holt, seconded by Jason Koch, to approve the agreement with Berks County Intermediate Unit for the IDEA-B 611 Grant for the 2021-2022 school year.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Supplemental IDEA Funding**

Motion made by Michael Hess, seconded by Dennis Ritter, to approve the agreement with Berks County Intermediate Unit for the ARP Supplemental IDEA-B 611 Funding for the 2021-2022 school year.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**BCIU Budget**

Motion made by Michelle Batz, seconded by Dennis Ritter, to authorize the expenditures of the Berks County Intermediate Unit's (BCIU) Mandated Services Budget for the 2022-2023 school year, at a district cost of \$26,707.56. This proposed budget reflects a \$0 increase from the previous year.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Rock Salt Agreement**

Motion made by Jeremiah Light, seconded by Michael Hess, to approve the agreement with the Borough of Kutztown to purchase rock salt during the 2022 winter season.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Donations**

Motion made by Michael Hess, seconded by Michelle Batz, to accept the following donations:

1. The acceptance, with gratitude, of a donation from Christmas City Studio, LLC to Kutztown Elementary School in the amount of \$811.70.
2. The acceptance, with gratitude, of a donation from Dr. Rob Howard the Kutztown Area High School Baseball program in the amount of \$2,760.

**Roll call vote:**                    **Yes 9**                    **No 0**                    **Absent 0**

**Motion carried.**

**Adjournment**

Motion made by Caecilia Holt, seconded by Jeremiah Light, to adjourn the meeting at 8:02 p.m.

**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. DeVough  
School Board Secretary