

**Minutes of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, March 1, 2021  
7:30 p.m.**

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Monday, March 1, 2021, at 7:30 p.m., at the Middle School and via Zoom/YouTube, pursuant to due notice to board members and the public.

**Present** Randy Burch, Caecilia Holt, Karl Nolte, Dennis Ritter, Charles Shurr, Michelle Batz, Alan Darion, Michael Hess

**Absent** Eric Johnson

**Also Present** Christian Temchatin, Steven Leever, Rikki DeVough, Dave Miller, Ed Myers, Jennifer Elliker, Diane Quinn, Deb Barnes, Barry Flicker, Carol Schulley, Jeff Huffert, Rebecca Ziegler, John Gunning, Alyssa Wynfield, Melissa Keller, Melissa Blatt, Scott Blair, Shawn Lynch

**Call to Order** The meeting was called to order at 7:39 p.m. by President Nolte.

**Welcome** President Nolte opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He requested that anyone wishing to speak on an agenda item please use the raise his/her hand feature to be recognized. He indicated that this meeting was being recorded and there was an Executive Session held prior to the meeting to discuss personnel and legal matters.

**Approval of Minutes** Motion made by Randy Burch, seconded by Michael Hess, to approve the Minutes of the February 16, 2021 School Board Meeting.

**Roll call vote:**       **Yes 7**                   **No 0**                   **N/A 1 (Darion)**                   **Absent 1 (Johnson)**  
**Motion carried.**

**Personnel** Motion made by Dennis Ritter, seconded by Charles Shurr, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Rebecca Ziegler, as an elementary art teacher, effective the last staff day of the 2020-21 school year.
2. The approval of Bryan Dugan as the Head Custodian at Kutztown Area Middle School effective March 2, 2021 at a rate of \$13.47.
3. The approval of Christina Ilustre as a substitute nurse for the 2020-2021 school year, effective January 11, 2021 at a rate of \$22.00 per hour.
4. The approval of the following coaches, advisors, and stipends for the 2020-2021 school year:

Meredith Ache	Softball (MS Head Coach)	\$2,400.00
Chaera Frederick	Softball (MS Assistant Coach)	\$2,400.00
Jessica Romig	Softball (HS - JV) 1/2 Position	\$1,530.00
Kerry Berger	Softball (HS - JV) 1/2 Position	\$1,530.00
Amanda Hess	Softball (Volunteer)	

**All Personnel are Approved Pending the District's Receipt of All Mandated Credentials**

**Roll call vote:**       **Yes 8**                   **No 0**                   **Absent 1 (Johnson)**  
**Motion carried.**

**Holiday Schedule** Motion made by Randy Burch, seconded by Caecilia Holt, to approve the 2021-2022 Administration/Support Staff Holiday Schedule.

**Roll call vote:**       **Yes 8**                   **No 0**                   **Absent 1 (Johnson)**  
**Motion carried.**

**Policies** Motion made by Charles Shurr, seconded by Michael Hess, to approve the second reading and adoption of Policy 122 - Extracurricular Activities.

**Roll call vote:**       **Yes 8**                   **No 0**                   **Absent 1 (Johnson)**  
**Motion carried.**

**Act 93 Agreement** Motion made by Caecilia Holt, seconded by Michelle Batz, to approve the updated Agreement with Kutztown Area School District Supervisors/Administrators, per the attached.

**Roll call vote:**       **Yes 8**                   **No 0**                   **Absent 1 (Johnson)**  
**Motion carried.**

**Assistant Sec. Principal** Motion made by Randy Burch, seconded by Dennis Ritter, to approve Shawn Lynch as an Assistant Secondary Principal effective on or after March 15, 2021 at a salary of \$76,000. Employee shall be compensated per the Act 93 Agreement under the definition of a 210-day administrator.  
**Roll call vote: Yes 8 No 0 Absent 1 (Johnson)**  
**Motion carried.**

**Safety/Security Consortium** Motion made by Al Darion, seconded by Randy Burch, to approve the agreement with Berks County Intermediate Unit to provide consulting and technical services for the 2021-2022 school year at a cost of \$5,000.  
**Roll call vote: Yes 8 No 0 Absent 1 (Johnson)**  
**Motion carried.**

**Act 48 Committee** Motion made by Al Darion, seconded by Dennis Ritter, to appoint the following to the Act 48 Professional Development Committee:  
 Caecilia Holt  
 Eric Johnson  
 Lorraine D'Abrunzo  
**Roll call vote: Yes 8 No 0 Absent 1 (Johnson)**  
**Motion carried.**

**Summer School Programs** Motion made by Randy Burch, seconded by Caecilia Holt, to approve the following summer programs for 2021:

**Middle School Summer Program**

Staff Dates: June 21 (teacher preparation day)  
 June 21 - July 29 (Monday through Thursday), 22 days total (including prep day) for 3.5 hours per day (4.5 hours per day for weeks 1 and 6), at an hourly rate of \$27.00 (current curriculum rate)  
 Non-Workdays: Monday July 5  
 Student Dates: June 22-July 29 (Monday (except first week) through Thursday), 22 days total  
 No School: Monday July 5  
 Cost: \$75 per course for resident students; \$150 per course for out-of-district students

**High School Online Summer Program**

Staff Dates: June 21 (teacher preparation day)  
 June 21 - July 29 (Monday through Thursday), 22 days total (including prep day) for 3.5 hours per day (4.5 hours per day for weeks 1 and 6), at an hourly rate of \$27.00 (current curriculum rate)  
 Non-Workdays: Monday July 5  
 Student Dates: June 22-July 29 (Monday (except first week) through Thursday), 22 days total  
 No School: Monday July 5  
 Cost: \$250 per course for resident students; \$300 per course for out-of-district students

**Roll call vote: Yes 8 No 0 Absent 1 (Johnson)**  
**Motion carried.**

**Nurse Aide/ Sub Rate** Motion made by Randy Burch, seconded by Michael Hess, to approve the following rate scale for substitute nurses and nurse aides effective March 2, 2021:

Years Experience	Nurse RN/LPN
1 (Substitute Rate)	\$22.00
2	\$22.44
3	\$22.88
4	\$23.33
5	\$23.76
6	\$24.23
7	\$24.71

8	\$25.20
9	\$25.70
10+	\$26.21

**Roll call vote:**        **Yes 8**                                **No 0**                                **Absent 1 (Johnson)**  
**Motion carried.**

***Adjournment***

Motion made by Randy Burch seconded by Charles Shurr, to adjourn the meeting at 9:17 p.m.  
**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. DeVough  
School Board Secretary