

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, May 18, 2020 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, May 18, 2020, at 7:30 p.m., remotely, pursuant to due notice to board members and the public.

Present Randy Burch, Michael Hess, Caecilia Holt, Dennis Ritter, Alan Darion, Karl Nolte, Charles Shurr

Absent James Shrawder, Eric Johnson

Also Present Christian Temchatin, Rikki DeVough, David Miller, Steven Leever, Diane Quinn, Barry Flicker, Erin Anderson, Ed Myers, Kristin Haring, Jade Dahlquist, Lisa Moyer, Michenelle Groller, Heather Oppmann, Amy Howard, Pam Ashman, Sallie Sandler, Warren Shaub, Beth Stump, Cyndi Parker, Jeff Huffert, Carol Schulley, Melissa Blatt, Sara Patton, Rebecca Ziegler, Tina Caulfield

Call to Order The meeting was called to order at 7:44 p.m. by President Nolte.

Welcome President Nolte opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He requested that anyone wishing to speak on an agenda item please use the raise his/her hand feature to be recognized. He indicated that this meeting was being recorded and there was an Executive Session held prior to the meeting for the purpose of Personnel and Legal content.

Virtual Meeting Motion made by Randy Burch, seconded by Dennis Ritter, to approve, per Board Policy 003, Functions, to suspend the application of Board Policy 006.1, Attendance at Meetings Via Electronic Communications, and authorize the use of a virtual meeting platform for the conduct of the current and future public Board meetings, which has been and shall be duly advertised and provide for required public participation in accordance with the Pennsylvania Sunshine Act, until further determination by a majority vote of the Board.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)
Motion carried.

Meeting Minutes Motion made by Caecilia Holt, seconded by Charles Shurr, to approve the Minutes of the May 4, 2020 School Board Meeting.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)
Motion carried.

Motion made by Michael Hess, seconded by Charles Shurr, to approve the Minutes of the May 11, 2020 Budget and Finance Committee of the Whole Meeting.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)
Motion carried.

Treasurer's Report Motion made by Randy Burch, seconded by Michael Hess, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)
Motion carried.

Ratification of General Account Motion made by Caecilia Holt, seconded by Charles Shurr, to ratify for payment the general account bills (including manual checks) in the amount of \$2,254,010.15.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)
Motion carried.

**Approval of
General Account**

Motion made by Dennis Ritter, seconded by Caecilia Holt, to approve for payment the general account bills in the amount of \$587,502.52.

Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)
Motion carried.

**Superintendent's
Report**

National History Day
Odyssey of the Mind
KASMA Event

**Board Committee
Reports**

- T.C.C.** No report.
- PSBA** June 30th is the deadline to submit proposals for the legislative platform.
- BCIU** No report.
- BCTC** The committee reviewed the status of virtual technical instruction and the progress of the new welding building.
- P & C** The committee discussed three policies in the Policy Review Process, and was given an AP Human Geography textbook presentation.
- ECC and
Facilities** No report.

Personnel

Motion made by Dennis Ritter, seconded by Caecilia Holt, to approve the following personnel items:

1. The approval of Marybeth Sterner as a .2 Long Term Substitute (LTS) Speech and Language Pathologist at Kutztown Area High School effective on or after May 19, 2020 at a rate of \$100 per day as per the KATA/KASD contract, for the remainder of the 2019-2020 school year.
2. The approval of Drew Gehman as Extended School Year teacher for the 2020 program at the rate of \$27.00 per hour.
3. The approval of Lisa Saby as Summer School teacher for the 2020 program at the rate of \$27.00 per hour.
4. The approval of Sarah Seng as Extended School Year teacher for the 2020 program at the rate of \$27.00 per hour.
5. The approval of Manali Patel as Extended School Year paraeducator for the 2020 program at the rate of \$14.00 per hour.
6. The approval of Patricia Loch to serve as clerical substitute at an hourly rate of \$14.00 during the summer.
7. The approval of Marybeth Sterner as Extended School Year Speech and Language Pathologist for the 2020 program at the rate of \$27.00 per hour.
8. The approval of the following summer Maintenance help for summer 2020 at a rate of \$10.00 per hour:
Austin Lubak Isaac Mengel
9. The approval of the following students for summer Technology Department help for summer 2020 at a rate of \$10.00 per hour:
Carson Sheetz Tiberius Shaub Brian Sexton
10. The approval of the following summer custodial help for summer 2020 at a rate of \$10.00 per hour:
Theresa O'Mara Evan Nygard Susan Stauffer
Diane Zettlemyer Janice Mickey Karen Waidelich
Joanne Waidelich Aaron Fisher Abigail Miller
Krystal Nolte

All Personnel are Approved Pending Receipt of All Mandated Credentials

Roll call vote: Yes 6 No 0 NA 1 (Nolte) Absent 2 (Johnson, Shrawder)
Motion carried.

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| Cyber Insurance | <p>Motion made by Randy Burch, seconded by Michael Hess, to approve the Cyber Enterprise Risk Management Insurance policy provided by CRC Insurance Services Inc. at an annual cost of \$4,629.00.</p> <p>Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)</p> <p>Motion carried.</p> |
| Dental Insurance | <p>Motion made by Dennis Ritter, seconded by Caecilia Holt, to approve the agreement with Delta Dental to supply dental insurance to the District's employees for the 2020-21 and 2021-22 school years per the attached agreement.</p> <p>Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)</p> <p>Motion carried.</p> |
| Act 93 Agreement | <p>Motion made by Dennis Ritter, seconded by Randy Burch, to approve the three (3) year contract with the Kutztown Area School District Supervisors/Administrators effective July 1, 2020 through June 30, 2022, per the attached agreement.</p> <p>Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)</p> <p>Motion carried.</p> |
| Card Access Software | <p>Motion made by Randy Burch, seconded by Dennis Ritter, to approve the agreement with Berkshire Systems Group, Inc to support the software that controls the card access to our buildings per the attached. Cost of the support is \$3,420.</p> <p>Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)</p> <p>Motion carried.</p> |
| Textbook Approvals | <p>Motion made by Dennis Ritter, seconded by Al Darion, to approve the following textbook:</p> <ol style="list-style-type: none"> 1. <i>The Cultural Landscape: An Introduction to Human Geography</i> (Pearson, 2020) for use in AP Human Geography at a cost of \$7,287.21. <p>Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)</p> <p>Motion carried.</p> |
| Curriculum Programs | <p>Motion made by Al Darion, seconded by Michael Hess, to approve the following purchase agreements, all of which are renewals of programs currently in place.</p> <ol style="list-style-type: none"> 1. Study Island (\$1,782 for 2020/21 school year) - Elementary and high school science, ELA, math standards-based, differentiated instruction 2. Nearpod (\$1,250 for 2020/21 and \$1,250 for 2021/22) - K-12 content creation program 3. Star 360 (\$3,850 in 2020/21 and \$4,056.50 in 2021/22) - K-12 screening and benchmark assessment 4. Vocabulary.com (\$3,000 for 2020/21 school year) - secondary vocabulary development and practice program 5. Code HS (\$2,600 for 2020/21 school year) - curriculum for AP Computer Science 6. Performance Tracker (\$5,689.32 for 2020/21 school year) - K-12 data warehouse 7. Career Cruising (\$2,676.76 for 2020/21 school year) - secondary college and career preparation <p>Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)</p> <p>Motion carried.</p> |
| RACC Dual Enrollment | <p>Motion made by Dennis Ritter, seconded by Charles Shurr, to approve the dual enrollment renewal agreement for school year 2020-2021 between Reading Area Community College (RACC) and Kutztown Area School District, per the attached.</p> <p>Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)</p> <p>Motion carried.</p> |
| Prof. Staff Calendar | <p>Motion made by Dennis Ritter, seconded by Randy Burch, to approve the update to the 2019-2020 Kutztown Area School District professional staff calendar per the attached.</p> <p>Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)</p> <p>Motion carried.</p> |

ACCESS Care Reviews Motion made by Caecilia Holt, seconded by Randy Burch, to approve, under the direction of the school physician, Lois Hall, CRNP, to perform Medical ACCESS case reviews at a cost of \$10.00 per review, effective September 1, 2020 through June 30th, 2021.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)
Motion carried.

Board Treasurer Motion made by Caecilia Holt, seconded by Charles Shurr, to appoint David J. Miller as treasurer to the Kutztown Area Board of School Directors for the 2020-2021 school year at a stipend of \$1,050.00 (same rate as previous years).
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)
Motion carried.

Board Secretary Comp. Motion made by Caecilia Holt, seconded by Randy Burch, to approve a stipend of \$2,500.00 to Rikki L. DeVough as School Board Secretary for the 2020-2021 school year (same rate as previous years). Mrs. DeVough was appointed for a four-year term through June 2021.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)
Motion carried.

2020 Graduation Motion made by Al Darion, seconded by Randy Burch, to approve the plans previously submitted by the administration for Graduation 2020, with a focus on the recommended guidelines for social distancing, etc.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)
Motion carried.

Meeting Cancelation Motion made by Charles Shurr, seconded by Dennis Ritter, to cancel the Budget and Finance Committee Meeting scheduled for Tuesday, May 26, 2020.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Shrawder)
Motion carried.

Public Comment Jeff Huffert, KATA President, expressed concern on extending teacher work days due to their continuity of education from March 13rd until mandatory virtual learning in April. IE: Many teachers voluntarily worked more than eight days preparing for mandatory virtual learning. Mr. Huffert also quested the raise for employees in the Act 93 Agreement.

Warren Shaub questioned if there was a clear plan for graduation and if consideration was given to a drive-thru diploma ceremony. Mr. Shaub also expressed his concern of the Per Capita tax collection process and procedure.

Adjournment Motion made by Caecilia Holt, seconded by Michael Hess, to adjourn the meeting at 8:55 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary