

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, December 16, 2019 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, December 16, 2019, at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

Present Randy Burch, Alan Darion, Michael Hess, Caecilia Holt, Dennis Ritter, Eric Johnson, Karl Nolte, James Shrawder, Charles Shurr, Sydney Sheetz (student representative)

Absent

Also Present Christian Temchatin, Rikki DeVough, David Miller, Steven Leever, Barry Flicker, Warren Shaub, Walter Hess

Call to Order The meeting was called to order at 7:39 p.m. by President Nolte.

Welcome President Nolte opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He noted there was an Executive Session held prior to the meeting to discuss matters of personnel and legal. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Michael Hess, seconded by Dennis Ritter, to approve the Minutes of the December 2, 2019 Board Reorganization Meeting.

Roll call vote: Yes 8 No 0 NA 1 (Shurr) Absent 0
Motion carried.

Motion made by Caecilia Holt, seconded by Dennis Ritter, to approve the Minutes of the December 2, 2019 School Board Meeting.

Roll call vote: Yes 8 No 0 NA 1 (Shurr) Absent 0
Motion carried.

Treasurer's Report Motion made by Dennis Ritter, seconded by Charles Shurr, to approve the Treasurer's Report of the General Fund.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Ratification of General Account Motion made by Eric Johnson, seconded by Charles Shurr, to ratify for payment the general account bills (including manual checks) in the amount of \$1,722,204.46.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Approval of General Account Motion made by Michael Hess, seconded by Randy Burch, to approve for payment the general account bills in the amount of \$962,497.18.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Approval of Construction Account Motion made by Randy Burch, seconded by Michael Hess, to approve for payment the construction account bills in the amount of \$3,566.00.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

**Superintendent's
Report**

Holiday Artwork Display
Community-Based Instructional Trip
Teddy Bear Drive
Superintendent's Spotlight
Cross Country Acknowledgements
Holiday Concerts
NAEA Holiday Card Artwork

**Board Committee
Reports**

T.C.C.	The committee approved the 2020 budgets.
PSBA	Some new and returning board members attended required trainings and met for networking opportunities.
BCIU	No report.
BCTC	The committee reviewed the house under construction, status of the new welding building, and equipment grants.
P & C	The committee reviewed and moved Policy 124 for first reading. The committee received a presentation on coaching cohorts and discussed the updated High School Course of Study.
ECC and Facilities	The committee reviewed changes to the Nurse's Office and viability of the football program.
Secondary Programming and Scheduling	No report.

Personnel

Motion made by Dennis Ritter, seconded by Michael Hess, to approve the following personnel items:

1. The approval of employee #604 to take a Family Medical Leave (FMLA) commencing approximately February 6, 2020 and returning on March 20, 2020.
2. The approval of Jeffrey M. Kerchner as a Long Term Substitute (LTS) Math teacher at Kutztown Area High School effective on or after December 18, 2019 at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the balance at Bachelor's, Step 1, of the KATA/KASD contract.
3. The approval of PLACEHOLDER as a Long Term Substitute (LTS) English teacher at Kutztown Area High School effective on January 17, 2020 at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the balance at Bachelor's, Step 1, of the KATA/KASD contract.
4. The approval of Victoria K. Gillan as a Long Term Substitute (LTS) Elementary Special Education teacher at Kutztown Elementary School effective on or after January 7, 2020 at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the balance at Bachelor's, Step 1, of the KATA/KASD contract.
5. The approval of Matthew T. Kluska as a Long Term Substitute (LTS) Science teacher at Kutztown Area High School effective on January 17, 2020 at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the balance at Bachelor's, Step 1, of the KATA/KASD contract.
6. The approval of Mike McCorrstin as the Head Custodian at Kutztown Area Middle School effective December 9, 2019 at a rate of \$13.87.
7. The approval of Bryan Dugan as 2nd shift Custodian at Greenwich Elementary effective on or after January 2, 2020 at a rate of \$11.04.
8. The approval of the following coaches, advisors, and stipends for the 2019-2020 school year:

Ivan Fegely	Basketball - Boys (MS Volunteer)
Brianna Junious	Spring Track/Field (Volunteer)
Michael DiBenedetto	HS/MS Winter Asst Track & Field Club (Volunteer)

9. The approval of Larry H. Etchberger as an Eshelman aide/van driver for the 2019-20 school year, effective December 9, 2019.

All Personnel are Approved Pending Receipt of All Mandated Credentials

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Budget Opt-Out Resolution

Motion made by Charles Shurr, seconded by Al Darion, to approve the Accelerated Budget Opt-Out Resolution.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Policy Maintenance

Motion made by Eric Johnson, seconded by Jim Shrawder, to approve the following policy items:

1. The first reading of Policy 124 - Dual Enrollment and Extended Learning Opportunities
2. The second reading and adoption of Policy 246 - Wellness.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

HS Course of Study

Motion made by Randy Burch, seconded by Dennis Ritter, to approve the Kutztown Area High School Course of Study for the 2020-2021 school year.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Travel Accident Insurance

Motion made by Michael Hess, seconded by Eric Johnson, to approve the purchase of 24-hour Travel Accident Insurance, effective January 1, 2020 through December 31, 2020, from the Pennsylvania School Board Association (PSBA) Insurance Trust for the following employees at an annual cost of \$26.50 per person:

Rikki L. DeVough	Steven A. Leever	Christian T. Temchatin
Jennifer Elliker	David J. Miller	Edward F. Yapsuga
Scott W. Hand	Diane E. Quinn	

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Donation

Motion made by Charles Shurr, seconded by Caecilia Holt, to accept, with gratitude, the donation from Christmas City Studio to Kutztown Elementary School in the amount of \$809.43 to be used to fund special functions and activities.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Public Comment

Warren Shaub voiced his concerns on the early dismissal decision and asked for clarification on use of disposable utensils and plasticware for students in the buildings.

Adjournment

Motion made by Eric Johnson, seconded by James Shrawder, to adjourn the meeting at 8:35 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary