

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, November 18, 2019 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, November 18, 2019, at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

Present Randy Burch, Michael Hess, Eric Johnson, Karl Nolte, James Shrawder, Carl Ziegler, Charles Shurr

Absent Alan Darion, Dennis Ritter

Also Present Christian Temchatin, Rikki DeVough, David Miller, Steven Leever, Scott Hand, Barry Flicker, Diane Quinn, Deborah Barnes, Erin Anderson, Ed Yapsuga, Leon Smith, Michelle Mosher, Johnathan Mosher, Jeff Huffert, Kaylee Lindenmuth, Darid Ritzman, Jean Ziegler, Kristin Haring, Shannon Sunday, Nathan Lewis, Carol Schulley

Call to Order The meeting was called to order at 7:32 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He noted there was an Executive Session held prior to the meeting to discuss matters of personnel and legal. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Randy Burch, seconded by Karl Nolte, to approve the Minutes of the November 4, 2019 School Board Meeting.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)
Motion carried.

Treasurer's Report Motion made by Randy Burch, seconded by Jim Shrawder, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)
Motion carried.

Ratification of General Account Motion made by Michael Hess, seconded by Charles Shurr, to ratify for payment the general account bills (including manual checks) in the amount of \$739,058.64.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)
Motion carried.

Approval of General Account Motion made by Michael Hess, seconded by Karl Nolte to approve for payment the general account bills in the amount of \$810,561.16.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)
Motion carried.

Approval of Construction Account Motion made by Jim Shrawder, seconded by Randy Burch to approve for payment the construction account bills in the amount of \$21,301.50.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)
Motion carried.

Superintendent's Report 2018-19 Sportsmanship Award
Donuts & Grown-ups/Grandparents & Goodies
Matilda
Board Member Recognition - President Carl Ziegler
Cross Country Team Recognition

Board Committee Reports

T.C.C.	No report.
PSBA	No report.
BCIU	The Assistant Director/CFO position is open.
BCTC	The committee toured the Dental Assistant program, reviewed student awards, and district reports.
P & C	No report.
ECC and Facilities	No report.
Secondary Programming and Scheduling	No report.

Personnel

Motion made by Jim Shrawder, seconded by Karl Nolte, to approve the following personnel items:

1. The acceptance of the resignation of Athina Yadush, LTS Mathematics Kutztown Area High School, effective December 22, 2019.
2. The approval of employee #134 to take an unpaid child rearing leave of absence beginning on the first day of the 3rd quarter through the end of the school year.
3. The approval of Jennifer Elliker as a .55 Supervisor of Special Education effective December 2, 2019 at a salary of \$49,500.00. Employee shall be compensated per the Act 93 agreement under the definition of a 12-month administrator and prorated for part-time status at a rate of 55%.
4. Approval of salary increase for employee #1075 of \$2.00 per hour effective November 19, 2019.
5. The approval of the following coaches, advisors, and stipends for the 2019-2020 school year:
Virginia Grim Boys Tennis Volunteer

All Personnel are Approved Pending Receipt of All Mandated Credentials

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)

Motion carried.

Fund Balance

Motion made by Jim Shrawder, seconded by Michael Hess, to approve the following year end June 30, 2019 fund balance breakdown:

Nonspendable for Prepaids	\$58.655
Committed for:	
• Future Capital Projects	\$2,564.817
• PSERS	\$ 500.00
Unassigned	<u>\$2,659,698</u>
Total Fund Balance	\$5,751.332

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)

Motion carried.

Water Service Agreement

Motion made by Randy Burch, seconded by Karl Nolte, to approve the annual agreement with The Water Guy.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)

Motion carried.

Safety/Security Coordinator

Motion made by Jim Shrawder, seconded by Randy Burch, to appoint Dr. Steven A. Leever as the School Safety and Security Coordinator for the Kutztown Area School District, effective immediately.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)

Motion carried.

Sale of Used Equipment

Motion made by Michael Hess, seconded by Jim Shrawder, to approve the agreement to sell back and recycle computing and electronic assets to Sycamore International for an estimated maximum return value to the District of \$21,130.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)
Motion carried.

Prof. Staff Calendar Update

Motion made by Randy Burch, seconded by Jim Shrawder, to approve the update to the 2019-2020 Kutztown Area School District professional staff calendar.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)
Motion carried.

Conference Request

Motion made by Randy Burch seconded by Michael Hess, to approve the request for Employee #1958 to attend the Coaching of Reading Institute at The Teachers College in NYC, NY on January 26-29, 2020, at a cost of \$1,512.52.

Roll call vote: Yes 6 No 0 N/A 1 (Shrawder) Absent 2 (Darion, Ritter)
Motion carried.

Donation

Motion made by Eric Johnson, seconded by Karl Nolte, to accept, with gratitude, the donation of \$508.00 to Greenwich-Lenhartsville Elementary School from Lifetouch National School Studios to be used for special functions.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ritter)
Motion carried.

Public Comment

Leon Smith thanked the Honor Society and carwash personnel for hosting free car washes for veterans.

Michelle Mosher asked for clarification on the process of investigating concerns regarding the football team.

Adjournment

Motion made by Karl Nolte, seconded by Randy Burch, to adjourn the meeting at 9:12 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary