

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, October 21, 2019 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, October 21, 2019, at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

Present Randy Burch, Michael Hess, Dennis Ritter, Eric Johnson, Karl Nolte, Alan Darion (remotely), Carl Ziegler, Charles Shurr

Absent James Shrawder

Also Present Christian Temchatin, Rikki DeVough, David Miller, Scott Hand, Barry Flicker, James Brown, Ed Yapsuga, Cynthia Schaeffer, Carol Schulley, Nathan Lewis, Shanna Fink, Ivy Dry, Jennifer Moyer, Michelle Mosher, Jonathan Mosher, Denice Andree, John Noll, Danielle Berger, Cassie Bennett, Donald Bennett, Lori Christ, Mick O'Neil, Jennifer O'Neil, Jeff Huffert, Jackie Bridges, Sherie Kugler, Alyssa Bridges, Kaylee Lindenmuth, Sue Lorenzetti, Lou Lorenzetti, Benjamin Hoffman, Melissa Keller, Warren Shaub, Kylie Hand, Ramsi Ross, Jennifer Jones-Lapp

Call to Order The meeting was called to order at 7:32 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He noted there was an Executive Session held prior to the meeting to discuss matters of personnel and legal. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Michael Hess, seconded by Charles Shurr, to approve the Minutes of the October 7, 2019 School Board Meeting.
Roll call vote: Yes 6 No 0 N/A 2 (Darion, Ritter) Absent 1 (Shrawder)
Motion carried.

Treasurer's Report Motion made by Randy Burch, seconded by Dennis Ritter, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Ratification of General Account Motion made by Michael Hess, seconded by Dennis Ritter, to ratify for payment the general account bills (including manual checks) in the amount of \$12,267,835.67.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Approval of General Account Motion made by Dennis Ritter, seconded by Eric Johnson to approve for payment the general account bills in the amount of \$678,930.73.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Approval of Construction Account Motion made by Charles Shurr seconded by Karl Nolte, to approve for payment the construction account bills in the amount of \$27,724.08.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Superintendent's Report

Best practices Fair
Cougar Fest
Powderpuff Game
Young Ag Leader
Fire Safety
Athletics Update

Board Committee Reports

T.C.C. The committee approved a new Executive Director.

PSBA Dr. Ritter attended the annual School Leadership Conference in Hershey.

BCIU The IU published a Fast Fact Sheet.

BCTC No report.

P & C The committee was provided a presentation on the new ag barn and international travel proposals.

ECC and Facilities The committee discussed the ELC lease. They were also provided a presentation on the AG department and barn project.

Secondary Programming and Scheduling No report.

Personnel

Motion made by Michael Hess, seconded by Karl Nolte, to approve the following personnel items:

1. The approval of an unpaid leave of absence for employee #1960 commencing approximately January 7, 2020 through the remainder of the 2019-20 school year.
2. The approval of employee #1363 to take a Family Medical Leave (FMLA) commencing approximately February 4, 2020 and returning on March 2, 2020.
3. The approval of the following coaches/extra duty positions and stipends for the 2019-2020 school year:

Kevin Virgo, Jr.	HS JV Boys Basketball Coach	\$3,300.00
Kevin Virgo III	HS Boys Basketball Volunteer Coach	

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Policy Maintenance

Motion made by Dennis Ritter, seconded by Randy Burch, to approve the first reading of the following policies:

Policy 204	Attendance
Policy 805	Emergency Preparedness

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Assistant Superintendent's Contract

Motion made by Randy Burch, seconded by Karl Nolte, to approve the contract of Dr. Steven A. Leever as Assistant Superintendent, effective October 14, 2019 through October 13, 2022, at a salary of \$130,000.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Supervisor of Spec.Ed. Job Description

Motion made by Randy Burch, seconded by Michael Hess, to approve the job description for the Supervisor of Special Education.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

**Early Learning Center
Lease Addendum**

Motion made by Eric Johnson, seconded by Michael Hess, to approve the lease addendum with Early Learning Community, Inc. from September 1, 2019, through August 31, 2020.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Field Trips

Motion made by Dennis Ritter, seconded by Eric Johnson, to approve the following field trips:

1. The approval of a high school trip to Italy and Greece during the summer of 2021 at an approximate student cost of \$3,865.00. The school district will not incur any costs for the trip.
2. The approval of a high school trip to South Africa during the summer of 2021 at an approximate student cost of \$5,270.00. The school district will not incur any costs for the trip.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

BCIU Agreements

Motion made by Randy Burch, seconded by Charles Shurr, to approve the agreement with Berks County Intermediate Unit to provide consultative Human Resources services, effective November 4, 2019, through June 26, 2020, as needed at a rate of \$75.00 per hour.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Motion made by Michael Hess, seconded by Charles Shurr, to approve the agreement with Berks County Intermediate Unit to provide Professional Development services on October 14, 2019, at a cost of \$400.00.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Donations

Motion made by Randy Burch, seconded by Eric Johnson, to accept the following donations:

1. The acceptance, with gratitude, of donation of a bench in honor of Bob and Jane Grim from the Grim family at an estimated total value of \$976.45.
2. The acceptance, with gratitude, of donation of \$94.81 to Kutztown Elementary School from Christmas City Studios to help fund special events and programs.
3. The acceptance, with gratitude, of donation of \$25.00 to Kutztown Elementary School from Reading Baseball LP to help fund special events and programs.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

New Story Agreement

Motion made by Randy Burch, seconded by Dennis Ritter, to approve the tuition agreement with New Story Schools and Services in Reading, PA, for student number 106453, at a cost of \$380 per day for the 2019-2020 school year.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Bond Refinancing

Motion made by Michael Hess, seconded by Al Darion, to approve (a) the issuance of a series of Federally Taxable General Obligation Bonds in the maximum aggregate principal amount of not to exceed \$9,210,000, to finance the refunding of certain outstanding indebtedness of the School District; provided that such refunding generates a minimum of \$170,000 present value debt service savings to the School District after the payment of all costs and expenses; and (b) the execution and delivery of (i) a Bond Purchase Proposal from RBC Capital Markets, LLC for the purchase of the Bonds on the terms and conditions established in the Resolution, (ii) an Addendum to such Bond Purchase Proposal which will be delivered by RBC Capital Markets, LLC upon the final pricing of the Bonds and (iii) such other agreements, certificates, instruments and documents necessary in connection with the issuance of the Bonds subject to the review and approval of such agreements, certificates, instruments and documents by bond counsel to the School District.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Adjournment

Motion made by Karl Nolte, seconded by Randy Burch, to adjourn the meeting at 9:12 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary