

**Minutes of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, May 6, 2019, 7:30 p.m.**

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Monday, April 1, 2019, at 7:30 p.m., at Kutztown Area Middle School, pursuant to due notice to board members and the public.

**Present** Randy Burch, Carl Ziegler, Eric Johnson, Alan Darion, Charles Shurr, Karl Nolte, James Shrawder, Dennis Ritter

**Absent** Michael Hess

**Also Present** George Fiore, David Miller, Rikki DeVough, Christian Temchatin, Diane Quinn, Scott Hand, Deb Barnes, James Brown, Kylie LaSota, Wyatt Slostad, Nicole DeLong, Carol Schulley, Michelle Fister

**Call to Order** The meeting was called to order at 7:34 p.m. by President Ziegler.

**Welcome** President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

**Approval of Minutes** Motion made by Randy Burch, seconded by Charles Shurr, to approve the Minutes of the April 15, 2019 School Board Meeting.

**Roll call vote: Yes 7**

**No 0**

**N/A 1 (Darion)**

**Absent 1 (Hess)**

**Motion carried**

**Superintendent's Report** Teacher and Staff Appreciation Week  
Special Olympics  
Athletic Olympics  
BCTC 50th Anniversary Celebration  
Poster Contest Winner  
2019 Distinguished Alumnus  
Spring Concert Dates  
Budget Timeline

**Personnel** Motion made by Jim Shrawder, seconded by Randy Burch, to approve the following personnel items:

1. The approval of Victoria J. Herr as a secondary Agriculture teacher effective August 13, 2019 at a salary of \$52,003 per Bachelor's Degree, Step 1, of the KATA/KASD contract.
2. The approval of Victoria J. Herr as the Future Farmers of America (FFA) Advisor for the 2019-20 school year at a stipend of \$1,400.00.
3. The approval of Kristen Berk as the head cook at Greenwich-Lenhartsville Elementary School at a rate of \$10.00 per hour, effective August 12, 2019.
4. The approval of the following seasonal maintenance employees for spring/summer 2019 at a rate of \$9.75 per hour:

Austin Lubak	Isaac Mengel	Joshua Mengel
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5. The approval of the following summer custodial help for summer 2019 at a rate of \$9.75 per hour:

Diane Zettlemoyer	Joanne Waidelich	Emma Workowski
Theresa O'Mara	Alison VanDuren	Logan Yerger

6. The approval of the following student workers for the 2019 Summer Work Program at a rate of \$7.25 per hour:

Evan Blatt	Kelly Rodriguez	Mathias Warmkessel
Ty Kline	Jonathan Shields	Orlando White
Alex Rau	William Thomas	

7. The approval of the following coaches, advisors, and stipends for the 2018-2019 school year:
- |              |                         |  |
|--------------|-------------------------|--|
| Andrew Brett | Sophomore Class Advisor | \$287.50 (balance pro-rated for additional duties) |
|--------------|-------------------------|--|

8. The approval of the following coaches, advisors, and stipends for the 2019-2020 school year:
- |             |                                      |            |
|-------------|--------------------------------------|------------|
| Andrea Hart | All School Musical Director/Producer | \$2,572.00 |
|-------------|--------------------------------------|------------|

9. The approval of the following Eshelman bus/van drivers for the 2018-2019 school year:

Lindsay G. George	eff: April 3, 2019
Janelle L. Kase	eff: April 17, 2019

***All Personnel are Approved Pending the District's Receipt of All Mandated Credentials***

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**

**Motion carried.**

***Policy  
Maintenance***

Motion made by Dennis Ritter, seconded by Randy Burch, to approve the second reading and adoption of Policy 321-Political Activities.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**

**Motion carried.**

***Conferences***

Motion made by Al Darion, seconded by Charles Shurr, to approve the following conference requests:

1. The approval of employee #153 to attend the Project Lead the Way training in Baltimore, MD on July 7-9, 2019, at a cost of \$1,020.00.
2. The approval of employee #368 to attend the Project Lead the Way training in Baltimore, MD on July 7-9, 2019, at a cost of \$1,020.00.
3. The approval of employee #152 to attend the Teachers College Units of Study in Teaching Reading Summer Institute in New York City, NY on August 5-9, 2019, at a cost of \$1,982.24.
4. The approval of employee #609 to attend the National Council of Teachers of English Annual Convention in Baltimore, MD on November 21-24, 2019, at a cost of \$1,672.36.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**

**Motion carried.**

***MCIU Services***

Motion made by Randy Burch, seconded by Dennis Ritter, to approve the service agreement with MCIU to provide technology for Marcia Brenner Report Card Creator PowerSchool Plug-in at a cost of \$2,988.00 and annual support renewal of \$494.00.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**

**Motion carried.**

***Computer Repair  
and Maintenance***

Motion made by Dennis Ritter, seconded by Randy Burch, to approve computer maintenance, insurance, and repair and fee schedule.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**

**Motion carried.**

***New Story***

Motion made by Jim Shrawder, seconded by Charles Shurr, to approve the tuition agreement with New Story Schools and Services in Reading, PA for a special education student, at a cost of \$299.00 per day for the remainder of the 2018-2019 school year.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**

**Motion carried.**

<b>Proposed Final Budget</b>	Motion made by Jim Shrawder, seconded by Karl Nolte, to adopt a Proposed Final Budget for the 2019-2020 school year with revenues of \$33,136,233.00 and expenditures of \$33,328,410.00 supported by Real Estate Tax of 29.9543 mils; Per Capita Tax, Sec. 679 (\$5.00); Per Capita Tax, Act 511 (\$5.00); Local Services Tax (\$5.00); Earned Income Tax (0.5%); Real Estate Transfer Tax (0.5%); and Amusement Tax (5%). The budget will be made available for public inspection.	<b>Yes 7</b>	<b>No 1 (Darion)</b>	<b>Absent 1 (Hess)</b>
	<b>Motion carried.</b>			
<b>IMR Digital</b>	Motion made by Randy Burch seconded by Charles Shurr, to approve the service of IMR Digital to scan special education student files.	<b>Yes 8</b>	<b>No 0</b>	<b>Absent 1 (Hess)</b>
	<b>Motion carried.</b>			
<b>Water Softener</b>	Motion made by Randy Burch, seconded by Karl Nolte, to approve the purchase of a replacement water softener from APEX Inc. at Kutztown Elementary School at a cost of \$10,042.00.	<b>Yes 8</b>	<b>No 0</b>	<b>Absent 1 (Hess)</b>
	<b>Motion carried.</b>			
<b>Rifle Team Grant</b>	Motion made by Jim Shrawder, seconded by Eric Johnson to accept, with gratitude, an equipment grant from the National Rifle Association in the amount of \$3,293.00 to the Kutztown Area High School Rifle Team.	<b>Yes 6</b>	<b>No 2 (Darion, Ritter)</b>	<b>Absent 1 (Hess)</b>
	<b>Motion carried.</b>			
<b>Equipment Sale</b>	Motion made by Dennis Ritter, seconded by Randy Burch, to approve the sale of five used rifles from the Kutztown Area High School Rifle Team to Eagle Arms Sport Shop in the amount of \$2,250.	<b>Yes 8</b>	<b>No 0</b>	<b>Absent 1 (Hess)</b>
	<b>Motion carried.</b>			
<b>Dual Enrollment</b>	Motion made by Eric Johnson, seconded by Jim Shrawder, to approve the dual enrollment renewal agreement for school year 2019-2020 between Reading Area Community College (RACC) and Kutztown Area School District.	<b>Yes 8</b>	<b>No 0</b>	<b>Absent 1 (Hess)</b>
	<b>Motion carried.</b>			
<b>SAP Program</b>	Motion made by Randy Burch, seconded by Jim Shrawder, to approve the agreement with Richard J. Carol Foundation to provide Student Assistance Program (SAP) services through June 30, 2020, per Option A: 5 days per week.	<b>Yes 8</b>	<b>No 0</b>	<b>Absent 1 (Hess)</b>
	<b>Motion carried.</b>			
<b>Actuarial Valuation</b>	Motion made by Dennis Ritter seconded by Jim Shrawder, to approve the agreement with The Retirement Advantage to perform a Post Employment Benefits Valuation at a cost of \$3,400.	<b>Yes 8</b>	<b>No 0</b>	<b>Absent 1 (Hess)</b>
	<b>Motion carried.</b>			
<b>Vision Insurance</b>	Motion made by Randy Burch, seconded by Jim Shrawder, to approve the agreement with Capital Blue Cross for the renewal of employee vision insurance for the 2019-2020 year.	<b>Yes 8</b>	<b>No 0</b>	<b>Absent 1 (Hess)</b>
	<b>Motion carried.</b>			

- EPASR Grant** Motion made by Randy Burch, seconded by Jim Shrawder, to approve the acceptance of a grant from East Penn Association of School Retirees (EPASR) in the amount of \$300.00 to be used for the Kutztown Area Middle School Reading Olympics Team.  
**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**
- Employment Commitments** Motion made by Randy Burch, seconded by Jim Shrawder, to approve the Superintendent to make employment commitments to qualified professional applicants for the purpose of filing  
**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**
- Donation** Motion made by Jim Shrawder, seconded by Randy Burch, to accept a donation of paper from Kutztown Publishing at an approximate value of \$300.  
**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**
- Teacher Appreciation** Motion made by Eric Johnson, seconded by Al Darion, to approve a vote of confidence for teachers in recognition of Teacher Appreciation Week.  
**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**
- Senate Bill 34 & House Bill 526** Motion made by Randy Burch, seconded by Eric Johnson, to pass a resolution in support of Senate Bill 34 and House Bill 526.  
 Motion made by Dennis Ritter, seconded by Jim Shrawder, to table the motion to pass a resolution in support of Senate Bill 34 and House Bill 526 and add it to next meeting's Board Agenda.  
**Roll call vote: Yes 6 No 2 (Burch, Darion) Absent 1 (Hess)**  
**Motion carried.**
- Adjournment** Motion made by Dennis Ritter, seconded by Eric Johnson, to adjourn the meeting at 8:39 p.m.  
**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. DeVough  
 School Board Secretary