

*Minutes of the*  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, December 3, 2018, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Monday, December 3, 2018 at 7:30 p.m., in the District Administration Building, pursuant to due notice to board members and the public.

**Present** Randy Burch, Caecilia Holt, Karl Nolte, Carl Ziegler, Alan Darion (remotely), Michael Hess, Charles Shurr, Eric Johnson, James Shrawder

**Absent**

**Also Present** George Fiore, David Miller, Rikki DeVough, Diane Quinn, Scott Hand, Barry Flicker, Jim Brown, Carol Schulley, Lori Arndt, Mitchell Brett, Madison Keiser, Shelby Brett, Benjamin Hoffman, Michele Schoener, Melissa Blatt, Sara Patton, Sean Patton, Shawna Oswald, Kylie LaSota Hand

**Call to Order** The meeting was called to order at 7:30 p.m. by President Ziegler.

**Welcome** President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

**Superintendent's Report** Cross Country Recognition  
Title I Distinguished Schools Award  
2018 District Holiday Card  
Birthday Card Artwork  
Eckhaus Artwork Exhibition  
Sportsmanship Award  
Budget Town Hall Meeting  
Financial Audit

**Personnel** Motion made by Jim Shrawder, seconded by Charles Shurr, to approve the following personnel items:

1. The approval of Jordan Tucker as a Long Term Substitute (LTS) English teacher at Kutztown Area High School effective on the first day of the second semester at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the balance at Bachelor's, Step 1, of the KATA/KASD contract.
2. The approval of Lyn Lapp as a Long Term Substitute RtII Aide at Greenwich Elementary School, effective on or after December 4, 2018, at a rate of \$11.31 per hour.
3. The approval of Eric Farkas as a Long Term Substitute (LTS) Music teacher at Kutztown Elementary and Greenwich Elementary Schools, effective December 19, 2018 at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the balance at Bachelor's, Step 1, of the KATA/KASD contract.
4. The approval of the following coaches, advisors, and stipends for the 2018-2019 school year:

Timothy Hartranft	HS Volleyball Assistant Coach	\$2,520.00
Lauren Pera	Winter Cheerleading Volunteer Coach	
Joseph Stoess	All Year Rifle Team Volunteer	
Lucetta Muth	Boys Tennis Volunteer Assistant Coach	
Thomas Wendling	Boys Tennis Volunteer Assistant Coach	
Larry Chester	Strength and Conditioning Volunteer Coach	

**All Personnel are Approved Pending the District's Receipt of All Mandated Credentials**

**Roll call vote: Yes 9**

**No 0**

**Absent 0**

**Motion carried.**

- Policies** Motion made by Randy Burch, seconded by Charles Shurr, to approve the second reading and adoption of Policy 331 – Job Related Expenses.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- Motion made by Randy Burch, seconded by Caecilia Holt, to rescind Policy 310 – Abolishing a Position.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- KATA Salary Grid** Motion made by Randy Burch, seconded by Caecilia Holt, to approve the 2019-2020 KATA salary grid.  
**Roll call vote: Yes 8 No 0 N/A 1 (Shrawder) Absent 0**  
**Motion carried.**
- KU Dual Enrollment** Motion made by Eric Johnson, seconded by Michael Hess, to approve the dual enrollment agreement with Kutztown University.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- Kiln Purchase** Motion made by Caecilia Holt, seconded by Randy Burch, to approve the purchase of a kiln from R.I.C.H. for the high school art program at a cost of \$4,744.82.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- Donations** Motion made by Jim Shrawder, seconded by Eric Johnson, to approve the acceptance, with gratitude, of the following donations:  
1. The donation of a used marimba at an estimated value of \$1,800 from Mr. John Ebner to be used for the Kutztown Area School District Music program.  
2. The donation of \$500 from Thrivent Financial to Greenwich Elementary School to be used for the purchase of materials for sensory stations.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- Field Trip** Motion made by Caecilia Holt, seconded by Eric Johnson, to approve a high school trip to France and Spain during the summer of 2020 at an approximate student cost of \$4,035. The school district will not incur any costs for the trip.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- HVAC Equipment** Motion made by Randy Burch, seconded by Caecilia Holt, to approve the purchase and installation of HVAC Equipment at Kutztown Area Middle School by the McClure Company at a cost of \$177,705.  
**Roll call vote: Yes 8 No 1 (Shrawder) Absent 0**  
**Motion carried.**
- Adjournment** Motion made by Eric Johnson, seconded by Michael Hess, to adjourn the meeting at 8:07 p.m.  
**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. DeVough  
School Board Secretary