

*Minutes of the*  
**KUTZTOWN AREA SCHOOL DISTRICT**  
**Board of Directors Meeting**  
**Monday, October 15, 2018 - 7:30 p.m.**

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, October 15, 2018 at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

**Present** Randy Burch, Michael Hess, Caecilia Holt, Charles Shurr, Eric Johnson, Al Darion

**Absent** James Shrawder, Karl Nolte, Carl Ziegler

**Also Present** George Fiore, Dave Miller, Christian Temchatin, Rikki DeVough, Diane Quinn, Scott Hand, Deb Barnes, Barry Flicker, Jim Brown, Leon Smith, Carol Schullely, Kylie LaSota Hand

**Call to Order** The meeting was called to order at 7:30 p.m. by Vice President Burch.

**Welcome** Vice President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

**Meeting Minutes** Motion made by Charles Shurr, seconded by Eric Johnson, to approve the Minutes of the October 1, 2018, School Board Meeting.  
**Roll call vote: Yes 6 No 0 Absent 3 (Nolte, Shrawder, Ziegler)**  
**Motion carried.**

**Treasurer's Report** Motion made by Michael Hess, seconded by Charles Shurr to approve the Treasurer's Report of the General Fund.  
**Roll call vote: Yes 6 No 0 Absent 3 (Nolte, Shrawder, Ziegler)**  
**Motion carried.**

**Ratification of General Account** Motion made by Michael Hess, seconded by Caecilia Holt, to ratify for payment the general account bills (including manual checks) in the amount of \$14,802,636.71.  
**Roll call vote: Yes 6 No 0 Absent 3 (Nolte, Shrawder, Ziegler)**  
**Motion carried.**

**Approval of General Account** Motion made by Caecilia Holt, seconded by Michael Hess, to approve for payment the general account bills in the amount of \$848,014.19.  
**Roll call vote: Yes 6 No 0 Absent 3 (Nolte, Shrawder, Ziegler)**  
**Motion carried.**

**Approval of Construction Account** Motion made by Michael Hess, seconded by Charles Shurr, to approve for payment the construction account bills in the amount of \$167,692.94.  
**Roll call vote: Yes 6 No 0 Absent 3 (Nolte, Shrawder, Ziegler)**  
**Motion carried.**

**Superintendent's Report** Title I Distinguished Schools Award  
 Safe Schools Grant Award  
 Feed Their Imagination Grant Award  
 Cougar Den  
 Staff Presentation at University of Pennsylvania  
 Budget Town Hall Meetings

**Board Committee Reports**

- T.C.C.** The committee approved financials and reviewed a software update.
- PSBA** No Report.
- BCIU** No Report.
- BCTC** No report.
- P & C** The committee received updates on mathematics programing, Independent Study recommendations, and the Agriculture Program.

**ECC** The committee discussed open staff positions, a donation to the high school gymnasium, and a possible 2019 trip to Disney for the girls basketball team.

**Facilities** The committee received updates on the energy savings project by McClure and the high school gymnasium floor completion.

**Secondary Programming and Scheduling** The committee received an update on changes with the grading process and graduation requirements.

**Personnel**

Motion made by Al Darion, seconded by Caecilia Holt, to approve the following personnel items:

1. The acceptance of the resignation of Gordon Holland, maintenance employee, effective October 2, 2018.
2. The approval of employee #1044 to take an unpaid child rearing leave of absence beginning on the first day of the 3rd quarter through the end of the school year.
3. The approval of employee #1125 to take an unpaid child rearing leave of absence for the remainder of the 2018-19 the school year (extension of originally approved leave).
4. The approval of the change of title for Valerie Smeltz, from the Title I Instructional Aide at Kutztown Elementary School to RTII Instructional Aide at the previously approved salary.
5. The approval of Shannon Sunday as a resource person for Amanda Miller at a stipend of \$300.00 for the 2018-2019 school year.
6. The approval of the following coaches, advisors, and stipends for the 2018-2019 school year:

Michael DiBenedetto	HS JV Boys Basketball Coach	\$3,320.00
Jeffrey Wolfe	HS Assistant Boys Basketball Coach	\$3,520.00
Jarrett Carnes	HS JV Girls Basketball Coach	\$3,300.00
Tucker Gordner	HS Assistant Wrestling Coach	\$3,320.00
Jennifer Jenkins	Volunteer Winter Cheerleading Coach	
Benjamin Hoffman	National Art Honor Society Advisor	
Curtis Filchner	All School Musical Volunteer	

**All Personnel are Approved Pending Receipt of All Mandated Credentials**

**Roll call vote: Yes 6 No 0 Absent 3 (Nolte, Shrawder, Ziegler)**  
**Motion carried.**

**Policy- First Reading**

Motion made by Eric Johnson, seconded by Charles Shurr, to approve the first reading of the following policies:  
Policy 251 – Homeless Students  
Policy 304 – Employment of District Staff

**Roll call vote: Yes 6 No 0 Absent 3 (Nolte, Shrawder, Ziegler)**  
**Motion carried.**

**Independent Study**

Motion made by Al Darion, seconded by Eric Johnson, to approve the Independent Study course approval for a student at Kutztown Area High School.

**Roll call vote: Yes 6 No 0 Absent 3 (Nolte, Shrawder, Ziegler)**  
**Motion carried.**

**Grant Awards**

Motion made by Caecilia Holt, seconded by Eric Johnson, to accept the Safe Schools Targeted Grant Award from the Pennsylvania Department of Education in the amount of \$10,190 to be used for school safety programming.

**Roll call vote: Yes 6 No 0 Absent 3 (Nolte, Shrawder, Ziegler)**  
**Motion carried.**

Motion made by Charles Shurr, seconded by Michael Hess, to accept the Feed Their Imagination Fund Grant Award from the Reading Public Museum in the amount of \$1,480 to be used for an elementary trip to the Reading Public Museum.

**Roll call vote: Yes 6 No 0 Absent 3 (Nolte, Shrawder, Ziegler)**  
**Motion carried.**

**Travel Accident Insurance**

Motion made by Michael Hess, seconded by Eric Johnson, to approve the purchase of 24-hour Travel Accident Insurance, effective December 1, 2018 through November 30, 2019, from the Pennsylvania School Board Association (PSBA) Insurance Trust for the following employees at an annual cost of \$35.50 per person (same rate as prior year):

George F. Fiore	Christian T. Temchatin	David J. Miller
Rikki L. DeVough	Scott W. Hand	Diane E. Quinn
Edward F. Yapsuga		

**Roll call vote: Yes 6 No 0 Absent 3 (Nolte, Shrawder, Ziegler)**  
**Motion carried.**

**Donations**

Motion made by Michael Hess, seconded by Charles Shurr, to accept, with gratitude, the donation of surplus 13 Adjustable Height Project Workbench Tables from Office Depot at an estimated total value of \$4,875.

**Roll call vote:      Yes 6                      No 0                      Absent 3 (Nolte, Shrawder, Ziegler)**

**Motion carried.**

Motion made by Caecilia Holt, seconded by Al Darion, to accept, with gratitude, the donation of a scorer's table and roster panels from the Kutztown Area School District Education Foundation at a total value of \$17,446.88.

**Roll call vote:      Yes 6                      No 0                      Absent 3 (Nolte, Shrawder, Ziegler)**

**Motion carried.**

**Sale of Used  
Equipment**

Motion made by Caecilia Holt, seconded by Michael Hess, to approve the agreement to sell back and recycle computing and electronic assets to Sycamore International for an estimated maximum return value to the District of \$49,505.

**Roll call vote:      Yes 6                      No 0                      Absent 3 (Nolte, Shrawder, Ziegler)**

**Motion carried.**

**Adjournment**

Motion made by Eric Johnson, seconded by Michael Hess, to adjourn the meeting at 8:05 p.m.

**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. DeVough  
School Board Secretary