

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting

Monday, September 17, 2018 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, September 17, 2018 at 7:30 p.m., in the Middle School Commons, pursuant to due notice to board members and the public.

Present	Randy Burch, Michael Hess, Caecilia Holt, Karl Nolte, Charles Shurr, Eric Johnson, Carl Ziegler
Absent	Al Darion, James Shrawder
Also Present	George Fiore, Christian Temchatin, Rikki DeVough, Diane Quinn, Scott Hand, Melissa Blatt, Steve DeLucas, Kris Tuerk, Benjamin Hoffman, Meagan Merris, Jeff Huffert, Andrew Brett, Carol Schullley,
Call to Order	The meeting was called to order at 7:38 p.m. by President Ziegler.
Welcome	President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.
Meeting Minutes	Motion made by Caecilia Holt, seconded by Charles Shurr, to approve the Minutes of the September 4, 2018, School Board Meeting. Roll call vote: Yes 6 No 0 NA 1 (Johnson) Absent 2 (Darion, Shrawder) Motion carried.
Treasurer's Report	Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Treasurer's Report of the General Fund. Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder) Motion carried.
Ratification of General Account	Motion made by Charles Shurr, seconded by Caecilia Holt, to ratify for payment the general account bills (including manual checks) in the amount of \$1,812,887.86. Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder) Motion carried.
Approval of General Account	Motion made by Karl Nolte, seconded by Charles Shurr, to approve for payment the general account bills in the amount of \$500,599.62. Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder) Motion carried.
Approval of Construction Account	Motion made by Randy Burch, seconded by Caecilia Holt, to approve for payment the construction account bills in the amount of \$511,657.09. Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder) Motion carried.
Superintendent's Report	Reading Under the Lights Budget Town Hall Meetings Traveling Art Show
Board Committee Reports	T.C.C. No report. PSBA Reminder that the Leadership Conference and Delegate Assembly is in October. BCIU Carl Blessing, CFO, will be retiring at the end of the school year. BCTC No report. P & C The committee received an update on Eureka and classroom diagnostic testing. A steering committee was organized to review the agriculture curriculum. ECC The committee reviewed open staff positions and fall sport participation rates. The coaching handbook was also perused. Facilities The committee received an update on the security camera installation startup and Phase II. The committee reviewed facility usage fee structures and district signage.

Secondary The committee received an update on changes with the grading process and graduation requirements.
Programming and Scheduling

Personnel

Motion made by Randy Burch, seconded by Caecilia Holt, to approve the following personnel items:

1. The approval of Kim Cowell as a library aide at the Greenwich and Kutztown Elementary schools, effective on or about September 18, 2018, at a rate of \$11.65 per hour for 180 days per year and 29.5 work hours per week.
2. The approval of Josh Hoffman as Special Education Lead Support Technician at a salary of \$38,500.00 (partially funded through ACCESS funds).
3. The approval of the following coaches, advisors, and stipends for the 2018-2019 school year:

Amy Howard	HS History Day Advisor	\$1,400.00
Noah Hartley	MS Head Wrestling Coach	\$2,700.00
Celine Neyhart	Volunteer Cross Country Assistant Coach	
Celine Neyhart	Volunteer Indoor Track & Field Club Assistant Coach	
Celine Neyhart	Volunteer Spring Track & Field Assistant Coach	
4. The approval of Kim E. Feltenberger as an Eshelman bus/van driver for the 2018-2019 school year, effective September 18, 2018.

All Personnel are Approved Pending Receipt of All Mandated Credentials

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder)

Motion carried.

Policy- First Reading

Motion made by Charles Shurr, seconded by Randy Burch, to approve the first reading of Policy 311- Reduction in Staff and Policy 317.2- Educator Misconduct.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder)

Motion carried.

Optimist Club Donation

Motion made by Randy Burch, seconded by Eric Johnson, to accept, with gratitude, a donation from the Kutztown Optimist Club for the Reading Under the Lights Program in the amount of \$300.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder)

Motion carried.

Furniture Donations

Motion made by Randy Burch, seconded by Caecilia Holt, to accept, with gratitude, the following furniture donations:

1. Donation of 49 chairs from Kutztown University at an estimated value of \$980.
2. Donation of 9 filing cabinets from DJI Insurance at an estimated value of \$225.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder)

Motion carried.

Portrait Studio Donations

Motion made by Randy Burch, seconded by Caecilia Holt, to accept, with gratitude, the following donations to fund field trips, assemblies, and special student projects at Greenwich-Lenhartsville Elementary School:

1. Donation from Christmas City Portrait Studios for \$75.25.
2. Donation from Lifetouch Portrait Studios for \$1,500.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder)

Motion carried.

Field Trip

Motion made by Eric Johnson, seconded by Caecilia Holt, to approve a high school trip to Australia and New Zealand during the summer of 2019 at an approximate student cost of \$5,215. The school district will not incur any cost for this trip.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder)

Motion carried.

Memorandum of Understanding

Motion made by Eric Johnson, seconded by Randy Burch, to approve the Memorandum of Understanding (MOU) with the Kutztown Borough Police Department regarding school safety.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder)

Motion carried.

Addendum to Lease

Motion made by Caecilia Holt, seconded by Charles Shurr, to approve the addendum to the lease with Glad Tidings Church.

Roll call vote: Yes 6 No 1 (Nolte) Absent 2 (Darion, Shrawder)

Motion carried.

Admin Building Boiler

Motion made by Randy Burch, seconded by Karl Nolte, to approve HSA Mechanical to repair the boiler at the Administration Building at a cost of \$9,975.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Shrawder)

Motion carried.

Adjournment

Motion made by Eric Johnson, seconded by Randy Burch, to adjourn the meeting at 8:28 p.m.

Motion carried unanimously.

Respectfully Submitted by, Rikki L. DeVough, School Board Secretary