

*Minutes of the*  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting

Monday, August 20, 2018 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, August 20, 2018 at 7:30 p.m., in the Middle School Commons, pursuant to due notice to board members and the public.

**Present** Randy Burch, Alan Darion, Michael Hess, Caecilia Holt, Karl Nolte, Charles Shurr

**Absent** Eric Johnson, James Shrawder, Carl Ziegler

**Also Present** George Fiore, David Miller, Christian Temchatin, Rikki DeVough, Diane Quinn, Scott Hand, Barry Flicker, Carol Schulley, Matthew Bezz, Leon Smith

**Call to Order** The meeting was called to order at 7:30 p.m. by Vice President Burch.

**Welcome** Vice President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

**Meeting Minutes** Motion made by Al Darion, seconded by Caecilia Holt, to approve the Minutes of the August 6, 2018 School Board Meeting.  
**Roll call vote:** Yes 4 No 0 NA 2 (Hess, Shurr) Absent 3 (Johnson, Shrawder, Ziegler)  
**Motion carried.**

**Treasurer's Report** Motion made by Caecilia Holt, seconded by Al Darion, to approve the Treasurer's Report of the General Fund.  
**Roll call vote:** Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)  
**Motion carried.**

**Ratification of General Account** Motion made by Charles Shurr, seconded by Al Darion, to ratify for payment the general account bills (including manual checks) in the amount of \$1,956,057.21.  
**Roll call vote:** Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)  
**Motion carried.**

**Approval of General Account** Motion made by Karl Nolte, seconded by Michael Hess, to approve for payment the general account bills in the amount of \$804,184.61.  
**Roll call vote:** Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)  
**Motion carried.**

**Ratification of Construction Account** Motion made by Karl Nolte, seconded by Charles Shurr, to ratify for payment the construction account bills in the amount of \$307.18.  
**Roll call vote:** Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)  
**Motion carried.**

**Approval of Construction Account** Motion made by Michael Hess, seconded by Karl Nolte, to approve for payment the construction account bills in the amount of \$1,391,960.47.  
**Roll call vote:** Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)  
**Motion carried.**

**Superintendent's Report** Teacher| Librarian Magazine Article  
Community e-Newsletter- *Cougar Prints*  
Discovery Education DEN Summer Institute Principal Summit

**Board Committee Reports**

<b>T.C.C.</b>	No report.
<b>PSBA</b>	The School Leadership Conference is in October, which includes the voting delegate assembly.
<b>BCIU</b>	No report.
<b>BCTC</b>	No report.
<b>P &amp; C</b>	The committee was presented highlights on professional development and an update on educational Technology infrastructure and STEAM.

**ECC** No report.

**Facilities** No report.

**Student** No report.

**Achievement**

**Personnel**

Motion made by Al Darion, seconded by Caecilia Holt, to approve the following personnel items:

1. The approval of Christopher Torres as head custodian at Greenwich Elementary School, effective August 21, 2018, at a rate of \$14.00 per hour.
2. The acceptance of the resignation of Felicia Loughery, Kutztown Area High School Library Aide, effective August 9, 2018.
3. The approval of the following resource persons and stipends for the 2018-2019 school year:

Michelle Fritz	for Nicole Teese (3rd Grade LTS)	\$300 to be prorated
Carol Schulley	for Allyson Balmer (Ag Science LTS)	\$300 to be prorated
4. The approval of the following participants in the Senior Volunteer Tax Exchange Program for the 2018-2019 school year:

Judith Mehlretter	Karen Voytas	Sandra Long
Diane Graff	Audrey Merkel	Grace Haas
5. The approval of the following Eshelman bus and van drivers for the 2018-2019 school year:

Amber G. Bungo	Judith E. Deboer	Reuben S. Sweigart
Carrie L. Riegel	Charles R. Dalious	Keshia M. Hartzell
Matthew F. Thomas	Margarete B. Hottenstein	Craig S. Weidner
Sherri L. Reinert	Stephanie L. Hugo	Randall A. Bailey
Sandra L. Narducci	Peggy S. Weil	Charles R. Henry
Shayla L. Schroeder	Jennette L. Reynolds	Sharon L. Trout
Steven E. Fritz	Daniel J. Pauley	Melanie J. Querio
Barbara A. Snyder	Barbara A. Gardner	Shannon E. Keegan (aide)
Susan D. Schlenker		
6. The approval of the following Eshelman bus and van driver substitutes and aides for the 2018-2019 school year:

William F. Brobst	Spencer C. Dize	Robert M. Fogelman
Mark A. George	Nicolle E. Grim	Mary V. Miller
Daniel H. Neff	Gerald A. Trate	Samuel T. Yoder
Helen M. Sweigart	Amanda L. Jacoby	Shannon E. Keegan
7. The approval of the following classroom aides/paraeducators as substitute teachers for the 2018-2019 school year at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:

Martha Bergman	Cathy S. Padasak	Linda Schroeder
Nora E. Bullock	Patricia G. Peluso	Margaret K. Sharp
Nicole M. DeLong	Amy J. Pettit	Alison J. VanDuren
Kerri M. Erb	Kimberly S. Moyer-Bercaw	Julie A. Weaknecht
8. The approval of the following coaches and stipends for the 2018-2019 school year:

Mark Weida	MS Head Boys Basketball Coach	\$2620
Jennifer Jenkins	Volunteer Cheerleading Coach	
Albert Hunter	Volunteer Football Assistant Coach	
Lucetta Muth	Volunteer Girls Tennis Coach	

**All Personnel are Approved Pending Receipt of All Mandated Credentials**

**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**

**Policy – First Reading**

Motion made by Al Darion, seconded by Charles Shurr, to approve the first reading of the following policies:

- Policy 008: Organization Chart
- Policy 249: Bullying/Cyberbullying
- Policy 302: Employment of Superintendent/Assistant Superintendent
- Policy 831: Confidentiality and Security of FBI Criminal History Record Information

**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**

**2018-19 District Strategic Goals**

Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the District Strategic Goals for the 2018-2019 school year.

**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**

- Fire Protection** Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the Service Agreement with Kistler O'Brien to inspect and service the District's extinguishers, hoses, and kitchens for the 2018-2019 school year, at an estimated cost of \$4,089.50.  
**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**
- ArbiterPay Services** Motion made by Karl Nolte, seconded by Charles Shurr, to approve the contract with ArbiterPay Servies to provide for secure electronic payments to game workers, tournaments, and referees.  
**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**
- IDEA Funding** Motion made by Al Darion, seconded by Caecilia Holt, to approve the Agreement with BCIU to distribute IDEA funds to our district.  
**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**
- New Story** Motion made by Al Darion, seconded by Caecilia Holt, to approve the tuition agreement with New Story Schools and Services in Reading, PA for a special education student, at a cost of \$380 per day for the remainder of the 2018-2019 school year.  
**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**
- Real Estate Tax Exemptions** Motion made by Charles Shurr, seconded by Karl Nolte, to approve the exemption of all real estate taxes for taxpayers PIN 55-5444-20-80-8201- and PIN 63-5452-00-68-9508-.  
**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**
- Acceptance of Donations** Motion made by Caecilia Holt, seconded by Karl Nolte, to accept donations to Kutztown Elementary School.  
**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**
- Conference Request** Motion made by Al Darion, seconded by Caecilia Holt, to approve the attendance of employee #1886 to attend the AP Summer Institute, July 9, 2018 to July 12, 2018, at Cabrini University at a cost of \$1920.02.  
**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**
- ACCESS Care Reviews** Motion made by Caecilia Holt, seconded by Michael Hess, to approve, under the direction of the school physician, Lois Hall, CRNP, to perform Medical ACCESS case reviews at a cost of \$10.00 per review, effective September 1, 2018 through June 30, 2019.  
**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**
- BCIU Flight Team** Motion made by Karl Nolte, seconded by Caecilia Holt, to approve the BCIU Flight Team Agreement for the 2018-2019 school year.  
**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**
- Medical Services Rate Sheet** Motion made by Charles Shurr, seconded by Al Darion, to approve the rate sheet with Medical Services (Speech and Language Pathologist) for the 2018-2019 school year.  
**Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shrawder, Ziegler)**  
**Motion carried.**
- Adjournment** Motion made by Al Darion, seconded by Jim Shrawder, to adjourn the meeting at 8:17 p.m.  
**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. DeVough  
School Board Secretary