

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, August 21, 2017 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, August 21, 2017 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Michael Hess, Eric Johnson, Karl Nolte, Charles Shurr, Carl Ziegler

Absent Alan Darion, Caecilia Holt, James Shrawder

Also Present George Fiore, Matthew Link, Dave Miller, Scott Hand, James Brown, Diane Quinn, Barry Flicker, Deb Barnes, Chris Nelson, Jeff Huffert, Lori Arndt, Maurice Connor, Diana Rydzdewski, Christopher Smith, Benjamin Hoffman

Call to Order The meeting was called to order at 7:36 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Michael Hess, seconded by Randy Burch, to approve the Minutes of the August 7, 2017 School Board Meeting.
Roll call vote: Yes 4 No 0 Absent 3 (Darion, Holt, Shrawder)
N/A 2 (Johnson, Nolte)
Motion carried.

Treasurer's Report Motion made by Randy Burch, seconded by Eric Johnson, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

Ratification of General Account Motion made by Michael Hess, seconded by Charles Shurr, to ratify for payment the general account bills in the amount of \$2,431,315.62.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

Approval of General Account Motion made by Charles Shurr, seconded by Michael Hess, to approve for payment the general account bills in the amount of \$860,234.70.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

Approval of Construction Account Motion made by Eric Johnson, seconded by Charles Shurr, to approve for payment the construction account bills in the amount of \$1,024,065.32.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

Superintendent's Report Patio Project
District Goals
Fall Sports Update
New Teacher Induction
Welcome Back for Staff
First Day of School
PSSA Update
Kutztown Fair
Stadium Renovation Update

Board Committee T.C.C. Mr. Miller shared that new software has been implemented.
PSBA No report.

- BCIU** Mr. Ziegler shared that the BCIU recognized the president of Reading Area Community College (RACC), Dr. Anna Weitz.
- BCTC** No report.
- P & C** No report.
- ECC** No report
- Facilities** No report.
- Student Achievement** Dr. Quinn reported the committee reviewed PSSA data results.

Personnel

Motion made by Michael Hess, seconded by Randy Burch, to approve the following personnel items:

- The approval of Amy Boyer as a long-term substitute business teacher at the high school effective August 15, 2017 through June 7, 2018 or the end of the 2017-2018 school year, at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the balance at Bachelor's, Step 1, of the KATA/KASD contract.
- The approval of the following Eshelman bus/van drivers for the 2017-2018 school year, effective August 16, 2017:

Amber G. Bungo	Judith E. Deboer	Reuben S. Sweigart	Carrie L. Reigel
Kristen George	Keshia M. Hartzell	Matthew F. Thomas	Barbara A. Gardner
Margarete B. Hottenstein	Melanie A. Ellis	Sherri L. Reinert	Melanie J. Querio
Stephanie L. Hugo	Randall A. Bailey	Sandra L. Narducci	Peggy S. Weil
Kathryn E. Widenhammer	Leon A. Balthaser	Jennette L. Reynolds	Sharon L. Trout
Steven E. Fritz	Daniel J. Pauley		

- The approval of the following Eshelman substitute/trip drivers for the 2017-2018 school year, effective August 16, 2017:

Christine M. Battin	William F. Brobst	Berardo Ferretti	Mark A. George
Huntsinger, Craig W.	James M. Keller	John P. O'Brien	Steven D. Rechart
Carsten A. Sheppard	Gerald A. Trate	Sandra L. Wixon	

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)

Motion carried.

2017-2018 District Goals

Motion made by Michael Hess, seconded by Randy Burch, to approve the District Goals for the 2017-2018 as listed below:

Student Achievement

- Growth
 - All students achieve a minimum of one year's growth, based on Pennsylvania Value Added Assessment System (PVAAS), in the area of English Language Arts, mathematics, and science.
- Literacy
 - 85% of students will be reading on grade level by the end of third grade as measured by the Fountas and Pinnell benchmark.
 - 90% of students will be reading on grade level by the end of eighth grade as measured by the Reading Inventory benchmark.
 - All students will achieve proficiency and/or growth in English Language Arts by the end of 11th grade as measured by the Keystone exam.
- Numeracy
 - 80% of all elementary students will score proficient or advanced on each mathematics common assessment.
 - 90% of all 8th grade Algebra I students will score proficient or advanced as measured by the Spring Keystone Exam.
 - All students will achieve proficiency and/or growth as measured by the Algebra I Keystone exam.

College and Career Readiness

- Increase the Advanced Placement Equity and Excellence achievement by 10% (percentage of students that have scored a 3 or higher on an Advanced Placement Exam over the course of their academic career).
- Increase the total number of students enrolled in Advanced Placement courses by 10%.
- In collaboration with businesses and postsecondary partners, we will develop a Career Pathways model for the secondary program course of studies that provides opportunities for career exploration, internships, job shadowing, post-secondary course enrollment, employability, and financial literacy skill development.

Financial and Human Resources

- The district will continue to develop a fiscally responsible budget that reflects the values of the community, provides a quality education, sustains the educational program, and is supported by the Board of School Directors and the community.
 - This includes restructuring positions where and when possible, evaluating contract proposals based on quality of service and cost, and pursuing additional partnerships to provide efficient services.
- Migrate to an online human resources program including payroll by the end of 2017-18 school year.
- Perform a line item analysis of all accounts to seek financial efficiencies.

Curriculum, Instruction, and Assessment

- Develop a framework for common assessments across grade levels and subject areas, including adopting common rubrics, benchmark assessments, and culminating unit assessments.
- Develop a Kutztown Area School District Literacy Framework in collaboration with all stakeholders to determine our shared beliefs based on research-based best practices and articulating the elements of the framework for 2019-2020 implementation.
- Establish the Kutztown Area School District core agreements for best practices in grading in K-12 by exploring standards-based assessment opportunities and developing enhanced mastery-based progress reporting.
 - Develop a standards-based report card in the elementary grades for deployment in the 2018-2019 school year.
 - Articulate shared beliefs in secondary grading practices in order to create a framework for implementation in the 2018-2019 school year.
- Design innovative scheduling options to maximize student opportunities and provide flexible course options including dual enrollment, virtual, blended, and hybrid learning.
- Develop a comprehensive K-12 Science, Technology, Engineering, Arts, & Mathematics (STEAM) framework.

Communication/Community

- Recognize, publish, and communicate Kutztown Area School District staff and student accomplishments to foster community-wide relationships and support for the District and its goals.
- Solicit community feedback regarding district/school needs, priorities, and improvement initiatives through community surveys, forums, and meetings.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

Special Education Contract

Motion made by Randy Burch, seconded by Charles Shurr, to approve the Agreement with the BCIU to provide Special Education Services to the District during the 2017-2018 school year.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

IDEA Funding Agreement

Motion made by Eric Johnson, seconded by Karl Nolte, to approve the Agreement with BCIU to distribute IDEA funds to our District.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

Agreement for Auditing Services

Motion made by Randy Burch, seconded by Karl Nolte, to approve extending the services of Herbein + Compnay, Inc. to provide annual auditing services to our District through June 30, 2019.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

Bus/Van Routes

Motion made by Charles Shurr, seconded by Karl Nolte, to approve the the bus and van routes for the 2017-2018 school year, and to allow the transportation coordinator and/or designee to make any necessary changes to the existing routes as deemed appropriate throughout the 2017-2018 school year, with exception of changes that include additional costs or the complete deletion of a route.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

BCIU Behine-the-Wheel Program

Motion made by Michael Hess, seconded by Charles Shurr, to approve permission for the BCIU to provide Behind-the-Wheel Instruction to district students that register for the program for the 2017-2018 school year.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.

- Assessment Appeal Resolution** Motion made by Michael Hess, seconded by Charles Shurr, to approve the Assessment Appeal Resolution.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.
- District Dentist** Motion made by Randy Burch, seconded by Karl Nolte, to approve Dr. Alan J. Robertson, DDS, as the School District Dentist for the 2017-2018 school year at a cost of \$5.00 per student exam.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.
- Policy 707: Use of School Facilities** Motion made by Randy Burch, seconded by Eric Johnson, to approve the first reading of Policy 707: Use of School Facilities.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.
- BCIU Flight Team Agreement** Motion made by Randy Burch, seconded by Michael Hess, to approve the BCIU Flight Team Agreement for the 2017-2018 school year.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.
- Conference Request** Motion made by Eric Johnson, seconded by Michael Hess, to approve the employee #1753 to attend the NAFME All National Music Festival on November 26-29, 2017 in Orlando, FL, at a cost of \$1,374.05.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.
- Field Hockey Cooperative Sponsorship** Motion made by Michael Hess, seconded by Charles Shurr, to approve entering into a field hockey cooperative sponsorship for KASD middle school students with Brandywine Heights Area School District being the host school for the 2017-2018 school year. The Kutztown Area School District is responsible for transportation of KASD student participating in the program.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.
- KidsPeace Agreement** Motion made by Michael Hess, seconded by Charles Shurr, to approve the agreement with KidsPeace National Centers, Inc. for private academic programs for the period of August 28, 2017 (or the date of admission) through June 6, 2018 (or the end of the 2017-2018 school year), at a cost of \$161.53 per day (no change in rate from last year).
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.
- Glad Tidings Lease Renewal** Motion made by Eric Johnson, seconded by Karl Nolte, to approve the Agreement with Glad Tidings Church for space at Kutztown Area Middle School on Sunday mornings for the period of September 8, 2017 through September 7, 2018.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Shrawder)
Motion carried.
- Adjournment** Motion made by Randy Burch, seconded by Michael Hess to adjourn the meeting at 8:23 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary