

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, June 18, 2018 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, June 18, 2018 at 7:30 p.m., in the middle school commons, pursuant to due notice to board members and the public.

Present Randy Burch, Caecilia Holt, James Shrawder, Charles Shurr, Carl Ziegler

Absent Alan Darion, Michael Hess, Eric Johnson, Karl Nolte

Also Present George Fiore, Rikki DeVough, Christian Temchatin, Diane Quinn, Scott Hand, James Brown, Rebecca Beidelman, Bernie Boyle, Kris Tuerk, Shelby Brett, Kristin Haring, Jen Wyland, Susan Neumann, Jeff Huffert, Carol Schulley, Benjamin Haas, Dr. Brenda Winkler, Tammy Besz

Call to Order The meeting was called to order at 7:38 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Jim Shrawder, seconded by Randy Burch, to approve the Minutes of the June 4, 2018 School Board Meeting and the June 11, 2018 Budget and Finance Committee Meeting.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.

Treasurer's Report Motion made by Randy Burch, seconded by Charles Shurr, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.

Ratification of General Account Motion made by Charles Shurr, seconded by Caecilia Holt, to ratify for payment the general account bills in the amount of \$3,372,882.83.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.

Approval of General Account Motion made by Randy Burch, seconded by Charles Shurr, to approve for payment the general account bills in the amount of \$469,548.57.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.

Ratification of Construction Account Motion made by Jim Shrawder, seconded by Caecilia Holt, to ratify for payment the construction account bills in the amount of \$16,985.00.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.

Approval of Construction Account Motion made by Randy Burch, seconded by Caecilia Holt, to approve for payment the construction account bills in the amount of \$352,411.68.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.

Superintendent's Report MS Project-based Learning Experience
Kutztown Area School District Education Foundation
Financial Reality Fair
FFA Activities Week
Cougars Forward

Board Committee Reports

| | |
|--------|------------|
| T.C.C. | No report. |
| PSBA | No report. |
| BCIU | No report. |
| BCTC | No report. |

- P & C** Mrs. Holt reported the committee was presented new report card samples and reviewed policies.
- ECC** Mr. Burch reported the committee received a recap of the stadium grand opening and reviewed open coaching positions.
- Facilities** Mr. Burch reported the committee discussed the installation of bollards at the middle school, repairs of the high school parking lot, and the replacement of a boiler at the administration building.
- Student Achievement** No report.

Personnel

Motion made by Randy Burch, seconded by Caecilia Holt, to approve the following personnel items:

1. The approval of Beth Johnson as a Long-term Substitute High School Business teacher effective August 14, 2018 through the end of the 2018-2019 school year, at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the balance at Bachelor's, Step 1, of the KATA/KASD contract.
2. The approval of employee #1749 to take an unpaid leave of absence, commencing the 2nd semester through the end of the 2018-2019 school year.
3. The approval of employee #283 to take an unpaid absence from November 1-30, 2018.
4. The approval of employee #1125 to take FMLA leave beginning on September 21, 2018 and ending on or about December 16, 2018.
5. The acceptance, with regret, of the resignation due to retirement, of Melanie Hartman as an Elementary Music teacher at Greenwich and Kutztown Elementary Schools, effective the 105th student day of the year (on or about February 7, 2019).
6. The approval of the following coaches, advisors, and stipends for the 2018-2019 school year:

| | | |
|----------------|------------------------------|--------|
| Jarrad Burkert | HS Head Varsity Soccer Coach | \$4500 |
| Matthew Snyder | HS Assistant Football Coach | \$2400 |

All Personnel are Approved Pending Receipt of All Mandated Credentials

Roll call vote: **Yes 5** **No 0** **Absent 4 (Darion, Hess, Johnson, Nolte)**
Motion carried.

Donation

Motion made by Charles Shurr, seconded by Randy Burch, to approve the acceptance of a donation, with gratitude, from the Kutztown Area School District Education Foundation in the amount of \$526,940.03 to fund the Stadium Project.

Roll call vote: **Yes 5** **No 0** **Absent 4 (Darion, Hess, Johnson, Nolte)**
Motion carried.

Policies

Motion made by Randy Burch, seconded by Charles Shurr, to approve the second reading and adoption of the following policies:

- | | |
|--------------|---|
| Policy 815. | Acceptable Use of Internet, Computers And Network |
| Policy 815.1 | Use of Social Networks |
| Policy 818. | Contracted Services |

Roll call vote: **Yes 5** **No 0** **Absent 4 (Darion, Hess, Johnson, Nolte)**
Motion carried.

Motion made by Randy Burch, seconded by Charles Shurr, to approve the first reading of Policy 138 – Language Instruction Educational Program for English Learners.

Roll call vote: **Yes 5** **No 0** **Absent 4 (Darion, Hess, Johnson, Nolte)**
Motion carried.

Textbooks

Motion made by Randy Burch, seconded by Charles Shurr, to approve the adoption and purchase of the following textbooks for the 2018-2019 school year:

- | | |
|-------------------------------------|--------------|
| <i>Biology</i> | - \$8907.19 |
| <i>America: A Narrative History</i> | - \$2,337.95 |
| <i>Physics</i> | - \$7019.72 |

Roll call vote: **Yes 5** **No 0** **Absent 4 (Darion, Hess, Johnson, Nolte)**
Motion carried.

Administration/Act 93 Compensation

Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Administration and Act 93 salary compensation for the 2018-2019 school year, which includes an increase not to exceed 3.4%.

Roll call vote: **Yes 5** **No 0** **Absent 4 (Darion, Hess, Johnson, Nolte)**
Motion carried.

- Support Staff Compensation** Motion made by Randy Burch, seconded by Caecilia Holt to approve the support staff salary increases for the 2018-2019 school year, which includes the average increase not to exceed 2.0% and the employee salary adjustments.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.
- Hourly Starting Rates** Motion made by Caecilia Holt, seconded by Charles Shurr, to approve hourly starting rates and substitute rates for the 2018-2019 school year, per the attached.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.
- Employment Commitments** Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Superintendent to make employment commitments to qualified professional applicants for the purpose of filling vacancies that occur after the June 18, 2018 Board meeting with action to be ratified by the Board of School Directors at the next official board meeting.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.
- Dental Insurance** Motion made by Charles Shurr, seconded by Randy Burch, to approve the contract with Delta Dental to supply dental insurance to employees for the 2018-2019 school year at a cost of \$18.34 per month for single coverage and \$70.52 for enrollee plus one or more dependents.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.
- Liability Insurance** Motion made by Caecilia Holt, seconded by Charles Shurr, to approve the renewal of the liability insurance package from Brown & Brown Insurance for a one-year period beginning July 1, 2018.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.
- Before/After School Care** Motion made by Randy Burch, seconded by Charles Shurr, to approve the agreement with the Berks County Intermediate Unit to provide before and after school care at Kutztown Elementary School for the 2018-2019 school year.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.
- Translation Services** Motion made by Charles Shurr, seconded by Caecilia Holt, to approve the agreement with Karina Tejada and Ileana Almarante to provide Spanish translation services.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.
- School-Based ACCESS** Motion made by Caecilia Holt, seconded by Randy Burch, to approve the Pennsylvania School-Based ACCESS Program (SBAP) Local Education Agreement to Participate for the 2018-2019 school year.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.
- Bilingual School Psychology Evaluation Services** Motion made by Caecilia Holt, seconded by Charles Shurr, to approve the Bilingual School Psychology Evaluation Service (Mandarin) with Dr. Audrey Lam at a cost of \$3500.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.
- Homestead/Farmstead Resolution** Motion made by Randy Burch, seconded by Caecilia Holt, to approve the 2018-2019 Homestead and Farmstead Resolution, per the attached.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.
- District Dentist** Motion made by Charles Shurr, seconded by Caecilia Holt, to appoint Dr. Alan J. Robertson, DDS, as the School District Dentist at a cost of \$5.00 per student exam and mileage reimbursement for travel between KASD buildings, per the IRS rate, for the 2018-2019 school year.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Hess, Johnson, Nolte)
Motion carried.
- Public Comment** Leon Smith requested clarification on the history textbook and support staff salary increases.
- Adjournment** Motion made by Randy Burch, seconded by Charles Shurr, to adjourn the meeting at 8:38 p.m.
Motion carried unanimously.

Respectfully Submitted by,
Rikki L. DeVough, School Board Secretary