

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, May 21, 2018 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, May 21, 2018 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Michael Hess, Eric Johnson, James Shrawder, Charles Shurr, Carl Ziegler

Absent Alan Darion, Caecilia Holt, Karl Nolte, Nathan Hayduk (student representative)

Also Present George Fiore, Rikki DeVough, Christian Temchatin, Diane Quinn, Scott Hand, Barry Flicker, James Brown, Carol Schullely, Jeff Huffert, Deb Kenney, Joseph Moyer

Call to Order The meeting was called to order at 7:35 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Jim Shrawder, seconded by Randy Burch, to approve the Minutes of the May 7, 2018 School Board Meeting and the May 14, 2018 Budget and Finance Committee Meeting.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)
Motion carried.

Treasurer's Report Motion made by Michael Hess, seconded by Charles Shurr, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)
Motion carried.

Ratification of General Account Motion made by Michael Hess, seconded by Charles Shurr, to ratify for payment the general account bills in the amount of \$3,657,289.76.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)
Motion carried.

Approval of General Account Motion made by Jim Shrawder, seconded by Michael Hess, to approve for payment the general account bills in the amount of \$660,451.69.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)
Motion carried.

Ratification of Construction Account Motion made by Randy Burch, seconded by Jim Shrawder, to ratify for payment the construction account bills in the amount of \$242,842.00.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)
Motion carried.

Approval of Construction Account Motion made by Randy Burch, seconded by Michael Hess, to approve for payment the construction account bills in the amount of \$156,480.35.
Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)
Motion carried.

Superintendent's Report

State History Day Competition – Dominick Pizzelanti, grade 7, received 2nd place and is moving on to Nationals.

CSPV LifeSkills Training Grant – 3 year grant awarded to KASD commencing Fall 2019 that implements lessons to help protect children against alcohol, tobacco, and drug use.

Middle School Career Day – Keynote Speaker was James Shrawder, entrepreneur. 21 Occupations were represented.

Senior Awards

Girls on the Run – GES girls completed 5k run Saturday, despite the rain, they made the best of the situation and jumped, splashed, skipped, and danced their way to the finish line.

Activities Update – Baseball, softball, boys volleyball, girls track, boys track, boys tennis, NCAA Signing Day, and Odyssey of the Mind.

Board Committee Reports

- T.C.C.** No report.
- PSBA** On behalf of Mrs. Holt, Dr. Fiore reported the Annual Convention of Berks County School Directors was held on April 24.
- BCIU** Mr. Ziegler reported a new Chief Information Officer was hired.
- BCTC** No report.
- P & C** On behalf of Mrs. Holt, Dr. Fiore reported the committee received an update on Literacy Framework, elementary report cards, and the completion of PSSA and AP testing. The committee reviewed Policies 815, 815.1, and 818.
- ECC** Mr. Burch reported the grand opening of the stadium was held May 6th. The committee received an update on the football league proposal and reviewed football enrollment numbers. They also received an extended season payscale proposal and a review of open coaching positions.
- Facilities** Mr. Burch reported the committee received an update on the GES generator replacement, and they discussed the Administration Building water heater, timeline for McClure Project, and a donation for LED message board in the high school gymnasium.
- Student Achievement** No report.

Personnel

- Motion made by Randy Burch, seconded by Eric Johnson, to approve the following personnel items:
1. The approval of Jennifer Mason as a High School Biology teacher effective August 14, 2018 at a salary of \$62,482 per Master’s Degree, Step 3, of the KATA/KASD contract.
 2. The approval of the resignation of Julie Clark as High School Colorguard Instructor, effective May 31, 2018.
 3. The approval of the resignation of Carol Fairchild as Volunteer Memorial Garden Advisor, effective April 17, 2018.
 4. The approval of Gordon Holland as interim Maintenance Facilitator at a rate of \$20.50 per hour, effective May 22, 2018.
 5. The approval of Karen A. Voytas as a participant in the Senior Volunteer Tax Exchange Program for the 2017-2018 school year, effective May 22, 2018.
 6. The approval of the following students for summer Technology Department help for summer 2018 at a rate of \$9.75 per hour:
 - Michael Hill
 - Sydney Sheetz
 7. The approval of Sarah Seng as an Extended School Year Paraeducator at a rate of \$14.00 per hour.
 8. The approval of the following summer maintenance help for summer 2018 for a term not to exceed 12 weeks, at a rate of \$9.75 per hour:
 - Austin Lubak
 - Isaac Mengel
 9. The approval of the following coaches, advisors, and stipends for the 2018-2019 school year:

Joseph Moyer	HS Head Varsity Football Coach	\$7,100.00
Lauren Pera	Volunteer Cheerleading Coach	
Carol Schulley	Volunteer Memorial Garden Advisor	
 10. The approval of the following resource persons and stipends for the 2017-2018 school year:

Vickie Bastian	(for Jenna Ziegler)	\$300.00
Debra Kenney	(for Kylie LaSota)	\$300.00
 11. The approval of the following resource persons and stipends for the 2018-2019 school year:

Andrea Stern	(for Katharine Mannai)	\$300.00
Kristin Haring	(for Melanie Chester)	\$300.00
- Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)**
Motion carried.

Conference Requests

- Motion made by Eric Johnson, seconded by Charles Shurr, to approve the following conference requests:
1. The approval of employee #1650 to attend the NAESP PreK-8 Principals Conference in Orlando, Florida on July 9-10, 2018, at a cost of \$1,510.00.
 2. The approval of employee #1044 to attend the AP Summer US History Institute in Baltimore, Maryland on June 18-22, 2018, at a cost of \$987.15.
- Roll call vote: Yes 5 No 0 N/A 1 (Shrawder) Absent 3 (Darion, Holt, Nolte)**
Motion carried.

Summer Work Program

- Motion made by Michael Hess, seconded by Jim Shrawder, to approve the summer work program and the following staffing for 2018:
- | | | | |
|----------------|------------------|------------------|-------------|
| Instructor: | Erin Tenney | | |
| Paraeducators: | Felicia Loughery | Heather Arbuckle | Placeholder |

Staff Dates: June 18 (staff preparation day)
 June 19 -July 26 (Monday through Thursday), 22 days total (including prep day) for 3.5 hours per day at an hourly rate of \$26.00 (current curriculum rate) for instructors and an hourly rate of \$14.00 for paraeducators.

Non-Workdays: Wednesday, July 4 and Thursday, July 5

Student Dates: June 19-July 26 (Monday (except first week) through Thursday), 21 days total

No School: Wednesday, July 4 and Thursday, July 5

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)

Motion carried.

Music in the Parks Motion made by Michael Hess, seconded by Jim Shrawder, to approve waiving the Facilities fee for the Music in the Parks program.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)

Motion carried.

Breakfast/Lunch Pricing Motion made by Jim Shrawder, seconded by Michael Hess, to approve raising meal prices by \$0.10. Elementary lunch prices move from \$2.50 to \$2.60, Secondary lunch prices from \$2.75 to \$2.85, and all breakfast prices from \$1.40 to \$1.50, milk prices from \$0.50 to \$0.60, effective the 2018-2019 school year.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)

Motion carried.

Camera Bid Awards Motion made by Eric Johnson, seconded by Charles Shurr, to approve 1.) The bid award for camera hardware and installation to Integra Business Center, Inc. (dba IntegraONE) in the amount of \$65,036.00 and 2.) The bid award for cable installation to Pennsylvania Networks, Inc. in the amount of \$11,828.34.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)

Motion carried.

HP Self-Maintainer Motion made by Randy Burch, seconded by Michael Hess, to approve the agreement with HP, Inc. HP allowing the Kutztown Area School District to act as a Self-Maintainer to perform warranty hardware repair service on Eligible HP Products that it owns or leases and operates.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)

Motion carried.

Board Treasurer Motion made by Eric Johnson, seconded by Jim Shrawder, to appoint David J. Miller as treasurer to the Kutztown Area Board of School Directors for the 2018-2019 school year at a stipend of \$1,050.00.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)

Motion carried.

Board Secretary Motion made by Eric Johnson, seconded by Charles Shurr, to approve a stipend of \$2,500.00 to Rikki L. DeVough as School Board Secretary for the 2018-2019 school year. (Mrs. DeVough was appointed for a four-year term through June 2021.)

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)

Motion carried.

IMR Digital Motion made by Randy Burch, seconded by Eric Johnson, to approve the service of IMR Digital to scan the necessary student files, per the contracted fee schedule.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)

Motion carried.

Donation Acceptance Motion made by Michael Hess, seconded by Randy Burch, to approve the acceptance of a donation from Box Tops for Education in the amount of \$286.10 to fund field trips, assemblies, and special projects for students.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)

Motion carried.

Berks Health Trust Rep Motion made by Randy Burch, seconded by Charles Shurr, to approve 1.) The resignation of Michele Schoener as the Kutztown Area School District teacher representative on the Berks Health Trust effective May 22, 2018, and 2.) The appointment of Andrea Stern as the Kutztown Area School District teacher representative on the Berks Health Trust effective May 22, 2018.

Roll call vote: Yes 6 No 0 Absent 3 (Darion, Holt, Nolte)

Motion carried.

Adjournment Motion made by Jim Shrawder, seconded by Michael Hess, to adjourn the meeting at 8:18 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough, School Board Secretary