

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, May 7, 2018, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Monday, May 7, 2018 at 7:30 p.m., at the District Administration Building, pursuant to due notice to board members and the public.

Present Randy Burch, Michael Hess, Charles Shurr, Eric Johnson, Karl Nolte, Carl Ziegler, Jim Shrawder, Caecilia Holt, Alan Darion

Absent Nathan Hayduk (student representative)

Also Present George Fiore, David Miller, Rikki DeVough, Christian Temchatin, Diane Quinn, Scott Hand, Barry Flicker, Erin Anderson, Jim Brown, Shannon Sunday, Melanie Hartman, Henry VanDuren, Jeff Huffert, Benjamin Hoffman, Julianne Michalik, Aaron Ashman, Andrew Keuscher, Kathy Mohler, Carol Schulley

Call to Order The meeting was called to order at 7:45 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Approval of Minutes Motion made by Randy Burch, seconded by Charles Shurr, to approve the Minutes of the April 16, 2018 School Board Meeting.

Roll call vote: Yes 7 No 0 N/A 2 (Hess, Shrawder) Absent 0
Motion carried

Superintendent's Report **2018 Best Communities for Music Education Award-** Recognized by the NAMM Foundation as one of 583 best communities for music education.
Student Work at Stadium and Grand Opening- Students helped build the Donor Wall at the stadium. The Stadium Grand Opening was Sunday, May 6.
Relay for Life Talent Show- On Friday, May 11 the Leo Club is sponsoring an evening of singing, dancing, comedy, and live music.
Carl E. Levan Award- Presented to KASD for being an outstanding non-profit company for the United Way.
Science Olympiad- In the State Final Competition, the middle school team placed 18th in the state out of the top 36 schools.
Girls on the Run- GES held their practice 5K, in which all the girls who participated finished!
Job Skills Olympics- Kutztown placed third overall out of 15 schools.
Berks County Environthon- Kutztown placed third overall in the County-wide event.
High School Spring Concert
A Night of the Arts
HAPPY TEACHER APPRECIATION WEEK!

Preliminary Budget Motion made by Jim Shrawder, seconded by Randy Burch, to adopt a Proposed Final Budget for the 2018-2019 school year with revenues of \$32,253,941 and expenditures of \$33,259,807 supported by Real Estate Tax of 29.9543 mils; Per Capita Tax, Sec. 679 (\$5.00); Per Capita Tax, Act 511 (\$5.00); Local Services Tax (\$5.00); Earned Income Tax (0.5%); Real Estate Transfer Tax (0.5%); and Amusement Tax (5%). The budget will be made available for public inspection.

Roll call vote: Yes 4 (Burch, Holt, Nolte, Shrawder) No 5 Absent 0
Motion not carried.

Board recessed at 8:57 p.m.
Board reconvened at 9:01 p.m.

Motion made by Al Darion, seconded by Michael Hess, to adopt a Proposed Final Budget for the 2018-2019 school year with revenues of \$32,410,158 and expenditures of \$33,259,807 supported by Real Estate Tax of 30.1874 mils; Per Capita Tax, Sec. 679 (\$5.00); Per Capita Tax, Act 511 (\$5.00); Local Services Tax (\$5.00); Earned Income Tax (0.5%); Real Estate Transfer Tax (0.5%); and Amusement Tax (5%). The budget will be made available for public inspection.

Roll call vote: Yes 6 No 3 (Burch, Nolte, Shrawder) Absent 0
Motion carried.

Personnel

Motion made by Michael Hess, seconded by Randy Burch, to approve the following personnel items:

1. The acceptance of the resignation of Crystal Hampton as a part-time cafeteria cashier/aide at Kutztown Area Middle School, effective May 18, 2018.
2. The approval of the following volunteers for the Kutztown Area High School Odyssey of the Mind World Finals trip to Iowa State University, Ames, Iowa on May 23-26, 2018:

| | | |
|------------|-------------|-------------|
| Derek Mace | Seth Noggle | John Mosher |
|------------|-------------|-------------|
3. The approval of Patricia Loch to serve as a clerical substitute at an hourly rate of \$14.00 during the summer.
4. The approval of Carol Fairchild to serve as a nurse aide for all summer programs at her then current hourly rate.
5. The approval of Stacy Pilgert to serve as a substitute nurse aide for all summer programs at her then current hourly rate.
6. The approval of Tina Schmeck to serve as the substitute school nurse for all summer programs at the curriculum hourly rate of \$26.00.
7. The approval of the following resource persons for the 2017-2018 school year:

| | |
|--|---------|
| Cyndi Parker (Kelsey Williams) – January 3 to March 29 = 53 Days | \$85.33 |
| Allison Scheidt (Nicole Teese) – January 24 to April 6 = 46 Days | \$74.06 |
8. The approval of Suzanne Ligammari as Director/Producer for the All School Musical for the 2018-2019 school year at a stipend of \$2572.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 9

No 0

Absent 0

Motion carried.

Summer School Programs/Staff

Motion made by Karl Nolte, seconded by Randy Burch, to approve the following summer programs and staff for 2018:

Elementary Summer Reading Program

| | | |
|-------------------|---|---------------------|
| Staff: | Andrea D. Stern | Heather Dewald |
| | Jane E. Venkauskas | Christine Caulfield |
| | Kristin Haring | |
| Substitute Staff: | Allison Schedit | |
| Librarian: | Katharine Mannai (4 days per week) | |
| Coordinator: | Lori Arndt (stipend of \$750) | |
| Staff Dates: | June 18 (teacher preparation day) | |
| | June 19-July 26 (Monday through Thursday), 22 days total (including prep day) for 3.5 hours per day (4.5 hours per day for weeks 1 and 6), at an hourly rate of \$26.00 (current curriculum rate) | |
| Non-Workdays: | Wednesday, July 4 and Thursday, July 5 | |
| Student Dates: | June 19-July 26 (Monday [except first week] through Thursday), 21 days total | |
| No School: | Wednesday, July 4 and Thursday, July 5 | |

Middle School Summer Program

| | | |
|----------------|---|--|
| Staff: | Kelly Mahoney – Mathematics | |
| | Timothy N. Haas – Reading/Language Arts | |
| Staff Dates: | June 18 (teacher preparation day) | |
| | June 19-July 26 (Monday through Thursday), 22 days total (including prep day) for 3.5 hours per day (4.5 hours per day for weeks 1 and 6), at an hourly rate of \$26.00 (current curriculum rate) | |
| Non-Workdays: | Wednesday, July 4 and Thursday, July 5 | |
| Student Dates: | June 19-July 26 (Monday [except first week] through Thursday), 21 days total | |
| No School: | Wednesday, July 4 and Thursday, July 5 | |
| Cost: | \$75 per course for resident students; \$150 per course for out-of-district students | |

High School Online Summer Program

| | | |
|----------------|---|--|
| Staff: | Lisa M. Saby | |
| Staff Dates: | June 18 (teacher preparation day) | |
| | June 19-July 26 (Monday through Thursday), 22 days total (including prep day) for 3.5 hours per day (4.5 hours per day for weeks 1 and 6), at an hourly rate of \$26.00 (current curriculum rate) | |
| Non-Workdays: | Wednesday, July 4 and Thursday, July 5 | |
| Student Dates: | June 19-July 26 (Monday [except first week] through Thursday), 21 days total | |
| No School: | Wednesday, July 4 and Thursday, July 5 | |
| Cost: | \$250 per course for resident students; \$300 per course for out-of-district students | |

Extended School Year (ESY)

Staff: Vickie L. Bastian Allison J. VanDuren
Nicole M. DeLong Lori E. Christ
Paraeducators: Brian D. Huber Martha J. Bergman
Placeholder Joanne O. Waidelich
Placeholder Nancy H. Orbann
Staff Dates: June 18 (teacher preparation day)
June 19-July 26 (Monday through Thursday), 22 days total (including prep day) for 3.5 hours per day at an hourly rate of \$26.00 (current curriculum rate) for instructors and an hourly rate of \$14.00 per hour for paraeducators
Non-Workdays: Wednesday, July 4 and Thursday, July 5
Student Dates: June 19-July 26 (Monday [except first week] through Thursday), 21 days total
No School: Wednesday, July 4 and Thursday, July 5
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Behind-the-Wheel Program Motion made by Caecilia Holt, seconded by Karl Nolte, to approve permission for the Berks County Intermediate Unit (BCIU) to provide Behind-the-Wheel instruction to district students who register for the program for the 2018-2019 school year.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Computer Lease Motion made by Al Darion, seconded by Michael Hess, to approve a four-year Apple Lease beginning the 2018-2019 school year in the amount of \$27,977.60 per year for refresh of computing devices.
Roll call vote: Yes 8 No 0 N/A 1(Shrawder) Absent 0
Motion carried.

Computer Repair and Maintenance Motion made by Caecilia Holt, seconded by Michael Hess, to approve the Maintenance and Repair Plans for student-issued laptop computers for the 2018-2019 school year. The plans include (1) the "Pay As You Own" option with zero (\$0) upfront cost and damage repair fees to be paid in full as charged by the repair provider and (2) the "Deductible Plan" option with a \$65 upfront insurance fee for Macbook laptops, reduced to \$55 for students who did not have a repair claim during the 2017-2018 school year, and \$15 upfront insurance fee for Chromebook laptops; prorated at semester two at ½ price. Damage repair fees not covered by the existing warranties will be assessed in the deductible amounts of \$100 for Macbook laptops and \$30 for Chromebook laptops. Students who exceed two (2) repair claims within one school year will be charged damage and repair fees in full as charged by the repair provider.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

PowerSchool Motion made by Randy Burch, seconded by Michael Hess, to approve the contract extension with the Carbon Lehigh Intermediate Unit for three-year PowerSchool Hosting and Support at a cost of \$17,846.40 for the 2018-2019 school year, \$18,110.40 for the 2019-2020 school year, and \$18,374.40 for the 2020-2021 school year.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

ARIN Registration Services Motion made by Caecilia Holt, seconded by Michael Hess, to approve the agreement with ARIN (American Registry for Internet Numbers) for registry entries for IP address space and/or ASN's, reverse name service on network blocks, Resource Public Key Infrastructure ("RPKI"), maintenance of resource records, and administration of IP address space.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Conference Requests Motion made by Caecilia Holt, seconded by Al Darion, to approve the following conference requests:
1. The approval of employee #1167 to attend the Project Lead the Way Training (HS/MS Engineering Program) at Bucknell University on July 23-August 3, 2018, at a cost of \$3,803.12.
2. The approval of employee #800 to attend the Annual PSBA School Board Secretaries Forum Conference in Poconos, PA, on August 2-3, 2018, at a cost of \$787.09.
Roll call vote: Yes 8 No 0 N/A 1(Shrawder) Absent 0
Motion carried.

- Window Repairs** Motion made by Randy Burch, seconded by Karl Nolt, to approve Whitaker Roofing and Siding, Inc. to repair the windows in the high school library and technology education areas at a cost of \$3,612.00.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Donation Acceptance** Motion made by Randy Burch, seconded by Michael Hess, to approve the acceptance of a donation from the Kutztown Rod and Gun Club for \$1,500 for archery equipment.
Roll call vote: Yes 8 No 0 Absent 1 (Johnson)
Motion carried.
- Vision Insurance** Motion made by Michael Hess, seconded by Al Darion, to approve the renewal of Capital Blue Cross Vision Insurance for employees for the 2018-2019 school year. Rates and benefits are the same as in the 2017-2018 school year.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- ESY Speech Services** Motion made by Randy Burch, seconded by Michael Hess, to approve the speech services contract with Opening Doors Therapy for the Extended School Year Summer Program Speech Therapy Services at an hourly rate of \$67.00.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Dual Enrollment** Motion made by Caecilia Holt, seconded by Eric Johnson, to approve the dual enrollment agreement with Reading Area Community College.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- PSBA Voting Delegates** Motion made by Randy Burch, seconded by Michael Hess, to appoint Caecilia Holt and Alan Darion as voting delegates to participate in the PSBA Delegate Assembly in Fall 2018.
Motion carried unanimously.
- BCTC JOC Alternate** Motion made by Al Darion, seconded by Charles Shurr, to appoint Charles Shurr as second alternate to the Berks Career and Technology Center’s (BCTC) Joint Operating Committee (JOC) for 2018.
Motion carried unanimously.
- Adjournment** Motion made by Jim Shrawder, seconded by Randy Burch, to adjourn the meeting at 9:23 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary