

# **Greenwich Elementary School**

## **Title I School Parent and Family Engagement Policy**

**Purpose:** The purpose of the Parent and Family Engagement policy is as follows:

- to insure the active participation of all parents/families of Title I students in the planning and implementation of the reading program
- to provide information to parents/families about Title I funds and the services provided by those funds
- to help parents/families develop reading strategies and materials to be used at home
- to encourage parents/families to feel responsible for their child's successes
- to provide written information for all Title I activities, workshops, and meetings in parent-friendly language or translated to their native language as needed.

**Members:** All parents/families of Title I students are welcome partners in the School and are considered members of our Parent/Family Engagement Advisory. As the need arises, members of Title I staff may contact parents to contribute to committees, help with reading activities, attend parent meetings, or review and improve Title I policies and documents.

**Compact:** All parents/families of Title I students shall receive and sign the School-Parent-Student Compact and agree to work with the classroom teacher, the reading specialist, and the principal to ensure that each student will be a successful learner.

**Meetings:** The following meetings will be held throughout the school year:

- Individual parent/teacher conferences are offered as needed and/or scheduled during formal conference time in November and/or February.
- Title I Family Night held in November.
- Title I Meeting held in May.

**Parent Materials:** Funds will be allocated to provide parent/family engagement activities such as take-home books and other parent/family resources, many of which are shared in the Parent/Family Resource Center in the Main Office.

### **Other Parent Information:**

- Cover letter and parent notification form in September
- Progress Reports completed by the Title I teacher (3 times yearly)
- Parent/Family Survey – completed in late May or early June
- Grade level curriculum guides are currently being reviewed/updated by Elementary Professional Learning teams.
- Student progress toward proficiency is measured by standards-based Benchmark Assessments and reported to parents during conferences.
- At the August Open House, Title I teachers are available to advise parents of expectations for proficiency and how progress can be monitored.