



Kutztown Area School District

GREENWICH-LENHARTSVILLE ELEMENTARY
1457 Krumsville Road, Lenhartsville, PA 19534
Phone: 610-756-6948 Fax: 610-756-6858

MR. ERIN J. ANDERSON, PRINCIPAL

~ Maximize potential, embrace change, create the future ~

Announcement Request

In an effort to provide our students and staff with information about upcoming events our students are involved in and/or past events they deserve recognition for, we have created this announcement form. Parents and community members are encouraged to complete this form and turn it into the main office should they wish for us to make any special announcements during the school day. Completed forms can be dropped off in person, mailed to the school, or emailed to kbarrell@kasd.org. Please know that we reserve the right to deny any request for an announcement based on content and appropriateness. Announcements will be made in the morning prior to 9:00 a.m.

Name of Organization: _____

Name of contact: _____

Phone/email: _____

Dates to be announced: _____

Announcement: _____

- 1 -Kutztown area School District does not discriminate in our educational programs, activities or employment practices, based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.