

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, May 15, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, May 15, 2017 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

- Present** Randy Burch, Al Darion, Michael Hess, Eric Johnson (7:31), Karl Nolte, Charles Shurr, Carl Ziegler
- Absent** Caecilia Holt, Jim Shrawder
- Also Present** George Fiore, Matthew Link, Dave Miller, Scott Hand, James Brown, Diane Quinn, Barry Flicker, Deb Barnes, Wanda Herring, Melissa Blatt, Jeff Huffert, Mark Shellhammer, Sallie Sandler, Rebecca Beidelman, Hallie Schumacher, Celeste Ball, Ayla Blatt, Nate Roudenbush, Abbie Boyer, Rob Boyer, Judi Boyer, Carol Schulley
- Call to Order** The meeting was called to order at 7:30 p.m. by President Ziegler.
- Welcome** President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.
- Meeting Minutes** Motion made by Michael Hess, seconded by Randy Burch, to approve the Minutes of the May 1, 2017 School Board Meeting and the May 8, 2017 Budget & Finance Committee Meeting.
Roll call vote: Yes 6 No 0 Absent 3 (Holt, Johnson, Shrawder)
Motion carried.
- Treasurer's Report** Motion made by Michael Hess, seconded by Charles Shurr, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 6 No 0 Absent 3 (Holt, Johnson, Shrawder)
Motion carried.
- Ratification of General Account** Motion made by Charles Shurr, seconded by Michael Hess, to ratify for payment the general account bills in the amount of \$2,680,519.61.
Roll call vote: Yes 7 No 0 Absent 2 (Holt, Shrawder)
Motion carried.
- Approval of General Account** Motion made by Michael Hess, seconded by Karl Nolte, to approve for payment the general account bills in the amount of \$395,881.02.
Roll call vote: Yes 7 No 0 Absent 2 (Holt, Shrawder)
Motion carried.
- Ratification of Construction Account** Motion made by Karl Nolte, seconded by Randy Burch, to ratify for payment the construction account bills in the amount of \$1,200.00.
Roll call vote: Yes 7 No 0 Absent 2 (Holt, Shrawder)
Motion carried.

**Approval of
Construction
Account**

Motion made by Karl Nolte, seconded by Charles Shurr, to approve for payment the construction account bills in the amount of \$88,652.12.

Roll call vote: Yes 7 No 0 Absent 2 (Holt, Shrawder)
Motion carried.

**Superintendent's
Report**

Moody's Mega Math Challenge
FFA
Envirothon
KES Macaroni Kid Teacher Appreciation Contest
Students Against Destructive Decisions & Leo Club
Dance Team – HS/MS/Elementary
History Day Fair
Kutztown University Partnership
District Track and Field Meet

**Board Committee
Reports**

- T.C.C.** Mr. Miller shared that the committee is moving to a new program but there is still more to be discussed at the next TCC meeting.
- PSBA** Dr. Fiore shared on Mrs. Holt's behalf for Board members to complete the 2017 School Director Assessment & Graduation Requirement Survey shared by PSSA.
- BCIU** Mr. Ziegler shared that the BCIU is partnering with First in Math. Mr. Ziegler expressed his concern with the BCIU partnering with a 3rd party vendor even though the program may be worthwhile.
- BCTC** No report.
- P & C** Dr. Fiore shared on Mrs. Holt's behalf, principals from each school presented information on their changing approaches to grading designed to improve learning and achievement, while following a reporting system which addresses district policies and informs parents, students, and teachers. This is an ongoing process.
- ECC** Mr. Burch shared the personnel recommendations and donations that were approved at the first meeting in May
- Facilities** Mr. Burch shared the presentation that the McClure company gave regarding potential energy savings to the district. Mr. Capparell also presented the ceiling tile and HS E-Wing HVAC issues and quotes. Sgt. Schell from the Kutztown Police Department shared that the borough will be completing a traffic study to determine the number of recommended school safety flashers near the HS, MS, and KES campus. It was also discussed that the damaged trailer was approved at the first meeting in May. Gym floor maintenance at the middle school was recommended to proceed and the high school floor warranty was going to be evaluated further. Summer custodial/maintenance help was also discussed for board approval.

Student Achievement No report.

Personnel

Motion made by Michael Hess, seconded by Randy Burch, to approve the following personnel items:

1. The approval of Patricia Loch to serve as a KASD summer programs clerical substitute and special education paraeducator substitute at a rate of \$14.00 per hour, for summer programs only.

2. The approval of tenure for Richard J. Hadley, effective May 15, 2017, due to completion of three years of satisfactory teaching at Kutztown Area School District and fulfillment of all requirements for tenure.
3. The approval of the following summer maintenance and custodial help for summer 2017 for a term not to exceed 12 weeks, at a rate of \$9.75 per hour:

Alison VanDuren	Victoria VanDuren
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4. It is the recommendation of the administration that the Board of School Directors approves the restructuring of the technology department to include the following positions: Director of Educational Technology, Applications & Support Specialist, Help Desk Technician, Special Education Support Technician, Assistant for Technology and Data Operations, and Instructional Coach.
5. The approval of the elimination of the following positions effective May 15, 2017: Network Administrator and Supervisor of Technology; further, the following personnel will be laid off, Employee #1665 and Employee #1710, with severance through May 29th.
6. The approval of Mark Shellhammer as Help Desk Technician at a salary of \$38,000.
7. The approval of Scott Hand as Director of Educational Technology at a salary of \$100,000.
8. The approval of the following students for summer technology department help for summer 2017 at a rate of \$9.75 per hour.

Nathan Hayduk	Michael Hill	Alexander Lanyi
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All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 7 No 0 Absent 2 (Holt, Shrawder)

Motion carried.

Conference Requests

Motion made by Al Darion, seconded by Eric Johnson, to approve employees #807 and #41 to attend the Great Minds Institute to be held on August 2-3, 2017 in Philadelphia, PA, at a cost of \$938.27 and \$785.00 respectively.

Roll call vote: Yes 7 No 0 Absent 2 (Holt, Shrawder)

Motion carried.

Music in the Parks

Motion made by Eric Johnson, seconded by Michael Hess, to approve waiving the Facilities fee for the Music in the Parks program.

Roll call vote: Yes 7 No 0 Absent 2 (Holt, Shrawder)

Motion carried.

Lunch Pricing Increase

Motion made by Michael Hess, seconded by Charles Shurr, to approve raising meal prices by \$.10. Elementary lunch prices move from \$2.40 to \$2.50, secondary lunch prices from \$2.65 to \$2.75, and all breakfast prices from \$1.30 to \$1.40. Prices will change in the 2017-18 fiscal year.

Roll call vote: Yes 7 No 0 Present 1 (Nolte) Absent 2 (Holt, Shrawder)

Motion carried.

CSIU Software Renewal

Motion made by Michael Hess, seconded by Al Darion, to approve the renewal of the agreement with Central Susquehanna IU to use their Financial, Payroll, and Personnel Software in the 2017-18 fiscal year at a cost of \$13,846.95 which is \$137.30 more than the previous year.

Roll call vote: Yes 7 No 0 Absent 2 (Holt, Shrawder)

Motion carried.

Blackboard Software Renewal Motion made by Randy Burch, seconded by Michael Hess, to approve the renewal for Blackboard Connect services for the 2017-2018 school year in the amount of \$2,120. This represents a savings of \$190.40 from the previous year.
Roll call vote: Yes 7 No 0 Absent 2 (Holt, Shrawder)
Motion carried.

Vision Insurance Motion made by Randy Burch, seconded by Charles Shurr, to approve the renewal of the agreement with Capital Blue Cross for employee vision in the 2017-2018 fiscal year. The cost is the same as 2016-2017.
Roll call vote: Yes 7 No 0 Absent 2 (Holt, Shrawder)
Motion carried.

Discussion Items Right Device: Right Time

Motion made by Randy Burch, seconded by Al Darion, to approve the purchase and implantation of the “Right Device: Right Time” program at the middle school, as presented at the May 8, 2017 Policy and Curriculum meeting, refreshing eighth grade 1:1 computing devices with Chromebooks for the 2017-2018 school year.
Roll call vote: Yes 7 No 0 Absent 2 (Holt, Shrawder)
Motion carried.

Public Comment Mr. Huffert requested the district to look into all other expenses prior to any other cuts.

Adjournment Motion made by Randy Burch, seconded by Al Darion to adjourn the meeting at 8:57 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Teresa A. Merkel
Administrative Assistant for Central
Registration and District Services