

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, April 3, 2017, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, April 3, 2017 at 7:30 p.m., at the Kutztown Administration building, pursuant to due notice to board members and the public.

Present Randy Burch, Al Darion, Charles Shurr, Michael Hess, Caecilia Holt, Eric Johnson, Carl Ziegler, Jim Shrawder, Dean Delp (Student representative)

Absent Karl Nolte

Also Present George Fiore, Matthew Link, Scott Hand, Barry Flicker, James Brown, Chris Nelson, Deborah Barnes, Randy Bartman, Dana Keim, Krista Keim, Mary Shurr, Rachael Hill, Michael Hill, Jeff Huffert, Rob Ott, Chris Heckman, Kerri Schegan, Dan Stern, Guy Miller, Ally Scheidt, Alex Diltz, Brad Cowell, Kathy Metrick, Kelly Neyhart, Ryan Thomas, Christie Thomas, Mary Fabian, Benjamin Haas, Todd Turbett, Tamara Fitzgerald, Laura Quain, Tina Caulfield, Diana Rejchzewski, Shelby Brett

Call to Order The meeting was called to order at 7:41 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Minutes Motion made by Caecilia Holt, seconded by Randy Burch, to approve the Minutes of the March 27, 2017 ECC & Facilities Committee Meetings and the March 20, 2017 School Board meeting.

Roll call vote: Yes 7 No 0 Present 1 Absent 1 (Nolte)
Motion carried.

Superintendent's Report

- * April 22nd High School Grand Opening & Gym Dedication
- * Capital Campaign Update
- * Virtual & Augmented Reality Showcase
- * Track + Kutztown community Partnership
- * Odyssey of the Mind
- * 3D Interactive Bullying Assembly
- * Student Meeting with Senator Toomey
- * State Geography Bee
- * Girls Who Code

Personnel Motion made by Eric Johnson, seconded by Al Darion, to approve the following personnel items:

1. The approval of Tucker Mertz as high school boys tennis assistant coach for the 2016-2017 school year at a pro-rated stipend of \$2,200 effective April 4, 2017.
2. The approval of Marshall Hill as high school boys volleyball assistant coach for the 2016-2017 school year at a pro-rated stipend of \$2,262 effective April 4, 2017.
3. The approval of Tim M. Hartranft as high school boys volleyball volunteer assistant coach for the 2016-2017 school year.
4. The approval of Brock Krumanocker as a high school baseball volunteer assistant coach for the 2016-2017 school year.
5. The approval of Josh Chambers as co-advisor for middle school drama club for the 2017-2018 school year at a stipend of \$1,000.
6. The approval of Aaron Ashman as co-advisor for middle school drama club for the 2017-2018 school year at a stipend of \$1,000.
7. The approval of Vincent Dabrowski as a long-term substitute for high school mathematics effective on or before April 22, 2017 at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the remainder at Bachelor's, step 1, per the KATA/KASD contract.

8. The acceptance, with regret, of the resignation due to retirement of Steven Fordyce, district cafeteria food delivery/maintenance worker, effective August 11, 2017.
9. The acceptance of the resignation of Shenell Mitchell, middle school girls basketball coach, effective March 21, 2017.

10. Elementary Summer Reading Program

Staff: Andrea D. Stern Jane E. Venkauskas
 Lori E. Arndt Kerri L. Schegan
 Lisa M. Moyer Heather L. Dewald

Substitute Staff: Allison M. Scheidt

Librarian: Katherine S. Mannai (4 days per week)

Program Aide: Joyce E. Burch (\$14.00 per hour for summer work only)

Coordinator: Kerri L. Schegan (stipend of \$500)

Staff Dates: June 19 (teacher preparation day)
 June 20-July 27 (Monday through Thursday), 22 days total (including prep day) for 3.5 hours per day (4.5 hours per day for weeks 1 and 6), at a rate of \$24.50 per hour (current curriculum rate)
 No Workdays: Monday, July 3 and Tuesday, July 4

Student Dates: June 20-July 27 (Monday (except first week) through Thursday), 21 days total
 No School: Monday, July 3 and Tuesday, July 4

Middle School Summer Program

Staff: Mathematics – Justin Q. Dahlquist
 Reading/Language Arts – Timothy N. Haas

Staff Dates: June 12 (teacher preparation day)
 June 13-July 20 (Monday through Thursday), 22 days total (including prep day) for 3.5 hours per day (4.5 hours per day for weeks 1 and 6), at a rate of \$24.50 per hour (current curriculum rate)
 No Workdays: Monday, July 3 and Tuesday, July 4

Student Dates: June 13-July 20 (Monday (except first week) through Thursday), 21 days total
 No School: Monday, July 3 and Tuesday, July 4

Cost: \$75 per course for resident students; \$100 per course for out-of-district students

High School Online Summer Program

Staff: Lisa M. Saby

Staff Dates: June 12 (teacher preparation day)
 June 13-July 20 (Monday through Thursday), 22 days total (including prep day) for 3.5 hours per day (4.5 hours per day for weeks 1 and 6), at a rate of \$24.50 per hour (current curriculum rate)
 No Workdays: Monday, July 3 and Tuesday, July 4

Student Dates: June 13-July 20 (Monday (except first week) through Thursday), 21 days total
 No School: Monday, July 3 and Tuesday, July 4

Cost: \$200 per course for resident students; \$225 per course for out-of-district students

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 7 No 0 Present 1 Absent 1 (Nolte)
Motion carried.

11. Motion made by Caecilia Holt, seconded by Charles Shurr to approve the 2017 Extended School Year (ESY) and High School Summer Work Program and staffing for eligible students. One teacher preparation day will be granted for both programs. ESY and High School Summer Work students will attend Monday through Thursday from June 20-July 27. There are no student sessions on Monday, June 19, Monday, July 3 and Tuesday, July 4. Hours of instruction for both programs will be 9:00 a.m. to 11:30 a.m. Instructors will be paid \$24.50 per hour and paraeducators will be paid at \$14.00 per hour for ESY/Summer Work Program only.

2017 EXTENDED SCHOOL YEAR (ESY) AND SUMMER WORK PROGRAM

Elementary School Learning Support at Kutztown Elementary School

Instructor: Vickie L. Bastian
 Paraeducator: Ambika S. Khanna

Elementary Life Skills Support at Kutztown Elementary School

Instructor: Linda M. Schroeder
 Paraeducator: Martha J. Bergman
 PLACEHOLDER

Middle School Learning Support at Kutztown Middle School

Instructor: Lori E. Christ

Middle School Life Skills Support at Kutztown Middle School

Instructor: Alison J. VanDuren

Paraeducator: Joanna O. Waidelich

High School Summer Work Program at Kutztown Area High School, Kutztown Area Middle School, Kutztown Elementary School, and District Administration Building

Instructor: Erin M. Tenney

Paraeducator: Nicole M. DeLong

Amy J. Pettit

Julie A. Weaknecht

Betty J. Parks

Additional Personnel:

June 20-July 27 from 8:30-11:45 a.m.

Nurse Aide:

Carol J. Fairchild (then current hourly rate)

Substitute School Nurse:

Tina M. Schmeck (\$24.50 per hour, current curriculum rate)

Vanessa Sherrer (then current hourly rate)

Speech and Language Pathologist:

Ashley DeWitt (\$24.50 per hour, current curriculum rate)

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 8

No 0

Absent 1 (Nolte)

Motion carried.

Eagle Scout Project

Motion made by Eric Johnson, seconded by Caecilia Holt, to approve the request of student #104106 for an Eagle Scout project consisting of building an outdoor patio at the Kutztown Area High School.

Roll call vote: Yes 7

No 0

Present 1

Absent 1 (Nolte)

Motion carried.

Tuition Student

Motion made by Al Darion, seconded by Eric Johnson, to approve enrollment of a non-resident student (student number 104116) at the state approved tuition rate for a secondary student for the 2017-2018 school year per District Policies No. 607 and No. 202.

Roll call vote: Yes 8

No 0

Absent 1 (Nolte)

Motion carried.

Rifle Team Donation

Motion made by Randy Burch, seconded by Charles Shurr, to approve the acceptance of a check in the amount of \$2,500 from the Kutztown Rod and Gun Club for the Kutztown Area High School rifle team.

Roll call vote: Yes 8

No 0

Absent 1 (Nolte)

Motion carried.

Softball Team Donation

Motion made by Randy Burch, seconded by Michael Hess, to approve the acceptance of two checks in the amount of \$1,000 each from the Fraternal Order of Eagles.

Roll call vote: Yes 8

No 0

Absent 1 (Nolte)

Motion carried.

Basketball Team Donation

Motion made by Charles Shurr, seconded by Randy Burch, to approve the acceptance of a check in the amount of \$1,000 from the Fraternal Order of Eagles.

Roll call vote: Yes 8

No 0

Absent 1 (Nolte)

Motion carried.

Mr. Burch thanked the Fraternal Order of Eagles and the Kutztown Rod & Gun Club for their donations.

Stadium Complex Renovation Motion made by Randy Burch, seconded by Charles Shurr, to approve the following base bids and alternate bids for the high school stadium renovation project per the attached resolution:

- Site work Construction: Schlouch, Inc. at \$1,493,900
- General Construction: Vertek Construction Management at \$895,820
- Mechanical Construction: Vision Mechanical at \$118,790
- Electrical Construction: H.B. Frazer Company at \$595,642

Roll call vote: Yes 6 No 2 (Hess, Shrawder) Absent 1 (Nolte)
Motion carried.

Motion made by Jim Shrawder, seconded by Al Darion, to amend the original motion to respecify and rebid the Field House option.

Roll call vote: Yes 2 No 6 (Burch, Hess, Holt, Johnson, Shurr, Ziegler) Absent 1 (Nolte)
Motion failed.

Motion made by Jim Shrawder, seconded by Al Darion to amend the original motion to include facilities must be made available for public use.

Roll call vote: Yes 8 No 0 Absent 1 (Nolte)
Motion carried.

Kutztown Fire Co. Donation Motion made by Eric Johnson, seconded by Michael Hess, to approve a donation to the Kutztown Fire Company in the amount of \$150.

Roll call vote: Yes 8 No 0 Absent 1 (Nolte)
Motion carried.

Cabling/PEPPM Bid Awards Motion made by Caecilia Holt, seconded by Michael Hess, to award bids and approve the following procurements with a 53% E-rate reimbursement to:

- Contract with Chestnut Ridge Communications, Inc. in the amount of \$21,423.00 for fiber cabling.
- Purchase of wireless access equipment from ePlus per Quote #22021307 in the amount of \$23,868.04.
- Purchase of UPS equipment from Prismworks per Quote #s 6433 and 6434 in the amount of \$10,080.00.
- Purchase of switch equipment from Prismworks per Quote #s 6431 and 6432 in the amount of \$111,860.00.
- Purchase of cabling connectors from IntegraOne per Quote #007645v.1 in the amount of \$2,138.00.

Total project cost is \$169,369.04, with 53% E-rate discount of \$88,939.92 for total District cost of \$80,429.12.

All purchases will be contingent on the district's issuance of a purchase order which shall constitute the vendor's notification to proceed. The District will not incur any financial liability or indebtedness unless and until a purchase order is issued.

Roll call vote: Yes 7 No 0 Present 1 (Shrawder) Absent 1 (Nolte)
Motion carried.

BCTC Operating Budget Approval Motion made by Al Darion, seconded by Michael Hess, to authorize the expenditures of the Berks Career and Technology Center's General Program for the period of July 1, 2017 to June 30, 2018 as set forth herein.

Roll call vote: Yes 8 No 0 Absent 1 (Nolte)
Motion carried.

Holiday Schedule Approval Motion made by Jim Shrawder, seconded by Eric Johnson, to approve the Kutztown Area School District Support staff/administration holiday schedule for the 2017-2018 school year, per the attached.

Roll call vote: Yes 8 No 0 Absent 1 (Nolte)
Motion carried.

New Business

Greenwich Township Warehouse

Motion made by Randy Burch, seconded by Eric Johnson, to direct the Administration to send a letter to Greenwich Township, Legislators, and Penn Dot concerning the impact of new warehouse construction near Greenwich Elementary School.

Roll call vote: Yes 8

No 0

Absent 1 (Nolte)

Motion carried.

Mrs. Holt raised a concern with the impact of standardized testing. Decision was made to continue conversation at the Policy & Curriculum meeting on April 10, 2017.

Adjournment

Motion made by Eric Johnson, seconded by Michael Hess, to adjourn the meeting at 9:29 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Teresa A. Merkel
Administrative Assistant for Central
Registration and District Services