

*Minutes*  
of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, November 21, 2016, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, November 21, 2016 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

**Present** Randy Burch, Al Darion, Eric Johnson, Karl Nolte, Jim Shrawder, Caecilia Holt, Carl Ziegler, Charles Shurr, Dean Delp (student representative)

**Absent** Michael Hess

**Also Present** George Fiore, David Miller, Rikki DeVough, Matthew Link, Diane Barrie, Scott Hand, Barry Flicker, Erin Anderson, Jim Brown, Chris Nelson, Jeff Huffert, Wanda Herring, Maurice Connor, Ch. Buck, Carol Schullely, Deana Rydzewski, Christopher Smith

**Call to Order** The meeting was called to order at 7:35 p.m. by President Ziegler.

**Welcome** President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

**Meeting Minutes** Motion made by Randy Burch, seconded by Charles Shurr, to approve the Minutes from the November 7, 2016 School Board Meeting.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Treasurer's Report** Motion made by Eric Johnson, seconded by Caecilia Holt, to approve the Treasurer's Report of the General Fund.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Ratification of General Account** Motion made by Karl Nolte, seconded by Jim Shrawder, to ratify for payment the general account bills in the amount of \$3,359,456.74.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Approval of General Account** Motion made by Caecilia Holt, seconded by Randy Burch, to approve for payment the general account bills in the amount of \$631,464.28.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Ratification of Construction Account** Motion made by Charles Shurr, seconded by Caecilia Holt, to ratify for payment the construction account bills in the amount of \$12,440.00.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Approval of Construction Account** Motion made by Caecilia Holt, seconded by Al Darion, to approve for payment the construction account bills in the amount of \$293,916.54.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Superintendent's Reports** November 8<sup>th</sup> In-Service  
District Annual Report  
Partnership with Kutztown University  
Entry Plan

**Board Committee Reports**

**T.C.C.** No report.

**PSBA** Mrs. Holt reported there will be an Open House at the Da Vinci Science Center on December 6<sup>th</sup>.

**BCIU** Mr. Ziegler reported Dr. Hackman is initiating a Legislative Activity Committee.

**BCTC** No report.

**P & C** Mrs. Holt reported the committee discussed the Kutztown Strong Survey and policies to go to the full board for second reading and adoption.

**ECC** Mr. Burch reported the committee discussed the rifle team having issues with a practice facility, and reviewed fall sports and the commencement of winter sports. He invited the board and public to the high school gymnasium on December 13<sup>th</sup> for the naming ceremony and dedication.

**Facilities** Mr. Burch reported the committee received an update on the high school project which is winding down, and notification that the gym floor has been refinished.

**Student Achievement** No report.

**Special Education** No report.

**Personnel** Motion made by Al Darion, seconded by Caecilia Holt, to approve the following personnel items:

- The acceptance of the resignation of employee #818 per the agreement.
- The approval of the following coaches and stipends for the 2016-2017 school year:

Ryan Baron	Head Coach – MS Wrestling	\$2,262
Jacob Eller	Assistant Coach – MS Wrestling	\$2,200
Jennifer Traylor	Volunteer Dance Coach	
Forrest Schaeffer	Assistant Coach – HS Baseball	\$2,262
Brianna Morales	Assistant Coach – HS Basketball	\$2,477
Justin DeLong	Volunteer Coach – HS Baseball	
PLACEHOLDER	Assistant Coach – MS Girls Basketball	\$2,200
- The approval of Helen Sweigart as an Eshelman bus/van aide for the 2016-2017 school year, effective November 11, 2016.

**All Personnel are Approved Pending the District's Receipt of All Mandated Credentials**

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**

**Motion carried.**

**Policies – Second Reading and Adoption** Motion made by Randy Burch, seconded by Charles Shurr, to approve the second reading and adoption of the following policies:

- Policy 004. Membership
- Policy 827. Conflict of Interest

**Roll call vote: Yes 7 No 0 N/A 1 (Shrawder) Absent 1 (Hess)**

**Motion carried.**

**Cafeteria Salary Adjustment**

Motion made by Eric Johnson, seconded by Al Darion, to approve the cafeteria salary adjustments, effective November 21, 2016, per the grid below.

EMP #	New Rate	EMP #	New Rate	EMP #	New Rate
1778	9.25	1043	10.26	452	11.59
1708	9.41	945	10.32	1731	9.41
398	11.73	1781	9.25	27	10.25
1463	9.69	1739	9.41	1576	9.73
1469	9.66	830	9.73	1296	9.78
1041	11.87	536	10.35	726	11.36
2269	12.68	455	14.00		

**Roll call vote: Yes 8**

**No 0**

**Absent 1 (Hess)**

**Motion carried.**

**2017-20 Comprehensive Plan**

Motion made by Randy Burch, seconded by Caecilia Holt, to approve the three-year Kutztown Area School District Comprehensive Plan effective July 1, 2017 through June 30, 2020, pending approval from the Pennsylvania Department of Education.

**Roll call vote: Yes 8**

**No 0**

**Absent 1 (Hess)**

**Motion carried.**

**2017-18 Teacher Salary Grid**

Motion made by Al Darion, seconded by Charles Shurr, to approve the teacher salary grid for the 2017-2018 school year, per the attached.

**Roll call vote: Yes 8**

**No 0**

**Absent 1 (Hess)**

**Motion carried.**

**Public Comment**

Christopher Smith expressed his concern of the high cost of educating our students.

**Adjournment**

Motion made by Eric Johnson, seconded by Jim Shrawder to adjourn the meeting at 8:44 p.m.

**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. DeVough  
School Board Secretary