

*Minutes*  
of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, December 19, 2016, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, December 19, 2016 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

**Present** Randy Burch, Al Darion, Eric Johnson, Karl Nolte, Jim Shrawder, Caecilia Holt, Carl Ziegler, Charles Shurr, Dean Delp (student representative)

**Absent** Michael Hess

**Also Present** George Fiore, David Miller, Rikki DeVough, Matthew Link, Scott Hand, Barry Flicker, Erin Anderson, James Brown, Chris Nelson, Jeff Huffert, Christopher Smith, Maurice Connor, Thos Powell, Debby Kulp

**Call to Order** The meeting was called to order at 7:33 p.m. by President Ziegler.

**Welcome** President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

**Meeting Minutes** Motion made by Randy Burch, seconded by Charles Shurr, to approve the Minutes from the December 5, 2016 Board Reorganization Meeting and the December 5, 2016 School Board Meeting.  
**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Treasurer's Report** Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve the Treasurer's Report of the General Fund.  
**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Ratification of General Account** Motion made by Eric Johnson, seconded by Charles Shurr, to ratify for payment the general account bills in the amount of \$1,843,681.16.  
**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Approval of General Account** Motion made by Charles Shurr, seconded by Caecilia Holt, to approve for payment the general account bills in the amount of \$385,484.17.  
**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Ratification of Construction Account** Motion made by Randy Burch, seconded by Jim Shrawder, to ratify for payment the construction account bills in the amount of \$1,800.  
**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Approval of Construction Account** Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve for payment the construction account bills in the amount of \$178,424.32.  
**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Superintendent's Reports** Holiday Concerts  
MS Student Selected for Make-A-Wish Program  
KASD Interactive Studio  
Silan Gym Opening

**Board Committee Reports**

**T.C.C.** Mr. Miller reported the committee approved the 2017 budget and elected officers for the new year.

**PSBA** Mrs. Holt reported PSBA is seeking submissions from each school entity for the Success Starts Here PA Public School campaign.

**BCIU** No report.

**BCTC** No report.

**P & C** Mrs. Holt reported Dr. Hand presented a preview of the digital event and coding activities at all levels. She also reported the committee discussed policies and a spirit sale.

**ECC** Mr. Burch reported the committee received an update on the stadium project which showed an updated plan for the concession stand addressing some concerns.

**Facilities** Mr. Burch reported the committee received an update on the high school construction project, and held discussions on the stadium project, replacement of ceiling tiles, and coverage for an event at the middle school on Christmas Eve.

**Student Achievement** Dr. Darion reported Mr. Flicker presented a plan to streamline courses of studies at the high school.

**Special Education** No report.

**Personnel** Motion made by Randy Burch, seconded by Eric Johnson, to approve the following personnel items:

1. The acceptance of the resignation of Leon Smith as a part-time van driver, effective December 9, 2016.
2. The approval of Kevin Conrad as head softball coach for the 2016-2017 school year, at a stipend of \$3,955.
3. The approval of Austin Cory as a volunteer assistant boys basketball coach for the 2016-2017 school year.
4. The approval of a child-rearing leave for employee #1754 commencing on approximately June 7, 2016 through the end of the 2016-2017 school year.
5. The approval of a PLACEHOLDER for a part-time administrative assistant position for the Kutztown Area Education Foundation at a salary to be determined. This position will be fully funded by the Foundation.

**All Personnel are Approved Pending the District's Receipt of All Mandated Credentials**

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Conference Request** Motion made by Al Darion, seconded by Randy Burch, to approve the conference request for employee #1775 to attend the PETE & C on February 12-15, 2017 in Hershey, PA, at a cost of \$653.04.

**Roll call vote: Yes 7 No 0 N/A 1 (Shrawder) Absent 1 (Hess)**  
**Motion carried.**

**HS Renovation Change Orders** Motion made by Karl Nolte, seconded by Charles Shurr, to approve the Change Order from LTS Plumbing for a credit of \$3,981.90 regarding the high school renovation project.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

Motion made by Karl Nolte, seconded by Eric Johnson, to approve the Change Order from Perotto Builders for a credit of \$20,700.00 regarding the high school renovation.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

Motion made by Al Darion, seconded by Eric Johnson, to approve the Change Order from Frey Lutz HVAC for at a cost of \$62,830.00 per the purpose of adding fume hoods to the two new science rooms.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

Motion made by Al Darion, seconded by Jim Shrawder, to approve the Change Order from Hirneisen Electric at a cost of \$7,863.55 for the purpose of adding fume hoods to the two new science rooms.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**E-Rate Consulting Services** Motion made by Al Darion, seconded by Randy Burch, to approve Debra M. Kriete, Esq. to perform E-rate Consulting Services for the 2017-2018 fiscal year per the Category 2 Proposal.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Policies – Second Reading/Adoption** Motion made by Randy Burch, seconded by Charles Shurr, to approve the second reading and adoption of the following policies:

Policy 626 Federal Fiscal Compliance  
Policy 626.1 Travel Reimbursement Federal Programs

**Roll call vote: Yes 7 No 0 N/A 1 (Shrawder) Absent 1 (Hess)**  
**Motion carried.**

**2017-2018 High School Courses** Motion made by Randy Burch, seconded by Al Darion, to approve the Kutztown Area High School Course of Study and Kutztown Area High School Course catalog for the 2017-2018 School Year.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Discussion Items** Capital Campaign

Motion made by Al Darion, seconded by Karl Nolte to approve the list and costs of naming rights and advertising for the proposed stadium.

**Roll call vote: Yes 8 No 0 Absent 1 (Hess)**  
**Motion carried.**

**Public Comment** Debby Kulp thanked the board for approving the salary increases for cafeteria staff.

**Adjournment** Motion made by Jim Shrawder, seconded by Randy Burch to adjourn the meeting at 8:55 p.m.

**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. DeVough  
School Board Secretary