

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, August 15, 2016, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, August 15, 2016 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Al Darion, Eric Johnson, Karl Nolte, Jim Shrawder

Absent Michael Hess, Caecilia Holt, Carl Ziegler

Also Present Katherine Metrick, George Fiore, Rikki DeVough, David Miller, Matthew Link, Diane Barrie, Deb Barnes, Barry Flicker, Chris Nelson, Richard Galley, Jeff Huffert, Lori Arndt, Karen Chandler, Kelley Neyhart, Shelby Brett, Carol Schulley, Diana Rydzewski, Melissa Leiby, Steven Moyer, Denice Ruth

Call to Order The meeting was called to order at 7:43 p.m. by Vice President Burch.

Welcome Vice President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Eric Johnson, seconded by Al Darion, to approve the Minutes from the August 1, 2016 School Board Meeting.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Treasurer's Report Motion made by Al Darion, seconded by Jim Shrawder, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Ratification of General Account Motion made by Al Darion, seconded by Jim Shrawder, to ratify for payment the general account bills in the amount of \$2,014,530.08.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Approval of General Account Motion made by Karl Nolte, seconded by Eric Johnson, to approve for payment the general account bills in the amount of \$605,854.51.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Approval of Construction Account Motion made by Eric Johnson, seconded by Al Darion, to approve for payment the construction account bills in the amount of \$1,294,873.07.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Superintendent's Reports Mrs. Metrick reported the administration met with the owner of Fidevia, and the high school will open on time. However, the project is not scheduled to be finished until October 31, 2016. There will be a few adjustments made, such as classrooms moving around to accommodate the construction.

Board Committee Reports T.C.C. No report.

PSBA No report.

BCIU No report.

- BCTC** No report.
- P & C** No report.
- ECC** Mr. Burch reported sports practices have been moved to the middle school while renovations are taking place, and discussed stipends for assistant coaches.
- Facilities** Mr. Burch reported the committee received an update on the high school renovation, and the committee discussed the track and stadium.
- Student Achievement** Dr. Darion reported the committee received an outline of the district which includes more than PSSA scores.
- Special Education** No report.

Personnel

Motion made by Al Darion, seconded by Michael Hess, to approve the following personnel items:

1. The acceptance of the resignation of Jodi A. Aston as a part-time lunchroom aide at the middle school, effective August 6, 2016.
2. The approval of Felicia M. Loughery as a library aide at the high school, effective on or around about September 6, 2016, at a rate of \$10.50 per hour for 180 days per year and 5.75 work hours per day.
3. The approval of a family medical leave (FMLA) for employee #1037 commencing on or before October 24, 2016 through the end of the 2015-2016 school year.
4. The approval of an unpaid leave with no benefits for employee #281 effective August 29, 2016 through the on or before the end of the first semester of the 2016-2017 school year.
5. The approval of the following extra duty positions and stipends for the 2016-2017 school year, effective August 16, 2017:

Music

Band Director	Dustin A. Shirk	\$6,000
Vocal Group Director	Julianne Michalik	\$2,800
Middle School Band Director	Carl J. Zeplin	\$1,750
Middle School Vocal Group Director	Shannon L. Sunday	\$1,050
Elementary Vocal Director	Melanie D. Hartman	\$ 700
Elementary Band Director	Katherine E. Mohler	\$ 700
Assistant Band Director	Richard Koenig	\$1,500
Band Front Coordinator	Julie Clark	\$1,500
Drum Line Volunteer	Jeffrey Becker	
Show Choir Choreographer	Amber J. Blatt	\$1,020
Show Choir Choreographer	Oliver J. Blatt	\$1,020

Class Advisors

Freshman Advisor	PLACEHOLDER	\$ 850
Sophomore Advisor	Angela V. DiCello	\$ 575
Junior Co-Advisor	Kourtney A. DiSiro	\$ 675
Junior Co-Advisor	W. Christian Schumacher	\$ 675
Senior Co-Advisor	Stephanie A. Shiffert	\$ 775
Senior Co-Advisor	Andrew J. Brett	\$ 775

Emergency Staff Leader

Greenwich-Lenhartsville Elementary	Melissa A. Blatt	\$1,750
Kutztown Elementary	Lori E. Arndt	\$2,000
Middle School	Hallie S. Schumacher	\$2,500
High School	Andrew J. Brett	\$2,500

Elementary Patrol Advisor

Kutztown Elementary	Melissa K. DeLong	\$ 788
Kutztown Elementary	Kevin A. Fretz	\$ 788
Greenwich-Lenhartsville Elementary	Shawna L. Oswald	\$ 773

Stage Managers

High School	Dustin Shirk	\$1,279
Middle School	Eugene C. Sweeney	\$1,279

Clubs/Activities

MS History Day Advisor	Carolyn M. Wasser	\$1,400
MS Science Olympiad Advsiior	Bernard S. Boyle	\$1,400
MS CTV Advisor	Bernard S. Boyle	\$ 700
MS Student Council Advisor	Jeffrey P. Huffert	\$1,050

MS Yearbook Advisor	Eugene C. Sweeney	\$1,050
Academic Challenge Co-Coach	Lucas J. Bricker	\$ 700
Academic Challenge Co-Coach	Sallie A. Sandler	\$ 700
Debate Team Advisor	Alison M. Kocis-Westgate	\$1,400
FFA Advisor	Celeste A. Ball	\$1,400
HS History Day Advisor	Carolyn M. Wasser	\$1,400
HS Honor Society Co-Advisor	Sallie A. Sandler	\$ 700
HS Honor Society Co-Advisor	Amy B. Howard	\$ 700
HS Science Olympiad Co-Advisor	David M. Drummer	\$ 700
HS Science Olympiad Co-Advisor	Ryan T. Thomas	\$ 700
PA Math League Advisor	Sallie A. Sandler	\$ 350
Leo Club Advisor	Joseph S. Chambers	\$ 350
4-H Sewing Club Advisor	PLACEHOLDER	\$ 700
<u>Department Leaders</u>		
Information/Technology Resources	Brenda L. Boyer	\$1,700
Special Education	Danielle K. Berger	\$1,700
Elementary ELA	Kerri L. Schegan	\$1,700
Elementary Science	Pamela L. Ashman	\$1,700
Elementary Social Studies	Melissa A. Blatt	\$1,700
Secondary ELA	Alison M. Kocis-Westgate	\$1,700
Secondary Math	Sallie A. Sandler	\$1,700
Secondary Science	Lucas J. Bricker	\$1,700
Secondary Social Studies	Amy B. Howard	\$1,700
Special Areas	Shannon L. Sunday	\$1,700
<u>Technology Liaisons</u>		
Elementary	John A. Ebner	\$1,000
Middle School	Jeffrey P. Huffert	\$ 500
Middle School	Eugene C. Sweeney	\$ 500
High School	Christopher J. Simmons	\$1,000
<u>Extra Curricular Activity</u>		
Musical		
Director	Oliver J. Blatt	\$2,572
Vocal Director	Julianne Michalik	\$1,869
Orchestra Director	Oliver J. Blatt	\$1,082
Costumes	Oliver J. Blatt	\$ 653
Scenery Construction Director	Oliver J. Blatt	\$ 408
Scenery Painting Director	Robin D. Spease	\$ 408
Choreographer	Amber J. Blatt	\$ 450
Producer	Oliver J. Blatt	\$ 250
<u>Athletic Department</u>		
Assistant Athletic Director	PLACEHOLDER	\$4,027
Weight Room Attendant – Fall Season	PLACEHOLDER	\$ 600
Weight Room Attendant – Winter Season	PLACEHOLDER	\$ 600
Weight Room Attendant – Spring Season	PLACEHOLDER	\$ 600
Weight Room Attendant – Summer Season	PLACEHOLDER	\$ 600
6. The approval of the following fall season coaches and stipends for the 2016-2017 school year, effective August 16, 2017:		
<u>Football – High School</u>		
Matthew P. Hoffert	Head Coach	\$4,739
Joseph R. Stoess	Assistant Coach	\$2,250
Kevin A. Smith	Assistant Coach	\$2,963
Fabian A. Bulgin	Assistant Coach	\$2,250
Zachary J. Kossifos	Volunteer Coach	
Zack W. Koenig	Volunteer Coach	
Corero Hamm	Volunteer Coach	
Mikayla Shushinky	KU Intern	
<u>Football – Middle School</u>		
Leonard W. Eller	Head Coach	\$2,369
Nathan L. Sheftner	Assistant Coach	\$1,585
Michelle O. Miller	Volunteer Coach	
<u>Competitive/Cheer</u>		
Kaitlyn K. Goodbrod	Head Coach	\$2,500
Linda K. Andre	Assistant Coach	\$2,262

<u>Boys Soccer – High School</u>		
Ian R. Moreland	Head Coach	\$4,522
PLACEHOLDER	Assistant Coach	\$2,396
Quintin Smith	KU Intern	
<u>Boys Soccer – Middle School</u>		
Thomas F. Fenerty	Head Coach	\$2,362
<u>Girls Soccer – High School</u>		
Daniel P. Stemko	Head Coach	\$4,092
<u>Girls Soccer – Middle School</u>		
Jarrad R. Burkert	Head Coach	\$2,262
Bradley A. Moyer	Assistant Coach	\$2,100
Tracy A. Burkert	Volunteer Coach	
<u>Rifle</u>		
Michelle L. Fister	Head Coach	\$4,300
<u>Field Hockey – High School</u>		
Jennifer L. Kunkel	Head Coach	\$4,308
Amanda Minnich (HS/MS)	Assistant Coach	\$2,369
Sue A. Kunkel (HS/MS)	Volunteer Coach	
<u>Field Hockey – Middle School</u>		
Shaylon R. Krautwald	Volunteer Coach	
<u>Cross Country – High School and Middle School</u>		
T. Kelley Neyhart	Head Coach	\$2,800
Shelby L. Brett	Assistant Coach	\$2,200
<u>Golf</u>		
Lucas J. Bricker	Head Coach	\$3,500
Trevor Mertz	Assistant Golf Coach	\$2,200
Connor Herlihey	KU Intern	
Roll call vote: Yes 5	No 0	Absent 3 (Hess, Holt, Ziegler)
Motion carried.		

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

- Website Training** Motion made by Eric Johnson, seconded by Al Darion, to approve the webmaster training agreement with Blackboard, Inc. in the amount of \$500.00.
Roll call vote: Yes 5 **No 0** **Absent 3 (Hess, Holt, Ziegler)**
Motion carried.
- IDEA Contract** Motion made by Al Darion, seconded by Karl Nolte, to approve the subgrant contract with the Berks County Intermediate Unit (BCIU) for Implementation of Individuals with Disabilities Act Part B for the period of July 1, 2016 through September 30, 2017.
Roll call vote: Yes 5 **No 0** **Absent 3 (Hess, Holt, Ziegler)**
Motion carried.
- Student Accident Insurance** Motion made by Karl Nolte, seconded by Eric Johnson, to approve the renewal of Student Accident Insurance with Bollinger Specialty Group for an annual premium of \$10,940.
Roll call vote: Yes 5 **No 0** **Absent 3 (Hess, Holt, Ziegler)**
Motion carried.
- Sidewalks at GES** Motion made by Jim Shrawder, seconded by Karl Nolte, to approve the quote from Carl Arndt Contracting to repair sidewalks at Greenwich-Lenhartsville Elementary School at a cost of \$8,500.
Roll call vote: Yes 5 **No 0** **Absent 3 (Hess, Holt, Ziegler)**
Motion carried.
- Policy 246** Motion made by Al Darion, seconded by Eric Johnson, to approve the second reading and adoption of Policy 246 Student Wellness.
Roll call vote: Yes 5 **No 0** **Absent 3 (Hess, Holt, Ziegler)**
Motion carried.
- 2016-17 District Goals** Motion made by Jim Shrawder, seconded by Al Darion, to table the motion to approve the District Goals for the 2016-2017 school year until the September 6, 2016 school board meeting.
Roll call vote: Yes 5 **No 0** **Absent 3 (Hess, Holt, Ziegler)**
Motion carried.

**Technology
Services**

Motion made by Al Darion, seconded by Eric Johnson, to approve to contract technology services with the Berks County Intermediate Unit (BCIU) for outstanding projects and school startup items not to exceed \$3,500.

Roll call vote: Yes 5

No 0

Absent 3 (Hess, Holt, Ziegler)

Motion carried.

Discussion Items

Redirection of Zettlemyer Road
Sub/Para Proposal

Adjournment

Motion made by Eric Johnson, seconded by Jim Shrawder to adjourn the meeting at 9:04 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary