

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, July 18, 2016, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, July 18, 2016 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Michael Hess, Karl Nolte, Jim Shrawder, Caecilia Holt, Randy Burch, James Saunders, Carl Ziegler

Absent Alan Darion, Eric Johnson

Also Present Katherine Metrick, Rikki DeVough, David Miller, Matthew Link, Chris Harrington, Barry Flicker, Jim Brown, Jeff Huffert, Janet Yost, Kris Tuerk, Donna Hill-Chaney, Allison Scheidt, Deb Kenney, Michele Schoener, Arabel Elliot, Melissa Leiby, Christopher Smith, Dave Ulsan, Desiree Reisner, Maurice Connor, Sal Tuccio, Diana Ryzewski

Call to Order The meeting was called to order at 7:39 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Caecilia Holt, seconded by Randy Burch, to approve the Minutes from the June 20, 2016 School Board Meeting.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Treasurer's Report Motion made by Caecilia Holt, seconded by Michael Hess, to approve the Treasurer's Report of the General Fund.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Ratification of General Account Motion made by Michael Hess, seconded by Caecilia Holt, to ratify for payment the general account bills in the amount of \$5,395,458.58.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Approval of General Account Motion made by Michael Hess, seconded by Karl Nolte, to approve for payment the general account bills in the amount of \$1,307,881.34.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Ratification of Construction Account Motion made by Michael Hess, seconded by Karl Nolte, to ratify for payment the construction account bills in the amount of \$14,051.00

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Approval of Construction Account Motion made by Caecilia Holt, seconded by Michael Hess, to approve for payment the construction account bills in the amount of \$1,262,133.37.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Superintendent's Report National History Day
Loan Refinancing – RBC Capital Markets

Loan Refinancing Motion made by Jim Shrawder, seconded by Randy Burch, to instruct RBC Capital Markets to initiate the process to pursue refinancing options with the additional possibility to include the stadium project.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Board Committee Reports **T.C.C.** Mr. Miller reported the committee approved the financial report and reviewed a few housekeeping items.

PSBA Mrs. Holt reported there will be a free webinar this Friday regarding the Pennsylvania Budget numbers.

BCIU No report.

BCTC No report.

P & C Mrs. Holt reported the committee was informed that there were 17 students involved in the internship program in addition to the students interning at Deka, and that arrangements have been made so students in the middle school and high school will be able to eat outside for lunch.

ECC No report.

Facilities Mr. Burch reported the high school project is in full swing.

Student No Report.

Achievement

Special No report.

Education

Personnel Motion made by Al Darion, seconded by Michael Hess, to approve the following personnel items:

1. The acceptance of the resignation of Elizabeth Rogers as a library aide at the high school, effective June 16, 2016.
2. The approval of Adelaide T. Peters as a social studies teacher at the high school, effective August 22, 2016, at a salary of \$71,153 per Master's +36, Step 6, of the KATA/KASD contract.
3. The approval of Lauren E. Cicale as a school counselor at the high school, effective August 1, 2016, at a salary of \$56,786 per Master's, Step 1, of the KATA/KASD contract.
4. The approval of Benjamin E. Hoffman as an art teacher at the high school, effective August 22, 2016, at a salary of \$50,001 per Bachelor's, Step 1, of the KATA/KASD contract.
5. The approval of Patricia A. Loch as a substitute paraeducator for the Summer 2016 Extended School Year (ESY) program, effective July 9 through July 28, 2016 at a rate of \$14.00 per hour.
6. The approval of Sandra A. Long as a participant in the Senior Volunteer Tax Exchange Program for the 2016-2017 school year, effective July 19, 2016.
7. The approval of Margarete B. Hottenstein as an Eshelman bus/van driver for the 2016 summer programs, effective June 24, 2016.
8. The approval of Elizabeth Wessner as a resource person for Jessica Bing, first grade teacher, for the 2016-2017 school year at a stipend of \$300.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Act 93 Compensation Motion made by Michael Hess, seconded by Caecilia Holt, to approve the Act 93 salary increases for the 2016-2017 school year, retroactive to July 1, 2016, which includes an increase not to exceed 2.9 percent.

Roll call vote: Yes 6 No 0 N/A 1 (Shrawder) Absent 2 (Darion, Johnson)
Motion carried.

Termination of Revenue-Sharing Agreement Motion made by Caecilia Holt, seconded by Michael Hess, to accept the termination of the revenue-sharing agreement between Harrington Education Associates, LLC and the Kutztown Area School District, effective the close of business on July 31, 2016.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

School-Based Access Program	Motion made by Caecilia Holt, seconded by Randy Burch, to approve the Pennsylvania School-Based ACCESS Program (SBAP) Local Education Agreement to Participate for the 2016-2017 school year per the attached. Roll call vote: Yes 7 No 0 Motion carried.	Absent 2 (Darion,Johnson)
Services Agreement	Motion made by Michael Hess, seconded by Caecilia Holt, to approve the agreement with Service Access and Management (SAM), Inc. to provide services to district students, effective July 1, 2016 through June 30, 2017. Roll call vote: Yes 7 No 0 Motion carried.	Absent 2 (Darion, Johnson)
SOS Agreement	Motion made by Randy Burch, seconded by Karl Nolte, to approve the agreement with SOS to contract the services of Barbara L. Richard for the 2016-2017 school year, effective July 1, 2016 through June 30, 2017, at a rate of \$50 .00 per hour not to exceed \$15,000. Roll call vote: Yes 6 No 0 N/A 1 (Hess) Motion carried.	Absent 2 (Darion, Johnson)
SOS Support Staff Services	Motion made by Karl Nolte, seconded by Michael Hess, to approve the agreement with SOS to contract the services of a van driver at a cost not to exceed \$21,231 and a custodian at a cost not to exceed \$26,385. Roll call vote: Yes 7 No 0 Motion carried.	Absent 2 (Darion, Johnson)
Conceptual Design Of Stadium	Motion made by Karl Nolte, seconded by Caecilia Holt, to approve the agreement with AEM Architects to produce a Conceptual Design of the Athletic Field Improvement at Kutztown High School at a cost of \$10,000. Motion made by Jim Saunders, seconded by Caecilia Holt, to amend the motion to specify a \$1 million cost to the Athletic Field Improvement. Roll call vote: Yes 6 No 1 (Saunders) Motion carried.	Absent 2 (Darion, Johnson)
Locks for MS Lockers	Motion made by Michael Hess, seconded by Caecilia Holt, to approve the purchase of 500 padlocks from Products at a cost of \$2,395 for lockers at the middle school. Roll call vote: Yes 7 No 0 Motion carried.	Absent 2 (Darion, Johnson)
Liability Of Insurance	Motion made by Caecilia Holt, seconded by Randy Burch, to approve the renewal of the liability insurance package with Pennsylvania School Board Association (PSBA) for a one-year agreement beginning July 1, 2016 at a cost of \$96,712. Roll call vote: Yes 7 No 0 Motion carried.	Absent 2 (Darion, Johnson)
Microsoft Enrollment	Motion made by Caecilia Holt, seconded by Michael Hess, to approve the proposed 3-year Microsoft Enrollment for Education Solutions agreement with the Lancaster-Lebanon Intermediate Unit 13 with annual costs associated with the licensing of the software as follows: Year 1 (2016-17) – \$17,478.03 Year 1 (2016-17) – \$17,478.03 (estimated) Year 1 (2016-17) – \$17,478.03 (estimated) Roll call vote: Yes 7 No 0 Motion carried.	Absent 2 (Darion, Johnson)
PSBA Voting Delegates	Motion made by Karl Nolte, seconded by Michael Hess, to appoint Caecilia Holt and Alan Darion as voting delegates to participate in the PSBA Delegate Assembly to be held the afternoon of Saturday, October 15, 2016. Roll call vote: Yes 7 No 0 Motion carried.	Absent 2 (Darion, Johnson)
Conference Request	Motion made by Michael Hess, seconded by Caecilia Holt, seconded by Al Darion, to approve employee #1723 to attend the Advanced Placement (SP) Physics: Summer Institute (SPA) to be held August 1-4, 2016 in Norristown, PA, at a cost of \$1,564.68. Roll call vote: Yes 7 No 0 Motion carried.	Absent 2 (Darion, Johnson)

Public Comment The following members of the audience expressed their concerns regarding the stadium improvement project: Christopher Smith, Sal Tuccio, Arabel Elliot, Diana Rodzewski, Melissa Leiby, Maurice Connor

Discussion Items Kindergarten Enrollment Numbers
NSBA Membership

Adjournment Motion made by Jim Shrawder, seconded by Caecilia Holt to adjourn the meeting at 9:35 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary