

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, June 20, 2016, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, June 20, 2016 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Alan Darion, Michael Hess, Karl Nolte, Jim Shrawder, Caecilia Holt, Randy Burch, James Saunders, Carl Ziegler

Absent Eric Johnson

Also Present Katherine Metrick, Rikki DeVough, David Miller, Matthew Link, Chris Harrington, Barry Flicker, Deb Barnes, Barry Flicker, Jim Brown, Jeff Huffert, Ron Devlin, Randall Wert, Dianne and Harry McGongile, Donna Keglovits, Debra Kenney, Carol Schully, Denice Ruth

Call to Order The meeting was called to order at 7:37 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Minutes from the June 6, 2016 School Board Meeting and the June 13, 2016 Budget and Finance Committee Meeting .

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)
Motion carried.

Treasurer's Report Motion made by Al Darion, seconded by Michael Hess, to approve the Treasurer's Report of the General Fund.

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)
Motion carried.

Ratification of General Account Motion made by Michael Hess, seconded by Caecilia Holt, to ratify for payment the general account bills in the amount of \$4,448,069.12.

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)
Motion carried.

Approval of General Account Motion made by Caecilia Holt, seconded by Michael Hess, to approve for payment the general account bills in the amount of \$591,410.25.

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)
Motion carried.

Approval of Construction Account Motion made by Michael Hess, seconded by Karl Nolte, to approve for payment the construction account bills in the amount of \$775,585.95.

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)
Motion carried.

Superintendents Report Mrs. Metrick reported the administrative team met three days last week for a retreat. The first day was a scavenger hunt which included a list of places around the district, and the two remaining days were held at Bear Creek where the administration team focused on planning for the new school year.

Board Committee Reports **T.C.C.** No report.

PSBA Mrs. Holt reported there is a survey open to board members to assist in listing and proposing the Legislative Priorities.

BCIU No report.

BCTC Dr. Darion reported the committee was presented with end-of-year student achievement recognitions.

P & C Mrs. Holt reported the committee received a presentation on technology in the classroom and Eureka Math.

ECC Mr. Burch reported the committee discussed community concerns on the stadium development and in particular a 6 vs 8 lane track.

Facilities Mr. Burch reported the committee received an update from AEM on the high school project, and the committee discussed building access and the stadium project.

Student Achievement No Report.

Special Education No report.

Personnel

Motion made by Al Darion, seconded by Michael Hess, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Karen M. Vymazal as guidance counselor at the high school, effective August 15, 2016.
2. The acceptance of the resignation of Christopher Harrington as director of technology and innovative learning, effective August 2, 2016.
3. The acceptance of the resignation of employee #56 per the attached agreement.
4. The approval of Cyndi J. Parker and Michele A. Schoener as substitute teachers for the 2016 Summer Reading Program at the current curriculum rate of \$24.50 per hour.
5. The approval of the following KASD bus/van drivers for the 2016 Summer Programs at their current hourly rate:
Tessie M. Adam Edwin J. Billiard Lorin E. Honicker, Jr. (SOS)
Rickie A. Schnabel Leon G. Smith
6. The approval of the following Eshelman bus/van drivers for the 2016 Summer Programs:
William F. Brobst Stephanie L. Hugo
7. The approval of a remaining extra-curricular stipend for employee #243 in the amount of \$2,180.
8. The approval of the rate increase for Gordon Holland, maintenance employee, to \$15.86 per hour for general maintenance work and \$20.50 per hour for HVAC and refrigeration work, effective June 7, 2016

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)

Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Support Staff Compensation

Motion made by Caecilia Holt, seconded by Michael Hess, to approve the support staff salary increases for the 2016-2017 school year, which includes the average increase not to exceed 2% and the employee salary adjustments.

Roll call vote: Yes 6 No 0 N/A 2 (Burch, Nolte) Absent 1 (Johnson)

Motion carried.

Hourly Employee Starting and Sub Rates

Motion made by Michael Hess, seconded by Caecilia Holt, to approve the hourly starting rates and substitute rates for the 2016-2017 school year per the attached.

Roll call vote: Yes 7 No 0 N/A 1 (Burch) Absent 1 (Johnson)

Motion carried.

Canvas Learning Management System

Motion made by Caecilia Holt, seconded by Al Darion, to approve entering into a three-year agreement to purchase the Canvas learning management system. The first year cost for Canvas would be \$13,590, the second year cost is estimated to be \$9,555, and the third year cost is estimated to be \$10,035.

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)

Motion carried.

Student Laptop Maintenance & Repair Fee

Motion made by Al Darion, seconded by Caecilia Holt, to approve a district maintenance and repair fee of \$65 to be assessed to high school student and used for repairs to the student-issued laptop computers for the 2016-2017 school year. The fee for the maintenance and repair for high school students who did not have a laptop repair claim during the 2015-2016 school year will be reduced to \$55. This cost reduction is to promote/encourage responsible care for the student-issued laptops. The fee for the maintenance and repair of the laptop computers for students who are approved for free or reduced lunch status will be discounted (one-half) or paid for by the school district. In addition, each student will be responsible for paying the established \$100 deductible for repairs or damages of the laptop not covered by the existing warranty.

Roll call vote: Yes 7 No 0 N/A 1(Shrawder) Absent 1 (Johnson)
Motion carried.

Student iPad Maintenance & Repair Fee

Motion made by Michael Hess, seconded by Al Darion, to approve a district maintenance and repair fee of \$25 to be assessed to 8th grade students and used for repairs to the student-issued iPads for the 2016-2017 school year. The fee for the maintenance and repair of the iPads for 8th grade students who are approved for free or reduced lunch status will be discounted (one-half) or paid for by the school district. In addition, each 8th grade student will be responsible for paying the established \$40 deductible for repairs or damages not covered by the existing warranty.

Roll call vote: Yes 7 No 0 N/A 1 (Shrawder) Absent 1 (Johnson)
Motion carried.

Conference Request

Motion made by Randy Burch, seconded by Al Darion, to approve the conference request for employee #1420 to attend the National Elementary School Principal Conference on July 5-8, 2016 in Baltimore, MD at a cost of \$1,231.60

Roll call vote: Yes 7 No 0 N/A 1(Shrawder) Absent 1 (Johnson)
Motion carried.

Summer Bus/Van Routes

Motion made by Randy Burch, seconded by Karl Nolte, to approve the bus/van routes for the 2016 summer school programs.

Roll call vote: Yes 8 No 0 Absent 1 (Johnson)
Motion carried.

Discussion Items

Refinancing

Adjournment

Motion made by Randy Burch, seconded by Jim Shrawder to adjourn the meeting at 8:11 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary