

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, December 21, 2015, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, December 21, 2015 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Alan Darion, Eric Johnson, Karl Nolte, James Saunders, James Shrawder, Caecilia Holt, Michael Hess, Randy Burch, Tyler Akers (student representative)

Absent Carl Ziegler

Also Present Katherine Metrick, Rikki DeVough, Matthew Link, Dave Miller, Deborah Barnes, Barry Flicker, James Brown, Chris Nelson, Karen Chandler, D.J. Soto, Vincent Snyder

Call to Order The meeting was called to order at 7:41 p.m. by Vice President Burch.

Welcome Vice President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Michael Hess, seconded by Eric Johnson, to approve the Minutes from the December 7, 2015 Board Reorganization Meeting including Exhibits A and B, and the December 7, 2015 School Board Meeting.

Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.

Treasurer's Report Motion made by Jim Shrawder, seconded by Al Darion, to approve the Treasurer's Report of the General Fund.

Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.

Ratification of General Account Motion made by Caecilia Holt, seconded by Jim Shrawder, to ratify for payment the general account bills in the amount of \$2,031,556.95.

Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.

Approval of General Account Motion made by Michael Hess, seconded by Eric Johnson, to approve for payment the general account bills in the amount of \$513,992.24.

Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.

Approval of Construction Account Motion made by Jim Shrawder, seconded by Caecilia Holt, to approve for payment the construction account bills in the amount of \$381,708.85.

Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.

Superintendents Report Mrs. Metrick congratulated Marina Schnell, Thea La Masta, and Fiora Schnell, who won awards in the Nolde Forest county-wide art competition.

Board Committee Reports **T.C.C.** Mr. Miller reported the 2016-2017 budget was approved and meeting dates were set for 2016.

PSBA No report.

BCIU No report.

BCTC Dr. Darion reported the committee's reorganization meeting was held.

P & C Mrs. Holt reported the committee discussed four policies, three of which are on the agenda tonight for adoption.

ECC Mr. Burch reported the committee discussed the need of uniforms in some sports, the phasing-out of football helmets, and concussion headbands for girls soccer.

Facilities Mr. Burch reported the committee received an update on the high school project and discussed security cameras and the Corby system.

Student Achievement Dr. Darion reported the committee held a discussion on the drop off in numbers in advanced courses.

Personnel

Motion made by Caecilia Holt, seconded by Al Darion, to approve the following personnel items:

1. The approval of Krista K. Biernat as a speech and language pathologist, effective upon the release of her current employment, at a salary of \$55,590 per Masters, Step 1 of the KATA/KASD contract.
2. The approval of Michael W. McCorristin as a custodian at the high school for eight work hours per day, effective January 4, 2016, at a rate of \$10.72 per hour.
3. The approval of Keith W. Guistwite as a custodian at the middle and high schools for eight work hours per day, effective January 4, 2016, at a rate of \$10.72 per hour.
4. The approval of Kevin A. Smith as an assistant football coach for the 2015-2016 school year, effective September 4, 2015, at a stipend of \$2,250.
5. The approval of Kelley S. Peter as a volunteer softball coach at the middle school, effective March 7, 2016.
6. The approval of tenure for the following employees, effective August 18, 2015, due to completion of three years of satisfactory teaching at Kutztown Area School District and fulfillment of all requirements for tenure:

Jade E. Dahlquist

Allison M. Scheidt

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 8

No 0

Absent 1 (Ziegler)

Motion carried.

Policies – Adoption

Motion made by Al Darion, seconded by Michael Hess, to approve the second reading and adoption of the following policies:

Policy 112. School Counseling

Policy 333. Professional Development

Policy 701. Facility Planning

Roll call vote: Yes 7

No 0

N/A 1 (Shrawder)

Absent 1 (Ziegler)

Motion carried.

HS Project Change Orders

Motion made by Karl Nolte, seconded by Caecilia Holt, to authorize David Miller to approve any necessary change orders between board meetings for the renovation at the high school, at a cost not to exceed \$10,000 each, and to provide the board with information regarding any approved change orders in the next available board packet.

Motion made by Jim Shrawder, seconded by Karl Nolte, to amend the motion to limit the number of change orders approved between meetings to three.

Motion made by Karl Nolte, seconded by Caecilia Holt, to authorize David Miller to approve up to three necessary change orders between board meetings for the renovation at the high school, at a cost not to exceed \$10,000 each, and to provide the board with information regarding any approved change orders in the next available board packet.

Roll call vote: Yes 8

No 0

Absent 1 (Ziegler)

Motion carried.

Conference Requests

Motion made by Al Darion, seconded by Michael Hess, to approve the conference request for Employee #1650 to attend the NAESP Annual Conference in National Harbor, MD, on July 6-8, 2016, at a cost of \$1,297.

Roll call vote: Yes 6

No 1 (Saunders)

N/A 1 (Shrawder)

Absent 1 (Ziegler)

Motion carried.

Motion made by Al Darion, seconded by Caecilia Holt, to approve the conference request for Employee #153 to attend the PETE & C in Hershey, PA, on February 21-24, 2016, at a cost of \$1,012.

Roll call vote: Yes 6

No 2 (Saunders, Shrawder)

Absent 1 (Ziegler)

Motion carried.

Custodial Coverage

Motion made by Eric Johnson, seconded by Michael Hess, to allow Glad Tidings Church to lease their regular space at the middle school on the evening of December 24, 2015 without custodial coverage. The church has been a responsible tenant of the space for years and no one is available to provide custodial coverage that evening. This is pending a change in policy that will be discussed in January 2016.

Roll call vote: Yes 8

No 0

Absent 1 (Ziegler)

Motion carried.

Energy Contract Approval

Motion made by Al Darion, seconded by Karl Nolte, to allow David Miller to sign an electricity supplier contract with the successful bidding vendor on December 23, 2015. Bids will be submitted based on RFP by Provident Energy Consulting, and the successful vendor will be identified December 22. There will only be a two-day window to sign the contract.

Roll call vote: Yes 8

No 0

Absent 1 (Ziegler)

Motion carried.

Support Staff Substitutes

Motion made by Karl Nolte, seconded by Caecilia Holt, to approve the agreement with SOS Group to supply temporary support staff substitutes to the district, effective December 22, 2015 through June 30, 2016.

Roll call vote: Yes 8

No 0

Absent 1 (Ziegler)

Motion carried.

Adjournment

Motion made by Jim Shrawder, seconded by Michael Hess, to adjourn the meeting at 8:47 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary