Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, April 20, 2015, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, April 20, 2015 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Caecilia Holt, Eric Johnson, Karl Nolte, Christine Ryan, Al Darion, Carl Ziegler, Michael Hess

Absent Jim Shrawder

Also Present Katherine Metrick, David Miller, Rikki DeVough, Matthew Link, Deb Barnes, Barry Flicker, James Brown, Chris Harrington, Wanda Herring, Steve DeLucas, Spencer Miller, Justin Shurr, Beth Stump, Deb Kenney, Russel Angstadt, Hannah Burleigh, Scott Entriken, Jeremy Rothermel, Erin Kraal, Claire Kempes, Shelby Brett

Call to Order The meeting was called to order at 7:42 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Caecilia Holt, seconded by Randy Burch, to approve the Minutes from the April 7, 2015 School Board Meeting and the April 13, 2015 Budget and Finance Committee Meeting.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Treasurer's Report Motion made by Karl Nolte, seconded by Randy Burch, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Ratification of General Account Motion made by Michael Hess, seconded by Christine Ryan, to ratify for payment the general account bills in the amount of $3,856,346.54.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Approval of General Account Motion made by Caecilia Holt, seconded by Michael Hess, to approve for payment the general account bills in the amount of $715,169.87.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Approval of Construction Account Motion made by Caecilia Holt, seconded by Randy Burch, to approve for payment the construction account bills in the amount of $30,058.00.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Superintendent's Report Mrs. Metrick regretfully reported there was a pipe valve leak at the middle school which ruined the history day projects of the students going to the state competition in May. However, they are all working diligently to re-create the projects in order to compete in the competition.

Board Committee Reports **E.I.T.** No report.

PSBA Mrs. Holt reported there is a Region 8 meeting on collective bargaining agreements scheduled. She also reported there is a community meeting on public school funding which is open to the public on Wednesday, April 22nd at Penn State Lehigh Valley from 7:00 to 8:30 p.m.

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973 the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.

BCIU Mr. Ziegler reported a decision has been made to promote from within to fill the vacant position left by Dr. Mierzejewski, assistant director of professional development and curriculum.

BCTC Dr. Ryan reported the committee is continuing to complete first and second readings of policies. She also reported the HVAC program will be moving to the East Campus.

P & C Mrs. Holt reported the committee was given a presentation on instructional software. She also reported there was a lengthy discussion on Policy 815, which included input from teachers.

ECC No report.

Facilities Mr. Burch reported the committee received an update from the engineer on the high school project and reviewed maintenance issues which are continuing to be monitored.

Student Achievement No report.

Personnel

Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the following personnel items:

1. The approval of the following summer maintenance and custodial help for summer 2015 for a term not to exceed 8 weeks at 8 work hours per day, at a rate of $9.65 per hour:
   Andrew J. Entriken, Lucas A. Warning, Spencer M. Miller
   Diane M. Zettlemoyer, Heather B. Hackman
2. The approval of Arthur M. Poulsen as a maintenance employee, effective April 21, 2015, at a rate of $14.86 per hour.
3. The approval of Tucker B. Gordner as grounds keeper, effective May 4, 2015, at a rate of $13.39 per hour.
4. The approval of Darcy J. Calkin as a volunteer softball coach at the middle school for the 2014-2015 school year, effective April 21, 2015.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)

Motion carried.

2015 ESY and Work Program

Motion made by Christine Ryan, seconded by Al Darion, to approve the 2015 Extended School Year (ESY) and High School Summer Work Program and staffing for eligible special education students. One teacher preparation day will be granted for both programs. ESY and High School Summer Work students will attend Monday through Thursday from June 16-July 23. There is no student session on Monday, June 15. Hours of instruction for both programs will be 9:00 a.m. to 11:30 a.m. Instructors will be paid $24.50 per hour and paraeducators will be paid $14.00 per hour for ESY/Summer Work Program only.

Elementary School Learning Support at Kutztown Elementary School
Instructor: Vickie L. Bastian
Paraeductors: Nora E. Bullock
Ambika S. Khanna

Middle School Learning Support at Kutztown Middle School
Instructor: Lori E. Christ

Middle School Life Skills Support at Kutztown Middle School
Instructor: Korinne A. Stump-Dalton
Paraeducator: Joanne O. Waidelich

Elementary Life Skills Support at Kutztown Elementary School
Instructor: Linda M. Schroeder
Paraeducator: Martha J. Bergman
Marianne E. Hill-Strackbein
Melissa S. Giacobello

High School Summer Work Program at Kutztown Middle School and Kutztown Elementary School
Instructor: Danielle K. Berger
Paraeducator: Nicole M. DeLong
Amy J. Pettit
Alison J. VanDuren

Braille Transcription: Kay L. Gernert (100 hours at $14.00 per hour for ESY/Summer Work Program only)

Additional Personnel: June 16-June 23 from 8:30-11:45 a.m.
Nurse Aide Carol J. Fairchild (then current hourly rate)
Substitute School Nurse Tina M. Schmeck ($24.50 per hour, current curriculum rate)
Vanessa Sherrer (then current hourly rate)
Speech and Language Barry S. DeWitt II ($24.50 per hour, current curriculum rate)

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Roll call vote: Yes 8 **No 0** **Absent 1 (Shrawder)**
Motion carried.

BCIU Board Representative Motion made by Al Darion, seconded by Eric Johnson, to nominate Carl H. Ziegler to continue to serve as representative to the Berks County Intermediate Unit Board of Directors on behalf of the Kutztown Area School District for a three-year term effective July 1, 2015 through June 30, 2018.
Roll call vote: Yes 8 **No 0** **Absent 1 (Shrawder)**
Motion carried.

Conference Request Motion made by Karl Nolte, seconded by Caecilia Holt, to approve employee #358 to attend the 2015 Special Education Leadership Academy on July 27-30, 2015, in Bedford Springs, PA, at a cost of $843.49.
Roll call vote: Yes 8 **No 0** **Absent 1 (Shrawder)**
Motion carried.

Sewing Machine Maintenance Motion made by Christine Ryan, seconded by Caecilia Holt, to approve the service contract with Don Kauffmans Sewing Machines to provide maintenance and repairs to district machines for the 2015-2016 school year, at a cost of $30 per machine. This is the same price as the previous year.
Roll call vote: Yes 8 **No 0** **Absent 1 (Shrawder)**
Motion carried.

Copier Lease Motion made by Caecilia Holt, seconded by Al Darion, to approve a lease with Phillips Office Solution to lease four copiers for 48 months beginning May 1, 2015, at a cost of $603.60 per month.
Roll call vote: Yes 8 **No 0** **Absent 1 (Shrawder)**
Motion carried.

Discussion Items Involvement of Albany Township Historical Society with the Closing of Albany Elementary
46 E. Normal Avenue
Eshelman Transportation Contract
Possible Meeting with Christian Leinbach
2015-2016 Budget

Public Comment Erin Kraal expressed the importance of a full-time librarian at each elementary school.

Adjournment Motion made by Eric Johnson, seconded by Christine Ryan, to adjourn the meeting at 8:31 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary

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