

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, October 20, 2014, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, October 20, 2014 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Al Darion, Michael Hess, Caecilia Holt (7:47p.m. arrival), Eric Johnson, Karl Nolte, Carl Ziegler
Absent

Also Present Katherine Metrick, David Miller, Matthew Link, Lori Werley, Diane Barrie, Barry Flicker, Erin Anderson, James Brown, Deborah Barnes, Mick O'Neil, Adeena Woodard, Beth Stump, Shelby Brett, Deb Kenney, Andrew Brett, Hallie Schumacher, Dennis Seaman, Jeremy Rothermel, Diana Rydzewski

Call to Order The meeting was called to order at 7:41 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded. There was an Executive Session conducted prior to the meeting to discuss personnel matters.

Meeting Minutes Motion made by Randy Burch, seconded by Karl Nolte, to approve the Minutes from the September 22, 2014 and October 6, 2014 School Board Meetings.
Roll call vote: Yes 6 No 0 Absent 3 (Holt, Ryan, Shrawder)
Motion carried.

Treasurer's Report Motion made by Michael Hess, seconded by Randy Burch, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 6 No 0 Absent 3 (Holt, Ryan, Shrawder)
Motion carried.

Ratification of General Account Motion made by Michael Hess, seconded by Karl Nolte, to ratify for payment the general account bills in the amount of \$2,482,348.87.
Roll call vote: Yes 6 No 0 Absent 3 (Holt, Ryan, Shrawder)
Motion carried.

Approval of General Account Motion made by Randy Burch, seconded by Michael Hess, to approve for payment the general account bills in the amount of \$531,673.18.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Ratification of Construction Account Motion made by Karl Nolte, seconded by Eric Johnson, to ratify for payment the construction account bills in the amount of \$8,284.00.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Approval of Construction Account Motion made by Michael Hess, seconded by Randy Burch, to approve for payment the construction account bills in the amount of \$40,273.00.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Superintendent's Report Mrs. Metrick reported that National Honor Society would be inducting three BCTC students the next day.

Board Committee Reports E.I.T. No report.

PSBA Mrs. Holt reported there will be voting on platform for School Board Association and that she will be present.

BCIU Mr. Ziegler reported Dr. John George completed his tenure and will now be in Montgomery County IU.

BCTC Dr. Ryan was not present. Mr. Ziegler, who is the alternate, was not present at the meeting.

P & C Mrs. Holt reported they met at the end of September. Dr. Barrie recommitting to structure of PLC's. They reviewed some polices which will need more discussion.

ECC Mr. Burch reported the committee met October 13. They discussed renovations to the weight room and auxiliary gym, and the Mini-Thon students gave a presentation.

Facilities Mr. Burch reported the committed met on September 22. They discussed necessary repairs for the middle school boiler project and the paving project at the administration building which was voted on October 6. They also discussed the weight room but moved that discussion to the ECC meeting.

Student Dr. Darion reported the committee listened to the PVAAS presentation.

Achievement

Mr. Ziegler suggested a motion be made for approval of the volunteer coaches from the September 22 special board meeting. Motion made by Eric Johnson, seconded by Randy Burch.

Roll call vote: Yes 7

No 0

Absent 2 (Ryan, Shrawder)

Motion carried.

Personnel

Motion made by Michael Hess, seconded by Karl Nolte, to approve the following personnel items:

1. The approval of Sue Kunkel as Assistant Athletic Director for the 2014-2015 school year, at a stipend of \$4,027.
2. The approval of the following guest substitute teachers through the Berks County Intermediate Unit for the 2014-2015 school year, effective October 21, 2014, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:
Spencer S. Kelly Zachary C. McDonough Jeffrey A. Metz Suzan M. Wetherhold
Emily C. Kokinda Maria B. Messineo Edward L. Newcomb Andrew J. Zinger
3. The approval of Timothy N. Claus as a substitute teacher for the 2014-2015 school year, effective October 21, 2014, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter.
4. The approval of Grace C. Haas as a Senior Volunteer Tax Exchange Program participant for the 2014-2015 school year, effective October 21, 2014.
5. The resignation, with regret, of Louise A. Carl as head middle school girls' basketball coach.
6. The approval of Scott D. Heiter as head middle school girls' basketball coach at a stipend of \$2,416, effective November 1, 2014. Mr. Heiter was previously approved as assistant middle school girls' basketball coach for 2014-2015.

Roll call vote: Yes 7

No 0

Absent 2 (Ryan, Shrawder)

Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Conference

Motion made by Karl Nolte, seconded by Caecilia Holt, to approve the following conference request:

Requests

1. The request for employee #134 to attend the Leadership Series with Jay McTighe on October 20, November 18, 2014 and March 3, 2015 at the Berks County Intermediate Unit at a cost of \$605.54.

Roll call vote: Yes 7

No 0

Absent 2 (Ryan, Shrawder)

Motion carried.

Berks Vocational

Motion made by Caecilia Holt, seconded by Karl Nolte, to approve reappoint Barry Mengel as its representative to the Berks Vocational Technical School Authority for another five-year term effective January 1, 2015.

Authority

Roll call vote: Yes 7

No 0

Absent 2 (Ryan, Shrawder)

Motion carried.

Additional End of

Motion made by Randy Burch, seconded by Michael Hess, to approve adding "Restricted Contributions for Athletics" to the list of items that will have Committed Fund Balances in the June 30th, 2014 audit. Other Committed Fund Balance items were approved at a previous meeting

Year Fund Balance Commitment

Roll call vote: Yes 7

No 0

Absent 2 (Ryan, Shrawder)

Motion carried.

Fund Balance Commitment Motion made by Karl Nolte, seconded by Eric Johnson, to approve the Assignment of Fund Balance as of June 30, 2014 for the following purposes in accordance with Polich #620:

- Future Capital Projects \$1,600,456
- Future PSERS Contributions \$1,360,310
- Amounts due BCTC \$1,600,456
- Further Development of KVA \$1,600,456
- Restricted Contribution for Athletics \$1,600,456

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Merger of EIT Bureau and Berks Tax Collectors Committee Motion made by Randy Burch, seconded by Eric Johnson, to approve the attached resolution regarding the merger of the Berks EIT Bureau and Berks Tax Collectors Committee.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Service Agreement Renewal Motion made by Karl Nolte, seconded by Randy Burch, to approve the renewal of the Service Agreement with Berkshire Systems Group, Inc. for a period of 3 years for inspection of fire alarms, sprinkler systems, and for fire alarm monitoring. The agreement includes a price increase of \$108 in year 1, \$57 in year 2, and \$176 in year 3.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Traffic Light at New Intersection of Zettlemoyer Rd and Route 737 Motion made by Karl Nolte, seconded by Randy Burch, to authorize the District to enter into a maintenance and indemnification agreement with Greenwich Township subject to review and approval by the District solicitor and Superintendent.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Mini-Thon Motion made by Caecilia Holt, seconded by Eric Johnson, to approve Student Council's overnight activity of the Mini-Thon as detailed in the board packet. The Board commended KHS for joining in the cause.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Discussion Items *Weight Room/Auxiliary Gym*
Emergency Contact Positions at the MS and HS
Concussion Letter Revision
Budget Process

Adjournment Motion made by Eric Johnson, seconded by Michael Hess, to adjourn the meeting at 8:48 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Lori A. Werley
Assistant School Board Secretary