

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, September 15, 2014, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, September 15, 2014 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Caecilia Holt, Eric Johnson, Karl Nolte, Carl Ziegler, Christine Ryan, Michael Hess, Al Darion, James Shrawder

Absent

Also Present Katherine Metrick, David Miller, Rikki DeVough, Matthew Link, Diane Barrie, Deb Barnes, Barry Flicker, James Brown, Erin Anderson, Kris Tuerk, Rose Kniss, Beth Stump, Deb Kenney, Janet Yost, Jeff Huffert, Jane Kniss, Dean Kniss, Sylvia Kniss, Jason Moyer, Tanya Moyer, Caitlin Moyer, Jon Stutzman, Holly Stutzman, Phoebe Stutzman, Diana Rydzewski, Dawn Hamm, Alexa Hamm, Dale Hamm

Call to Order The meeting was called to order at 7:32 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Christine Ryan, seconded by Caecilia Holt, to approve the Minutes from the August 18, 2014 and September 2, 2014 School Board Meetings.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Treasurer's Report Motion made by Karl Nolte, seconded by Al Darion, to approve the Treasurer's Report of the General Fund.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Ratification of General Account Motion made by Caecilia Holt, seconded by Al Darion, to ratify for payment the general account bills in the amount of \$1,930,924.39.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Approval of General Account Motion made by Karl Nolte, seconded by Christine Ryan, to approve for payment the general account bills in the amount of \$418,240.45.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Approval of Construction Account Motion made by Caecilia Holt, seconded by Randy Burch, to approve for payment the construction account bills in the amount of \$62,420.94.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Superintendent's Report Mrs. Metrick introduced Kris Tuerk, art teacher at the middle school, who then proceeded to present the 2014 Traveling Art Show.

Board Committee Reports E.I.T. No report.

PSBA Mrs. Holt reported the structure for the dispersion of funds between school districts is being reviewed.

BCIU Mr. Ziegler reported Dr. John George has resigned as executive director of the IU, and the assistant director, Dr. Jill Hackman, will take his place.

- BCTC** Dr. Ryan reported the committee reviewed the progress report for the school improvement plan and the data collection on student discipline. She reported Kutztown had the lowest number of discipline referrals at BCTC.
- P & C** Mrs. Holt reported Dr. Barrie reviewed the professional development activities during the opening day inservices.
- ECC** Mr. Burch reported the committee reviewed and discussed the winter coaching staff and salaries.
- Facilities** Mr. Burch reported the committee discussed renovations at the high school, maintenance needed on the stadium press box and nearby areas, and various other repairs which were approved at the last board meeting.
- Student Achievement** Dr. Darion reported the committee discussed items for future discussions by the committee. He also reported the need to track students' achievements after they graduate.

Personnel

Motion made by Christine Ryan, seconded by Eric Johnson, to approve the following personnel items:

- The approval of Korinne A. Stump-Dalton as a substitute teacher for the 2014-2015 school year, effective September 16, 2014, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter.
- The approval of the following guest substitute teachers through the Berks County Intermediate Unit for the 2014-2015 school year, effective September 16, 2014, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:

Gwendolyn L. Allen	Gerard W. Muller	Jason L. Mossburg
--------------------	------------------	-------------------
- The approval of the following winter coaches and salaries for the 2014-2015 school year, effective November 1, 2014:

BOYS BASKETBALL		
Jeffrey S. Zimmerman	High School Head Coach	\$4,834
Brian L. Zimmerman	High School Assistant Coach	\$2,529
Steven T. Bond	High School Junior Varsity Coach	\$2,416
Jeffrey S. Saadi	Middle School Head Coach	\$2,248
Steven E. Royles	Middle School Assistant Coach	\$2,248
GIRLS BASKETBALL		
Kristin L. Koegel	High School Head Coach	\$4,600
Julia A. Tramontana	High School Junior Varsity Coach	\$2,477
Louise A. Carl	Middle School Head Coach	\$2,416
Scott D. Heiter	Middle School Assistant Coach	\$2,262
PLACEHOLDER		
WRESTLING		
Daniel F. Aruscavage	High School Head Coach	\$4,739
Tucker B. Gordner	High School Assistant Coach	\$2,100
Steven J. Wehr	Middle School Head Coach	\$2,307
Steven E. Sharadin	Middle School Volunteer Coach	
- The approval of a family medical leave (FMLA) for employee #688 commencing on approximately February 9, 2014 through the end of the third quarter of the 2014-2015 school year.
- The approval of Susan L. Stauffer as a lunchroom monitor/aide at the middle school, effective September 16, 2014, at a rate of \$10.00 per hour pending receipt of all mandated paperwork by the HR office.
- The approval of Edwin J. Billiard as a KASD van driver, effective September 16, at a rate of \$13.00 per hour.
- The approval of the increase in hours for Kelsey R. Ruch as a first grade classroom aide at Greenwich-Lenhartsville Elementary School, from 27.5 hours per week to 29 hours per week, effective September 16, 2014.

Roll call vote: Yes **9** No **0** Absent **0**
Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

- Superintendent Compensation** Motion made by Eric Johnson, seconded by Al Darion, to approve the 2014-2015 salary of \$150,298.88 (retroactive to August 3, 2014), for Katherine D. Metrick, superintendent, a \$3,951.38 increase (2.7%) from her 2013-2014 salary of \$146,347.50, as agreed per the contract.

Roll call vote: Yes **9** No **0** Absent **0**
Motion carried.

- Special Education Consultant** Motion made by Christine Ryan, seconded by Al Darion, to approve the resolution and agreement with Erin M. Webb, independent contractor, for special education consulting services during the 2014-2015 school year, effective July 1, 2014 through June 30, 2015.

Roll call vote: Yes **8** No **0** N/A **1** (Shrawder) Absent **0**
Motion carried.

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodations, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.

Conference Requests

Motion made by Al Darion, seconded by Christine Ryan, to approve the following conference requests:

1. The request for employee #460 to attend the Art is Natural PAEA State Conference on October 31 – November 2, 2014 In Seven Springs, PA, at a cost of \$961.04.
2. The request for employee #134 to attend the NCTE 2014 Annual Convention on November 20-22, 2014 in Washington, DC, at a cost of \$1,029.
3. The request for employee #1530 to attend the NCTE 2014 Annual Convention on November 20-22, 2014 in Washington, DC, at a cost of \$729.
4. The request for employee #273 to attend the NCTE 2014 Annual Convention on November 20-22, 2014 in Washington, DC, at a cost of \$978.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Policy 008

Motion made by Randy Burch, seconded by Eric Johnson, to approve the first reading of Policy 008. Organization Chart.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

District Physician

Motion made by Al Darion, seconded by Christine Ryan, to approve St. Luke’s Physician Group as district physician for the 2014-2015, 2015-2016, and 2016-2017 school years at the cost schedule below. This replaces the previously approved district physician motion to approve Dr. Fabian from Emaus Avenue Family Practice.

	2014-2015	2015-2016	2016-2017
Student Exams	\$13.00	\$14.00	\$15.00
Hourly Rate (other services)	\$50.00	\$51.00	\$52.00

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Greenwich Elem Boiler Repair

Motion made by Jim Shrawder, seconded by Randy Burch, to approve Yoder’s Heating Service to perform additional work on the boiler at Greenwich-Lenhartsville Elementary at a cost of approximately \$500.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Public Comment

Janet Yost from the Kutztown Community Library reported the library was able to purchase books that were listed on the required summer reading list.

Diana Rydewski requested an update on the district’s re-evaluation of IEP students via an independent contractor.

Adjournment

Motion made by Eric Johnson, seconded by Christine Ryan, to adjourn the meeting at 8:25 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary