

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, May 19, 2014, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, May 19, 2014 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Al Darion, Michael Hess, Caecilia Holt, Eric Johnson, Karl Nolte, Carl Ziegler

Absent Christine Ryan, Jim Shrawder

Also Present Katherine Metrick, David Miller, Rikki DeVough, Diane Barrie, Barbara Richard, Tracy Blunt, Barry Flicker, Mick O'Neil, John Noll, Wanda Herring, Melissa Leiby, Beth Stump, Matt Hoffert, Debra Kenney, Janet Ebner, Terry Guers, Donna Wasser, Brenda Loeb, Andrea Orwig, Carolyn Wasser, Nancy Runyon, Arabel Elliott, Claire Kempes, Jean Ziegler, Beth Sica

Call to Order The meeting was called to order at 7:45 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Caecilia Holt, seconded by Randy Burch, to approve the Minutes from the following:
April 22, 2014 School Board Meeting
May 5, 2014 School Board Meeting, including amendment
May 12, 2014 Budget and Finance Committee Meeting

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

Treasurer's Report Motion made by Randy Burch, seconded by Michael Hess, to approve the Treasurer's Report of the General Fund.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

Ratification of General Account Motion made by Michael Hess, seconded by Karl Nolte, to ratify for payment the general account bills in the amount of \$1,784,165.15.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

Approval of General Account Motion made by Michael Hess, seconded by Karl Nolte, to approve for payment the general account bills in the amount of \$360,350.61.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

Ratification of Construction Account Motion made by Michael Hess, seconded by Karl Nolte, to ratify for payment the construction account bills in the amount of \$5,094.00.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

Approval of Construction Account Motion made by Michael Hess, seconded by Randy Burch, to approve for payment the construction account bills in the amount of \$29,548.51.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

Superintendent's Report Student Board Representative Recognition
History Day Presentations – Middle School

Board Committee E.I.T. No report.
Reports

PSBA Mrs. Holt reported she, along with Mrs. Metrick and Mr. Ziegler, attended the Annual Convention of School Directors where the Secretary of Education presented. Mrs. Holt reported the Corbett Administration lists their top priorities as education, mental health, and pension reform.

BCIU Mr. Ziegler reported the BCIU still suffers from the lack of flow in federal monies to fund their programs.

BCTC No report.

P & C Mrs. Holt reported the committee discussed Policies 123.1 and 339. She also reported Mr. Flicker and Mr. Brett have been working with the CLIU on the high school schedule to help keep study halls out of students' schedules.

ECC Mr. Burch reported the committee reviewed personnel items.

Facilities Mr. Burch reported AEM has been approved to research proposals to renovate the high school cafeteria, gym, and science wing.

Student No report.

Achievement

Personnel

Motion made by Karl Nolte, seconded by Caecilia Holt, to approve the following personnel items:

1. The acceptance of the resignation of Leon G. Smith as a lunchroom monitor at the middle school, effective May 9, 2014.
2. The approval of the following instructors for the 2014 Middle School Summer Program from June 16-July 24 (Monday through Thursday) for 24 days total for 3 hours per day, at a rate of \$24.50 per hour:
Language Arts/Reading Timothy N. Haas
Mathematics Justin Q. Dahlquist
3. The approval of the change in salary and effective date for E. Kate Gosselin as a reading specialist at Kutztown Elementary School, to May 5, 2014, at a salary of \$56,781 per Master's Degree, Step 3, of the KATA/KASD contract. (Previously approved for March 18, 2014 at the 2014-2015 school year salary).
4. The approval of Deborah A. Forry as an Eshelman bus/van driver for the 2013-2014 school year, effective March 31, 2014.
5. The approval of the following coaches and salaries for the 2014-2015 school year:

Cross Country

Head Coach	Zachary N. Rudy	\$2,800
Volunteer Coach	Deborah J. Kulp Shelby L. Brett PLACEHOLDER	

Girls Tennis

Head Coach	Harry A. McGonigle	\$4,400
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Field Hockey

Head Coach	Eryn L. Ziegler	\$4,172
Assistant Coach	PLACEHOLDER	
Head Middle School Coach	PLACEHOLDER	
Assistant Middle School Coach	PLACEHOLDER	

Golf

Head Coach	Nicholas D. Chandler	\$3,500
Assistant Coach	Matthew K. Holden	\$2,200

Girls Soccer

Assistant Coach	PLACEHOLDER	
Head Middle School Coach	PLACEHOLDER	
Assistant Middle School Coach	PLACEHOLDER	
Volunteer High School Coach	Jared D. Diehl	

Boys Soccer

Head Coach	Michael P. O'Neil	\$5,094
Assistant Coach	Ian R. Moreland	\$2,300
Head Middle School Coach	Scott D. Heiter	\$2,262
Assistant Middle School Coach	PLACEHOLDER	

Roll call vote: Yes 7

No 0

Absent 2 (Ryan, Shrawder)

Motion carried.

Motion made by Karl Nolte, seconded by Eric Johnson, to approve the following coaches and salaries for the 2014-2015 school year:

Football

Head Assistant Coach	Sean M. Krim	\$2,962
Assistant Coach	Joseph Ruth	\$2,250
	Fabian A. Bulgin	\$2,250
Head Middle School Coach	PLACEHOLDER	
Assistant Middle School Coach	Jacob D. Hoffman	\$1,585
High School Volunteer Coach	Matthew D. Herring	
	PLACEHOLDER	
Middle School Volunteer Coach	Mark Prevoznik	

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

***School Board
Treasurer***

Motion made by Caecilia Holt, seconded by Michael Hess, to approve the appointment of David J. Miller as treasurer to the Kutztown Area Board of School Directors for the 2014-2015 school year at a stipend of \$1,050.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

***Assistant School
Board Secretary***

Motion made by Al Darion, seconded by Caecilia Holt, to approve the appointment of Lori A. Werley as assistant secretary to the Kutztown Area Board of School Directors for the 2014-2015 school year.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

***Board Secretary
Compensation***

Motion made by Michael Hess, seconded by Al Darion, to approve a stipend of \$2,500 for Rikki L. DeVough as secretary to the Kutztown Area Board of School Directors for the 2014-2015 school year. Mrs. DeVough was appointed for a four-year term through June 30, 2017.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

***Student Vacation
Requests***

Motion made by Eric Johnson, seconded by Michael Hess, to approve the parent request for student #105329 to take a five-day educational trip/vacation absence from May 19-23, 2014.

Roll call vote: Yes 6 No 1 (Darion) Absent 2 (Ryan, Shrawder)

Motion carried.

Motion made by Michael Hess, seconded by Caecilia Holt, to approve the parent request for student #103417 to take a five-day educational trip/vacation absence from May 19-23, 2014.

Roll call vote: Yes 5 No 2 (Darion, Ziegler) Absent 2 (Ryan, Shrawder)

Motion carried.

***Music Department
Educational Trip***

Motion made by Al Darion, seconded by Michael Hess, to approve the following Music Department groups (Kutztown Show Choir, Kutztown Jazz Band, Kutztown Marching Band, Kutztown Broadway Choir) to take an educational trip to perform at Walt Disney World, Orlando, Florida, at a student cost of \$1,199 and no cost to the district. The dates of the trip are after school on Wednesday, March 25 through Monday, March 30, 2015. Substitute coverage for three days will be needed for each of the three teacher chaperones (Bryan Hartman, Douglas Matz, and Melanie Hartman), for a cost of \$100 per substitute, per day, or \$300 total per teacher. This will be the only cost incurred by the district.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

***Homestead/
Farmstead***

Motion made by Michael Hess, seconded by Al Darion, to approve the 2014-2015 Homestead and Farmstead Exclusion Resolution per the attached.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)

Motion carried.

District Depositories Motion made by Randy Burch, seconded by Karl Nolte, to approve the appointment of the following institutions as district depositories for the 2014-2015 school year:

National Penn Bank	Wells Fargo	PLGIT (Pennsylvania Local Government Investment Trust)
Citizens Bank	PNC Bank	PSDLAF (Pennsylvania School District Liquid Asset Fund)
Sovereign Bank	Fleetwood Bank	

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Grant Participation Motion made by Caecilia Holt, seconded by Randy Burch, to grant permission to the administration to apply for all appropriate grants and/or waivers that become available for the 2014-2015 school year.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Budget Transfers Motion made by Eric Johnson, seconded by Karl Nolte, to approve the budget transfers for the 2013-2014 school year per the attached.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Sewing Machine Maintenance Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the Maintenance Agreement with Don Kauffmans Sewing Machines to maintain our sewing machines in the 2014-2015 school year for a cost of \$30 per machine.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Policies – Second Reading/Adoption Motion made by Randy Burch seconded by Eric Johnson, to approve the second reading and adoption of Policy 123.1 Concussion Management.

Roll call vote: Yes 5 No 2 (Johnson, Nolte) Absent 2 (Ryan, Shrawder)
Motion carried.

Motion made by Randy Burch, seconded by Michael Hess, to approve the second reading and adoption of Policy 339 Uncompensated Leave.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Discussion Items 2014-2015 Budget
 Motion made by Randy Burch, seconded by Eric Johnson, to direct the administration to include a line item in the 2014-2015 budget for \$300,000 for capital projects taken from Fund Balance.

Motion made by Karl Nolte, seconded by Al Darion, to amend the motion to direct the administration to include a line item in the 2014-2015 budget for \$500,000 for capital projects taken from Fund Balance.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Motion made by Randy Burch, seconded by Eric Johnson, to direct the administration to include a line item in the 2014-2015 budget for \$500,000 for capital projects taken from Fund Balance.

Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Adjournment Motion made by Eric Johnson, seconded by Randy Burch, to adjourn the meeting at 9:18 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
 School Board Secretary