Minutes of the KUTZTOWN AREA SCHOOL DISTRICT

Board of Directors Meeting Monday, May 5, 2014, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, May 5, 2014 at 7:30 p.m., at the Middle School, pursuant to due notice to board members and the public.

Present Randy Burch, Michael Hess, Caecilia Holt, Eric Johnson, Karl Nolte, Christine Ryan, James Shrawder, Carl Ziegler

Absent Al Darion

Also Present Katherine Metrick, David Miller, Matthew Link, Rikki DeVough, Diane Barrie, Barbara Richard, Tracy Blunt, Barry Flicker, Erin

Anderson, James Brown, Beth Stump, Melissa Leiby, Melissa Blatt, Donna Keglovits, Diane Barrie, Debra Kenney, Beth Sica,

Terry Guers, Kerri Schegan, Jodi Kirstein, Claire Kempes, Diana Rydzewski, Chris Habeck, Brenda Loeb

Call to Order The meeting was called to order at 7:45 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign

the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded. There was an

Executive Session conducted prior to the meeting to discuss personnel matters.

Superintendent's Berks County Bar Association Essay Contest – 2nd Place: Emmanuela Alaimo

ReportLehigh Valley Press and WDIY Poetry Contest – 1st Place: Olivia Sica
Middle School Science Olympiad – 5th Place in State Competition

Personnel Motion made by Randy Burch, seconded by Michael Hess, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Jean A. Ziegler as a paraeducator at the middle school, effective June 12, 2014.

- 2. The acceptance, with regret, of the resignation due to retirement of Grace C. Haas as guidance secretary at the high school, effective August 1, 2014.
- 3. The approval of Tina L. Remp as a substitute classroom aide for the 2013-2014 school year, effective May 6, 2014, at a rate of \$9.75 per hour.
- 4. The approval of the following substitute van drivers for the 2013-2014 school year, effective April 23, 2014, at a rate of \$10.50 per hour:

Lorin E. Honicker Gerald F. Reimert Jeffrey L. Appleby

5. The approval of an unpaid family medical leave (FMLA) for employee #577 commencing on April 21, 2014 through July 13, 2014.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Student Vacation Requests Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the parent request for student #104750 to take a two-day educational trip/vacation absence on May 1-2, 2014. This will exceed the allotted educational trip/vacation time by two days due to a previous absence.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the parent request for student #104732 to take a one-day educational trip/vacation absence on May 9, 2014. This will exceed the allotted educational trip/vacation time by one day due to a previous absence.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Motion made by Caecilia Holt, seconded by Michael Hess, to approve the parent request for student #105770 to take a three-day educational trip/vacation absence from May 21-23, 2014. This will exceed the allotted educational trip/vacation time by one day due to a previous absence.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Motion made by Christine Ryan, seconded by Randy Burch, to approve the parent request for students #104763 and #104993 to take a two-day educational trip/vacation absence from May 1-2, 2014. This will exceed the allotted educational trip/vacation time by two days for each student due to a previous absence.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve the parent request for student #102570 to take a two-day educational trip/vacation absence on May 1-2, 2014. This will exceed the allotted educational trip/vacation time by two days due to a previous absence.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Waiver of Motion m Expulsion Hearing #104018.

Motion made by Eric Johnson, seconded by Jim Shrawder, to approve the Waiver of Expulsion and Stipulation for student

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Policies – First Reading Motion made by Christine Ryan, seconded by Michael Hess, to approve the first reading of the following policies:

Policy 123.1 – Concussion Management Policy 339 – Uncompensated Leave

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Appendix E – Extra Duty Motion made by Randy Burch, seconded by Karl Nolte, to approve the attached Appendix E – Extra Duty Schedule to the Kutztown Area School District and Kutztown Area Teachers' Association Agreement effective the beginning of the 2014-2015

school year.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

CSIU Computer Services Motion made by Caecilia Holt, seconded by Eric Johnson, to approve the 2014-2015 computer services rates and terms with Central Susquehanna Intermediate Unit. They provide the databases and technical support that support our budgetary, fund accounting, payroll, and personnel applications. Fund accounting rates are rising by \$.15 per student, payroll rates are rising by \$.18 per student, and personnel rates are rising by \$0.06 per student.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Gymnasium Floors Motion made by Randy Burch, seconded by Karl Nolte, to approve Miller Flooring Company, Inc. to screen sand and refinish the gymnasium floors at the middle school and high school. Cost for the middle school will be \$2,910.74 and the cost for the high school will be \$4,770.80.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Tree Work and Removal Motion made by Christine Ryan, seconded by Karl Nolte, to approve Faust Tree Service to perform tree work and removal at the high school for a cost of \$2,900.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Discussion Items Refinancing of 2005 Bonds – Scott Kramer, RBC

Motion made by Jim Shrawder, seconded by Eric Johnson, to approve the attached resolution for bond refinancing in the

aggregate principal amount of \$9,995,000.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

High School Improvements - AEM Architects

Motion made by Jim Shrawder, seconded by Christine Ryan, to commission AEM Architects to develop and evaluate high school capital improvement options for the locker room, cafeteria areas, and science laboratories, at a cost of \$3,000.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

2014-2015 Budget

Motion made by Karl Nolte, seconded by Jim Shrawder, to apply an additional \$110,000 from Fund Balance into the 2014-2015

budget.

Roll call vote: Yes 5 No 3 (Hess, Ryan, Ziegler) Absent 1 (Darion)

Motion carried.

Adjournment Motion made by Jim Shrawder, seconded by Randy Burch, to adjourn the meeting at 9:51 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough School Board Secretary