## *Minutes* Of the

## KUTZTOWN AREA SCHOOL DISTRICT Board of Directors Meeting Monday, October 21, 2013, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a board meeting on Monday, October 21, 2013 at 7:30 p.m. in the library of the Kutztown Area High School, pursuant to due notice to board members and the public.

Present Pat Bealer, Al Darion, Amy Faust, Kurt Friehauf, Caecilia Holt, Randy Burch, Carl Ziegler, Jordan Kemp (Student

Representative)

**Absent** Craig Schroeder, Jim Shrawder

Also Present Katherine Metrick, David Miller, Rikki DeVough, Erin Anderson, Tracy Blunt, Barbara Richard, Diane Barrie, Ed Myers, Wanda

Herring, Terry Guers, Donna Keglovits, Danielle Berger, Barry Flicker, Lori Christ, Corey Arnold, Debby Kulp, Sarah Mickey

Call to Order The meeting was called to order at 7:33 p.m. by President Ziegler.

Welcome President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag.

He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being

tape recorded.

Approval Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve the Minutes of the following meetings:

of Minutes September 16, 2013 School Board Meeting
October 7, 2013 School Board Meeting

Roll call vote: Yes 6 No 0 N/A 1 (Faust) Absent 1 (Schroeder, Shrawder)

Motion carried.

Treasurer's Motion made by Pat Bealer, seconded by Caecilia Holt, to accept the treasurer's report of the General Fund.

Report Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)

Motion carried.

Ratification Motion made by Pat Bealer, seconded by Randy Burch, to ratify for payment the general account bills in the amount of

of General \$2,356,359.02.

Account Bills Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)

Motion carried.

Approval Motion made by Pat Bealer, seconded by Randy Burch, to approve for payment the general account bills in the amount

*of General* of \$459,787.19.

Account Bills Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)

Motion carried.

Approval Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve for payment the construction account bills in the amount

*of Construction* of \$170,923.74.

Account Bills Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)

Motion carried.

Superintendent's Honor Roll of School Board Service Recognition

Report

CommitteeEITCNo report.ReportsPat Bealer

**PSBA** Mrs. Bealer reported she and Caecilia attended the annual PSBA convention in Hershey, and voted on the

Pat Bealer legislative platform. She reported major items of discussion were school board members having formal

education and prevailing wage.

**BCTC** Mrs. Bealer reported the committee was presented with magtronics and robotics class demonstrations.

Pat Bealer

**BCIU** Mr. Ziegler reported the IU is allocating special education funds and federal education programs.

Carl Ziegler

Policy and Mrs. Holt reported the committee received an overview on gifted services and essential elements of curriculum and curriculum development. She also reported the committee discussed the student attendance

Caecilia Holt policy.

**Facilities** 

Mrs. Faust reported the committee had a discussion on the high school science and ag wing renovations.

Amy Faust

ECC

No report.

Amy Faust

**Student** Dr. Darion reported the committee had a presentation from Dr. Barrie.

**Achievement** 

Al Darion

## Personnel

Motion made by Pat Bealer, seconded by Amy Faust, to approve the following personnel items:

- 1. The acceptance, with regret, of the resignation due to retirement of Louise M. DeMatteo as an elementary teacher at Kutztown Elementary School, effective February 28, 2014.
- 2. The acceptance of the resignation of Benjamin McKnight III as head football coach, effective October 8, 2013.
- 3. The acceptance of the resignation of Ronald Richard as a daily van driver, effective January 1, 2014.
- 4. The approval of Andrew J. Moll as network administrator, 240 days per school year, 8 work hours per day, effective November 5, 2013, at a rate of \$65,000 (prorated for the 2013-2014 school year.)
- 5. The approval of Loretta A. Marrone as a substitute aide for the 2013-2014 school year, effective September 24, 2013, at a rate of \$9.75 per hour.
- 5. The approval of Tedd J. Pieller as a substitute classroom/clerical aide, custodian, and cafeteria aide for the 2013-2014 school year, effective October 22, 2013, at a rate of \$9.75 per hour for classroom/clerical, \$9.50 per hour for custodial, and \$8.50 per hour for cafeteria.
- 7. The approval of Ginger L. Berk as a substitute classroom/clerical aide and cafeteria aide for the 2013-2014 school year, effective October 22, 2013, at a rate of \$9.75 per hour for classroom/clerical, and \$8.50 per hour for cafeteria.
- 8. The approval of Lauren E. Wiltrout as a substitute teacher for the 2013-2014 school year, effective October 22, 2013, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter.
- 9. The approval of the following guest substitute teachers through the Berks County Intermediate Unit for the 2013-2014 school year, effective October 22, 2013, at a rate of \$100 per day for days 1-20, and \$110 per day for days 21 and thereafter:

Alexandra M. Berish Abbe L. Gally Dena G. Hildebrand Rebecca M. Sheidy

10. The approval of the following winter coaches and salaries for the 2013-2104 school year:

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Boys Basketball			
Head	High School Coach	Jeffrey S. Zimmerman	\$4,834
Assista	ant High School Coach	Brian L. Zimmerman	\$2,529
Junior	Varsity Coach	Steven T. Bond	\$2,416
Head	Middle School Coach	Jeffrey S. Saadi	\$2,248
Assista	ant Middle School coach	Steven Royles	\$2,248
Girls Basketball			
Head	High School Coach	Kristin L. Koegel	\$4,600
Assist	ant High School Coach	PLACEHOLDER	
Junior	Varsity Coach	PLACEHOLDER	
Head	Middle School Coach	Louise A. Carl	\$2,416
Assist	ant Middle School Coach	Scott D. Heiter	\$2,262
Volun	teer Coach	Ashley M. Landis	
Wrestling			
Head	High School Coach	Daniel F. Aruscavage	\$4,739
Assist	ant High School Coach	PLACEHOLDER	
Head	Middle School Coach	Steven J. Wehr	\$2,307
Swimming			
Volun	teer Coach	Sandra Floyd	
		Krista Keim	

- 11. The approval of the decrease in hours for Kimberly L. Ryan, head cook at the middle school, from 7.25 hours per day (full-time) to 5 hours per day (part-time), effective October 22, 2013.
- 12. The approval of the increase of hours for Karen A. Deysher, cafeteria employee at the middle school, from 5 hours per day (part-time) to 7.25 per day (full-time), effective October 22, 2013.
- 13. The approval of the increase of hours for Shirley L. Berger, head cook at Greenwich-Lenhartsville Elementary School, from 5.95 hour per day to 6.25 hours per day, effective October 22, 2013.
- 14. The approval of the following Eshelman bus/van drivers and effective dates for the 2013-2014 school year:

Melissa Nolte

Jean E. GeorgeOctober 14, 2013Mary E. SchockOctober 14, 2013Dennis P. JordanNovember 1 2013

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- 15. The approval of a family medical leave (FMLA) for employee #87, commencing on October 15, 2013, through January 6,
- 16. The approval of a PLACEHOLDER as a part-time (5 work hours per day) library aide at Greenwich-Lenhartsville Elementary School.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)

Motion carried.

Motion made by Kurt Friehauf, seconded by Pat Bealer, to approve Barry P. Flicker as principal at the high school, an Act 93 position, effective November 4, 2013, at a salary of \$93,000 (prorated for the 2013-2014 school year).

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)

Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Student Vacation Requests

Motion made by Kurt Friehauf, seconded by Caecilia Holt, to approve the request for student #105131 to take a 9-day vacation/ educational trip on November 26-27, 2013 and January 2-10, 2014.

Roll call vote: Yes 6 No 1 (Darion) Absent 2 (Schroeder, Shrawder)

Motion carried.

Motion made by Kurt Friehauf, seconded by Pat Bealer, to approve the request for students #104892 and #105152 to take a

10-day vacation/educational trip from January 2-15, 2014.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)

Motion carried.

Stage Risers

Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve spending \$11,833.50 to purchase new stage risers for the Music Department at the high school. This is half the cost of new stage risers.

Motion made by Kurt Friehauf, seconded by Al Darion, to amend the motion to approve the spending the full cost (\$23,667) to

purchase new stage risers for the Music Department at the high school.

Roll call vote: Yes 3 (Darion, Friehauf, Burch) N/A 1 (Bealer) Absent 2 (Schroeder, Shrawder)

Motion not carried.

Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve the spending \$11,833.50 to purchase new stage risers for

the Music Department at the high school. This is half the cost of new stage risers.

Roll call vote: Yes 6 No 0 N/A 1 (Darion) Absent 2 (Schroeder, Shrawder)

Motion carried.

**Food Service** Consulting

Motion made by Amy Faust, seconded by Caecilia Holt, to approve contracting with Carol H. Gilbert Consulting to provide training and guidance to our Food Service Department in preparation for upcoming administrative review and menu planning to comply with the Extra 6-Cent Certification, at a cost of \$5,850 to be paid from the Food Service fund.

Roll call vote: Yes 6 No 1 (Bealer) Absent 2 (Schroeder, Shrawder)

Motion carried.

Redirection of

Motion made by Amy Faust, seconded by Pat Bealer, to approve an agreement with Barry Isett and Associates, Inc. to provide Zettlemoyer Road services related to the redirection of Zettlemoyer Road in the area of Greenwich-Lenhartsville Elementary School, at a cost

not to exceed \$3,000.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)

Motion carried.

Letter of **Commendation** 

Adjournment

Motion made by Al Darion, seconded by Amy Faust to direct the administration to draft a Letter of Commendation from the

Board to Dr. Myers for his acceptance to assume the duties of interim principal at the high school.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Shrawder)

Motion carried.

Motion made by Pat Bealer, seconded by Randy Burch, to adjourn the meeting at 8:36 p.m.

Motion carried unanimously.

Respectfully submitted by,

Rikki L. DeVough School Board Secretary