

Minutes
Of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, August 19, 2013, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a board meeting on Monday, August 19, 2013 at 7:30 p.m. in the library of the Kutztown Area High School, pursuant to due notice to board members and the public.

Present Pat Bealer (9:38 p.m. departure), Randy Burch, Al Darion, Kurt Friehauf, Caecilia Holt, Jim Shrawder, Carl Ziegler, Amy Faust

Absent Craig Schroeder

Also Present Katherine Metrick, David Miller, Rikki Clark, Matthew Link, Tracy Blunt, Jim Brown, Barbara Richard, Diane Barrie, Bud Runkle, Wanda Herring, Beth Stump, Donna Keglovits, Terry Guers, Michele Schoener, Scott Heiter, Lori Werley

Call to Order The meeting was called to order at 7:30 p.m. by President Ziegler.

Welcome President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Approval of Minutes Motion made by Randy Burch, seconded by Pat Bealer, to approve the Minutes of the following meetings:
July 15, 2013 School Board Meeting
August 5, 2013 School Board Meeting

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Motion made Randy Burch, seconded by Pat Bealer, to approve the Minutes of the August 12, 2013 Special Board Meeting.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Treasurer's Report Motion made by Pat Bealer, seconded by Randy Burch, to accept the treasurer's report of the General Fund.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Ratification of General Account Bills Motion made by Pat Bealer, seconded by Caecilia Holt, to ratify for payment the general account bills in the amount of \$2,320,165.89.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Approval of General Account Bills Motion made by Kurt Friehauf, seconded by Pat Bealer, to approve for payment the general account bills in the amount of \$816,937.66.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Approval of Construction Account Bills Motion made by Caecilia Holt, seconded by Pat Bealer, to approve for payment the construction account bills in the amount of \$67,624.20.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Committee Reports **EITC** Mrs. Bealer reported the committee had a demonstration on new equipment.
Pat Bealer

PSBA Mrs. Bealer reported there was a property tax discussion at the tax payers meeting.
Pat Bealer

BCTC Mrs. Bealer reported development continues on the new CDL facility.
Pat Bealer

Policy and Curriculum None.
Caecilia Holt

Facilities None.
Randy Burch

ECC None.
Randy Burch

Student Achievement None.
Al Darion

Personnel

Motion made by Pat Bealer, seconded by Randy Burch, to approve the following personnel items:

1. The acceptance of the resignation of Bonnie L. Quay as a cafeteria employee at the high school, effective August 7, 2013.
2. The acceptance of the resignation of Amy B. Robinson as a cafeteria employee at Kutztown Elementary School, effective August 14, 2013.
3. The acceptance of the resignation of Jamie S. James as a paraprofessional at the high school, effective August 30, 2013.
4. The approval of Denise G. Frey as a part-time (4.25 work hours per day) cafeteria employee at Kutztown Elementary School, effective August 26, 2013, at a rate of \$8.75 per hour.
5. The approval of Karen L. Waidelich as a part-time (4 work hours per day) cafeteria employee at the high school, effective August 26, 2013, at a rate of \$8.75 per hour.
6. The approval of the following substitute teachers for the 2013-2014 school year, effective August 26, 2013, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:

Lee. A. Rogers	Loretta A. Marrone	Juliann Bingham	Kelsey R. Ruch
Marcy L. Bates	Nicole M. DeLong	Casey L. Fager	Amanda L. Lesagonicz
Kellie A. Pacher	Courtney M. Zook		

7. The approval of April H. Steltz as a 2nd-shift custodian at Kutztown Elementary School for 8 work hours per day, effective August 20, 2013, at a rate of \$10.25 per hour.
8. The approval of the Eshelman bus and van drivers and substitute bus and van drivers for the 2013-2014 school year, effective August 26, 2013, per the attached.
9. The approval of the following coaches and salaries for the 2013-2014 school year, effective August 20, 2013:

Mical L. Fink	Assistant Coach	Middle School Field Hockey	\$2,262
Allie J. Riegel	Head Coach	Middle School Girls Soccer	\$2,262
Gerald J. Sibiski	Assistant Coach	Middle School Boys Soccer	\$2,000
Sarah A. Dobroskey	Assistant Coach	Middle School Field Hockey	\$2,100
Sherry L. Wentzel	Volunteer Coach	Outdoor Twirling	
Jaclyn R. Clifton	Volunteer Coach/KU Intern	Golf	
Lisa M. Rarick	Volunteer Coach	Outdoor Twirling	
Deborah J. Kulp	Volunteer Coach	Cross Country	
Shelby L. Brett	Volunteer Coach	Cross Country	

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Motion made by Caecilia Holt, seconded by Kurt Frieauf, to approve the extracurricular/extra duty staffing and salaries for the 2013-2014 school year, effective August 20, 2013, per the attached.

Roll call vote: Yes 6 No 1 (Faust) N/A 1 (Shrawder) Absent 1 Schroeder)
Motion carried.

Motion made by Al Darion, seconded by Amy Faust, to approve the contract between the Kutztown Area School District and Dr. Edward L. Myers, as interim principal, per the terms of the contract.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Fire System Maint. And Inspection Motion made by Pat Bealer, seconded by Randy Burch, to approve the service agreement with Kistler O'Brien Fire Protection for the inspection and maintenance of all school district fire extinguishers and kitchen fire suppression systems at an approximate cost of \$2,785.30.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Student Online Courses Motion made by Randy Burch, seconded by Kurt Frieauf, to approve the renewal of the contract with K12 Virtual Schools for student online courses per the attached.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

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FFA Field Trip

Motion made by Jim Shrawder, seconded by Pat Bealer, to approve the FFA Organization to take a field trip to the National Convention held in Louisville, Kentucky on October 30-November 2, 2013, and the district payment for the transportation to and from the convention at a cost of \$75 per day for an estimated total of \$450.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Bus/Van Routes

Motion made by Al Darion, seconded by Jim Shrawder, to approve the bus and van routes for the 2013-2014 school year, and to allow the transportation coordinator and/or designee to make any necessary changes to the existing routes as deemed appropriate throughout the 2013-2014 school year, with the exception of changes that involve additional costs or the complete deletion of a route; and to instruct the administration to review the possibilities and costs associated for shorter routes and ride times, and to bring a recommendation to the board.

Roll call vote: Yes 7 No 1 (Faust) Absent 1 (Schroeder)
Motion carried.

Assessment Software

Motion made by Kurt Frieauf, seconded by Randy Burch, to approve the renewal of the one-year contract for the 2013-2014 school year with Edmentum (Study Island) for both elementary and secondary at a cost of \$12,430.36.

Roll call vote: Yes 7 No 0 N/A 1 (Shrawder) Absent 1 (Schroeder)
Motion carried.

Employee 403(b) Contributions

Motion made by Al Darion, seconded by Kurt Frieauf, to approve TSA Consulting Group to act as Third Party Administrators in the area of employee 403(b) contributions.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Scanning of Student Records

Motion made by Al Darion, seconded by Randy Burch, to approve an agreement with Information at Work Company to scan 2009 and 2010 student records into digital format at an approximate cost of \$1,718.

Roll call vote: Yes 7 No 0 N/A 1 (Shrawder) Absent 1 (Schroeder)
Motion carried.

Glad Tidings Church

Motion made by Amy Faust, seconded by Al Darion, to approve leasing an additional two classrooms (four total) to Glad Tidings Church each Sunday morning for a rental fee of \$30 per classroom, per occurrence.

Roll call vote: Yes 7 No 0 N/A 1 (Shrawder) Absent 1 (Schroeder)
Motion carried.

Assessment Appeals

Motion made by Jim Shrawder, seconded by Amy Faust, to drop the property assessment appeal on PIN 21540800602817.

Roll call vote: Yes 6 No 1 (Burch) N/A 1 (Frieauf) Absent 1 (Schroeder)
Motion carried.

Motion made by Jim Shrawder, seconded by Al Darion, to approve the creation of a committee to develop and implement a policy to set parameters on appealing property assessments.

Roll call vote: Yes 5 No 3 (Bealer, Burch, Ziegler) Absent 1 (Schroeder)
Motion carried.

Discussion Items

Robin Hill Assessment Appeal Settlement

Motion made by Randy Burch, seconded by Al Darion, to accept the Robin Hill property assessment settlement of \$2,150,000.

Roll call vote: Yes 6 No 0 N/A 1 (Shrawder) Absent 2 (Bealer, Schroeder)
Motion carried.

Adjournment

Motion made by Caecilia Holt, seconded by Jim Shrawder, to adjourn the meeting at 9:44 p.m.

Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary