

Minutes
Of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, May 20, 2013, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a board meeting on Monday, May 20, 2013 at 7:30 p.m. in the library of the Kutztown Area High School, pursuant to due notice to board members and the public.

Present Randy Burch, Al Darion, Amy Faust, Kurt Frieauf, Caecilia Holt, Pat Bealer, Carl Ziegler, Jim Shrawder, Jordan Kemp (student representative), Kimberly Brazina (student representative alternate)

Absent Craig Schroeder

Also Present Katherine Metrick, David Miller, Rikki Clark, Matthew Link, Erin Anderson, Tracy Blunt, Jim Brown, Rebecca Beidelman, Chris Harrington, Barbara Richard, Donald Runkle, Kayla Fusselman, Melissa Leiby, Wanda Herring, Allison Scheidt, Leon Smith, Megan Laudenslager, Art Laudenslager, Donna Keglovits, Sallie Sandler, Bryan Hartman, Melanie Hartman, Charlene Sheetz, Katharine Lubinski, Hannah Schumacher, Connor Mertz, Amy Mucelli, Jodi Weaknecht, Alyssa Parker, MacKenzie Sheetz, Katrina Brintzenhoff, Shelby Kuchenbrod, Steph Billig, Julia Mohn, Kathryn Brooks, Tucker Landis, Amanda Miller, Anson Weidner, Jennifer Rohrbach, Jordan Tucker, Megan Bickert, Logan Savidge, Christian Kanaskie, Melissa Floyd, Mikala Shushinsky, Deni Tobin, Emma Adam, Livia Oliver, Tias Weaver, Abby Riegel, Caroline Cevallos, Erin Williams, Rachael Williamson, Baylee Zimmerman, Vicky Diehl, Jim Williamson, Jenny Clay, Amy Howard, Beth Stump, Ryan Noon, Philip Moyer, Chris Collier

Call to Order The meeting was called to order at 7:33 p.m. by President Ziegler.

Welcome President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Approval of Minutes Motion made by Kurt Frieauf, seconded by Jim Shrawder, to approve the Minutes of the following meetings:
April 15, 2013 School Board Meeting
April 29, 2013 Budget and Finance Committee Meeting
May 6, 2013 School Board Meeting
May 13, 2013 Budget and Finance Committee Meeting

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Treasurer's Report Motion made by Pat Bealer, seconded by Kurt Frieauf, to accept the treasurer's report of the General Fund.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Ratification of General Account Bills Motion made by Pat Bealer, seconded by Kurt Frieauf, to ratify for payment the general account bills in the amount of \$1,962,935.17.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Approval of General Account Bills Motion made by Pat Bealer, seconded by Kurt Frieauf, to approve for payment the general account bills in the amount of \$365,857.90.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Superintendent's Report Student Recognitions
Student Board Representatives
Science Olympiad
High School Music Department
Moody's Math Challenge
Honor Society

Committee Reports **EITC** Mrs. Bealer reported the bureau is working on digitalizing information. She also reported the end-of-year reconciliation surplus will be distributed among the county school districts.
Pat Bealer

PSBA Mrs. Bealer reported the superintendent from Cumberland School District will become the new secretary of education for Pennsylvania. She reported there have been some concerns with the new common core initiative, which may delay implementation.
Pat Bealer

- ECC**
Amy Faust Mrs. Faust reported the committee reviewed the fall coaching staff and salaries. She reported the committee discussed repair of the tennis courts, and was presented a fundraiser for nutritional protein shakes.

- BCIU**
Carl Ziegler Mr. Ziegler reported the administration interviewed and hired a replacement for Dr. Troxel. He also reported the IU is working to maintain programs despite the tardiness and reductions in funding.

- BCTC**
Pat Bealer Mrs. Bealer reported carpentry students presented their experience with attending the program. She also reported the CDL project is on track.

- Policy and Curriculum**
Caecilia Holt Mrs. Holt reported the committee continued to review policies, and discuss a job description draft for the proposed curriculum position. She also reported Mr. Link presented the curriculum gap analysis.

- Facilities**
Amy Faust Mrs. Faust reported the committee updated the high school project prioritization list, and discussed expanding the AG department, middle school boiler conversion, and refinishing the middle school and high school gym floors.

- Student Achievement**
Al Darion No report.

Personnel

Motion made by Randy Burch, seconded by Kurt Frieauf, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Kathleen M. Daneshyar as a learning support teacher at Greenwich-Lenhartsville Elementary School, effective June 5, 2013.
2. The acceptance, with regret, of the resignation due to retirement of Eileen M. Cirulli as a language arts teacher at the high school, effective December 2, 2013.
3. The acceptance of the resignation of Taylor R. Hauck as a summer custodial/maintenance employee for 2013.
4. The approval of Lucas A. Warning as a summer maintenance/custodial employee for 2013, for a term not to exceed eight weeks at eight hours per day, at a rate of \$9.50 per hour.
5. The approval of Chris A. Harner as network administrator for 240 days per school year, effective June 3, 2013, at a salary of \$65,000.
6. The approval of an educational sabbatical for employee #563, commencing on August 20, 2013 through the end of the 2013-2014 school year.
7. The approval of the following fall coaching staff and stipends for the 2013-2014 school year:

Football

Head Coach	Benjamin J. McKnight III	\$5,018
Assistant Coaches	Benjamin J. McKnight IV	\$2,527
	Keith A. Leamer	\$2,307
	Todd A. Guistwite	\$2,262
Middle School Head Coach	James T. Picone	\$2,527
Middle School Assistant Coach	Mark Prevoznik	\$2,465
Volunteer Coaches	Jacob A. McKnight	
	Nicholas R. McKnight	
	Dean A. Delp	
	Jacob D. Hoffman	
	Nathaniel J. Bently	

Field Hockey

Head Coach	Eryn L. Ziegler	\$4,172
Assistant Coach	Alicia R. Colon	\$2,300
Middle School Head Coach	PLACEHOLDER	
Middle School Assistant Coach	PLACEHOLDER	
Volunteer Coaches	Krista L. Keim	
	Elaine M. Rabenold	
	Adrienne N. Maurer	

Girls Tennis

Head Coach	Harry A. McGonigle	\$4,400
Assistant Coach	Jeffrey S. Zimmerman	\$1,621

Cross Country

Head Coach	PLACEHOLDER	
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Girls Soccer

Head Coach	Sharif Saber	\$4,080
Assistant Coach	Richard W. Laudenslager	\$2,244
Middle School Head Coach	PLACEHOLDER	
Middle School Assistant Coach	PLACEHOLDER	

	Volunteer Coach	Scott R. Herbst	
<u>Boys Soccer</u>	Head Coach	Michael P. O'Neil	\$5,094
	Assistant Coach	Ian R. Moreland	\$2,300
	Middle School Head Coach	PLACEHOLDER	
	Middle School Assistant Coach	PLACEHOLDER	
<u>Cheerleading</u>	Head Coach	Kellie A. Pacher	\$2,361
<u>Golf</u>	Volunteer Coach (KU Intern)	PLACEHOLDER	

8. The approval of a schedule change for Kourtney A. Buck, physical science teacher at the high school, from 0.75 to 0.78 for an additional salary and benefits at a cost of \$2,540, effective August 20, 2013.
9. The approval of Dawn E. Starolis as a life skills support teacher at the middle school effective August 20, 2013, at a salary of \$69,722 per Master's +36, Step 7, per the KATA/KASD contract.
10. The approval of Allison M. Scheidt as an elementary teacher, effective August 20, 2013, at a salary of \$48,564 per Bachelor's, Step 3, per the KATA/KASD contract.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Policies – Second Reading/Adoption Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve the second reading and adoption of the following policies:
 Policy 216. Student Records
 Policy 331. Job Related Expenses

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Student Vacation Request Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve the parent request for student #105513 to take a four-day educational trip/vacation absence from May 20-24, 2013.

Roll call vote: Yes 6 No 2 (Bealer, Ziegler) Absent 1 (Schroeder)
Motion carried.

Apple Lease Motion made by Caecilia Holt, seconded by Randy Burch, to approve the proposed 4-year master Lease Purchase Agreement #7766895 with Apple Computers for the total amount of \$1,123,380.80, with annual payments of \$283,496.17, pending satisfactory review by the district solicitor.

Motion made by Amy Faust, seconded by Jim Shrawder, to table the motion to approve the proposed 4-year lease agreement with Apple Computers.

Roll call vote: Yes 3 (Bealer, Faust, Shrawder) No 5 Absent 1 (Schroeder)
Motion not carried.

Motion made by Caecilia Holt, seconded by Randy Burch, to approve the proposed 4-year master Lease Purchase Agreement #7766895 with Apple Computers for the total amount of \$1,123,380.80, with annual payments of \$283,496.17, pending satisfactory review by the district solicitor.

Roll call vote: Yes 5 No 3 (Bealer, Faust, Shrawder) Absent 1 (Schroeder)
Motion carried.

CSIU Computer Services Motion made by Pat Bealer, seconded by Randy Burch, to approve the 2013-2014 computer service rates and terms with Central Susquehanna Intermediate Unit (CSIU). They provide the databases, technical support, and host our budgetary, fund accounting, payroll, and personnel applications. Fund accounting and payroll rates per student remain the same, personnel rate per student increased by \$0.06.

Roll call vote: Yes 7 No 0 Absent 1 (Schroeder) N/A 1 (Shrawder)
Motion carried.

Laptop Insurance and Repair Fee Motion made by Pat Bealer, seconded by Kurt Frieauf, to approve a district maintenance and repair fee of \$65.00 to be used for repairs to the student-issued laptop computers for the 2013-2014 school year. Fees for the maintenance and repair of the laptop computers for students approved for free or reduced lunch status will be discounted or paid for by the school district. Fees for the maintenance and repair for students who did not have a claim during the 2012-2013 school year will be \$55.00. This cost reduction is to promote/encourage responsible care for the school-issued laptop.

Roll call vote: Yes 7 No 0 Absent 1 (Schroeder) N/A 1 (Shrawder)
Motion carried.

HS Gymnasium Entrance Doors Motion made by Pat Bealer, seconded by Caecilia Holt, to approve Adams Glass & Aluminum, Inc. to replace the exterior gym entrance and interior gym entrance doors and framing for a cost of \$18,580.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)

Motion carried.

MS Room Rentals Motion made by Amy Faust, seconded by Caecilia Holt, to enter into an agreement with Glad Tidings Church of West Lawn, PA, to rent the Commons, gymnasium, and two classrooms at Kutztown Area Middle School each Sunday morning per the attached pricing schedule and pending approval of our solicitor.

Roll call vote: Yes 6

No 2 (Friehauf, Shrawder)

Absent 1 (Schroeder)

Motion carried.

Discussion Items 2013-2014 Budget

Tennis Courts

Motion made by Randy Burch, seconded by Kurt Friehauf, to approve improvements to the tennis courts be included in the 2013-2014 budget, funded from the budgetary reserve.

Roll call vote: Yes 7

No 0

Absent 2 (Schroeder, Shrawder)

Motion carried.

Motion made by Randy Burch, seconded by Kurt Friehauf, to release the tennis court improvement specification out for bids.

Roll call vote: Yes 7

No 0

Absent 2 (Schroeder, Shrawder)

Motion carried.

AESOP

Adjournment Motion made by Kurt Friehauf, seconded by Amy Faust, to adjourn the meeting at 9:57 p.m.

Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary