

Minutes
Of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, May 6, 2013, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, May 6, 2013 at 7:30 p.m., at Greenwich-Lenhartsville Elementary School, pursuant to due notice to board members and the public.

Present Pat Bealer, Randy Burch, Alan Darion, Amy Faust, Kurt Frieauf, Caecilia Holt, Craig Schroeder, James Shrawder, Carl Ziegler

Absent

Also Present Katherine Metrick, David Miller, Rikki Clark, Erin Anderson, Matt Link, Tracy Blunt, Rebecca Beidelman, Barbara Richard, Jim Brown, Tom Capparell, Melissa Leiby, Donna Keglovits, Melissa Blatt, Amy Howard, Luke Bricker, Ron Devlin, Jenny Clay, Terry Guers, John Watkins, Ed Lawrence, Elizabeth Wessner.

Call to Order The meeting was called to order at 7:34 p.m. by President Ziegler.

Welcome President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Superintendent's Report Mrs. Metrick announced the following winners from the Goggle Works art show:
Aaron Burnett – 1st in Best Printmaking and 3rd in Berks Craftsman Guild
Ellen Underwood – 1st in Pen and Ink, 2nd in Clay Sculpture, and 3rd in Fabric Design
Kayla Scheaffer – Honorable Mention in Mosaic

Mrs. Metrick also announced the high school German IV Honors students received 3rd place in a nationwide video contest.

Mr. Brown presented the "Hero on the Hill" award to Ryan Woodland for his actions during the bus accident in December.

Mrs. Beidelman and Mr. Brown announced the high school and middle school History Day students competed in the state competition at Cumberland Valley High School in Mechanicsburg, PA on Friday, May 4th and Saturday, May 5th. Many of the KASD students are moving on to compete at National History Day in College Park, Maryland on June 9-13:

- Trinity Hamm, Spencer Miller, and Emily Reiss placed first in senior group exhibits for their exhibit entitled "Adding More Oil to the Anti-War Fire: The Impact of the Tet Offensive Within and Beyond the Vietnam War".
- Meredith Ache, Abbie Boyer, Emily Burch, and Tyler Pensyl placed second in junior group exhibits for their exhibit entitled "A Careful Observation of Latitude and Longitude: Lewis and Clark As a Turning Point in Westward Expansion". The exhibit was also selected to be displayed at the National Museum of America of the Smithsonian Institution, Behring Center.
- Alexander Lanyi placed first in junior individual website for his website entitled "Testing Mankind: Bikini Atoll As a Turning Point in America's Nuclear Mindset".

Although William Gow and Samuel Arnold are not moving on to nationals with their exhibit entitled "Our Little Fellow: Charlie Chaplin As Film Icon, World Citizen, and Political Activist" they completed an intensive college-level scholarship and were honored for their hard work.

Personnel

Motion made by Pat Bealer, seconded by Randy Burch, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Louise M. Hutchings as a special education paraeducator, effective June 6, 2013.
2. The approval of a retirement date change for Melanie A. Wessner from June 30, 2013 to June 5, 2013.
3. The approval of Stephen A. Miller as a substitute teacher for the 2012-2013 school year, effective May 7, 2013, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter.
4. The approval of Michael L. Kramer as an assistant track coach for the 2012-2013 school year, effective April 15, 2013, at a stipend of \$1,075.
5. The approval of Andrew J. Miller as a volunteer baseball coach for the 2012-2013 school year, effective March 4, 2013.
6. The approval of Douglas L. Knoblauch as a substitute bus/van driver for Eshelman Transportation, effective April 15, 2013.
7. The approval of a PLACEHOLDER as an assistant golf coach for the 2013-2014 school year.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Board Treasurer

Motion made by Al Darion, seconded by Pat Bealer, to appoint David J. Miller as treasurer to the Kutztown Area Board of School Directors for the 2013-2014 school year at a stipend of \$1,050.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Board Secretary

Motion made by Caecilia Holt, seconded by Pat Bealer, to appoint Rikki L. Clark as secretary to the Kutztown Area Board of School Directors for the term commencing on July 1, 2013 through June 30, 2017 at a stipend of \$2,500 for the 2013-2014 school year.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

2013 ESY

Motion made by Pat Bealer, seconded by Randy Burch, to approve the 2013 Extended School Year (ESY) and High School Summer Work Program and staffing for eligible special education students. One teacher preparation day will be granted for both programs. ESY students will attend on Monday, Tuesday, Wednesday, and Thursday from June 17 through July 25, 2013. Hours of instruction for both programs will be 9:00 a.m. to 11:30 a.m. Neither ESY nor Summer Work Programs will be in session on Thursday, July 4, 2013.

Elementary School Learning Support at Kutztown Elementary

- Instructor-Vickie L. Bastian at the then current curriculum rate
- Paraeducator-Ambika Khanna at a rate of \$14.00 per hour for ESY only
- Paraeducator- Nora B. Bullock at a rate of \$14.00 per hour for ESY only

Middle School Learning Support at Kutztown Area Middle School

- Instructor-Rachel L. Christian at the then current curriculum rate
- High School ESL - ESY at Kutztown Elementary School (Tuesday and Thursday only)
- Instructor—Katharine S. Mannai at the then current curriculum rate

Life Skills Support at Kutztown Elementary School

- Instructor-Linda M. Schroeder at the then current curriculum rate
- Paraeducator- Martha J. Bergman at a rate of \$14.00 per hour for ESY only
- Paraeducator-Marianne E. Hill-Strackbein at a rate of \$14.00 per hour for ESY only
- Paraeducator-Melissa S. Giacobello at a rate of \$14.00 per hour for ESY only

High School Summer Work Program at the Kutztown Middle School and Kutztown Elementary School

- Paraeducator-Alison J. VanDuren at a rate of \$14.00 per hour for ESY only
- Paraeducator-Amy J. Pettit at a rate of \$14.00 per hour for ESY only

Braille Transcription: Kay L. Gernert for 100 hours at a rate of \$14.00 per hour for ESY only

Additional Personnel, effective June 17 through July 25, 2013 from 9:00-11:45 a.m.

- Nurse Aide-Carol J. Fairchild at the employee's then current hourly rate
- Substitute School Nurse-Brenda K. Loeb at the then current curriculum rate

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

ESY Services	Motion made by Caecilia Holt, seconded by Pat Bealer, to approve the agreement for special education Extended School Year (ESY) services for a student with New Story Schools. The approximate commencement and termination dates are June 24, 2013 and August 9, 2013 respectively.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
District Depositories	Motion made by Pat Bealer, seconded by Caecilia Holt, to approve the appointment of the following institutions as district depositories for the 2013-2014 school year: National Penn Bank Wells Fargo PLGIT (Pennsylvania Local Government Investment Trust) Citizens Bank PNC Bank PSDLAF (Pennsylvania School District Liquid Asset Fund) Sovereign Bank Fleetwood Bank	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Grant Participation	Motion made by Jim Shrawder, seconded by Randy Burch, to grant permission to the administration to apply for all appropriate grants and/or waivers that become available for the 2013-2014 school year.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Policies – First Reading	Motion made by Pat Bealer, seconded by Caecilia Holt, to approve the first reading of the following policies: Policy 119.1 Controversial Issues Policy 216 Student Records Policy 331 Job Related Expenses			
	Motion made Amy Faust, seconded by Al Darion to amend the motion to remove Policy 119.1 from the first reading.	Roll call vote: Yes 3 (Faust, Friehauf, Shrawder)	No 6	Absent 0
	Motion not carried.			
	Motion made by Pat Bealer, seconded by Caecilia Holt, to approve the first reading of the following policies: Policy 119.1 Controversial Issues Policy 216 Student Records Policy 331 Job Related Expenses	Roll call vote: Yes 8	No 1 (Faust)	Absent 0
	Motion carried.			
Policy 203 - Second Reading	Motion made by Pat Bealer, seconded by Randy Burch, to approve the second reading and adoption of Policy 203 Immunization and Communicable Diseases.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Giant Food Store Account	Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve a Charge Sales Account to be used at the Giant Food Store in Kutztown. The account would be used by the family and consumer science teacher, principals, business office, and board secretary.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Giant/Martin's Fleet Account	Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve the application for a Giant/Martin's Tops Fleet Service Account. This will allow van drivers and maintenance employees to purchase gasoline at the pumps at the Giant Food Store in Kutztown.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Vision Insurance	Motion made by Pat Bealer, seconded by Caecilia Holt, to accept the renewal rates for 2013-2014 Capital Blue Cross Employee Vision Insurance. The rates will be the same as the previous year.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			

Sewing Machine Service Motion made by Jim Shrawder, seconded by Pat Bealer, to accept the sewing machine service contract from Don Kauffman's Sewing Machines at a cost of \$27 per machine, same rates as previous year.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Group Life Insurance Motion made by Pat Bealer, seconded by Jim Shrawder, to approve the renewal of our Group Life Insurance with Hillendale Associates for two years, with no rate increase.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

High School Gym Motion made by Jim Shrawder, seconded by Pat Bealer, to accept the proposal from Miller Flooring Company, Inc., Option 2, whereby Miller Flooring do full sanding and refinishing of the high school gymnasium floor at a cost of \$18,151.12. Pricing is based on the PA state approved AEPA joint purchasing pricing structure.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Middle School Gym Motion made by Randy Burch, seconded by Pat Bealer, to accept the proposal from Miller Flooring Company, Inc. to screen sand and refinish the middle school gymnasium floor at a cost of \$2,819.42. Pricing is based on the PA state approved AEPA joint purchasing pricing structure.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Tennis Courts Motion made by Al Darion, seconded by Pat Bealer, to approve matching funds of \$15,000 in relation to the USTA grant which will be used to resurface the tennis courts.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Discussion Items *Transformer Replacement*
Motion made by Amy Faust, seconded by Pat Bealer, to accept the general construction base bid from Innovative Engineering Inc. for transformer replacement at the high school at a cost of \$134,200.
Roll call vote: Yes 6 No 3 (Holt, Schroeder, Shrawder) Absent 0
Motion carried.

2013-2014 Budget
Motion made by Al Darion, seconded by Kurt Frieauf, to direct the administration to prepare a preliminary budget that includes an additional faculty position, and determine the specific position.
Roll call vote: Yes 4 (Burch, Darion, Frieauf, Holt) No 5 Absent 0
Motion not carried.

Adjournment Motion made by Amy Faust, seconded by Pat Bealer, to adjourn the meeting at 9:40 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. Clark
School Board Secretary