

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, March 4, 2013, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, March 4, 2013 at 7:30 p.m., at Kutztown Elementary School, pursuant to due notice to board members and the public.

Present Pat Bealer, Randy Burch, Alan Darion, Amy Faust, Kurt Frieauf, Caecilia Holt, Craig Schroeder, James Shrawder, Carl Ziegler

Absent

Also Present David Miller, Rikki Clark, Erin Anderson, Matt Link, Tracy Blunt, Barbara Richard, James Brown, Meredith DeVere, Leon Smith, Joann Buffum, DoNna Keglovits, Melissa Blatt, Ron Devlin, Terry Guers, Judy Heffley, Amy Montanye, Allison Stoudt, Mikal Wilcoxson, Joyce Sturtevant, Jade Rauch, Lisa Mitchell, Tamara Fitzgerald, Debra Kenney, Amy Howard, Scott Heiter, Beth Sica, Luke Bricker

Call to Order The meeting was called to order at 7:44 p.m. by President Ziegler.

Welcome President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Superintendent's Report Mr. Brown presented the "Hero on the Hill" award, an award obtained by people that do the right thing or do something heroic, to Billy Gow and Leon Smith. During lunch, Billy Gow notified Leon Smith of a choking student, who then performed the Heimlich Maneuver to save the student's life.

Personnel Motion made by Caecilia Holt, seconded by Kurt Frieauf, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Meredith A. DeVere as a German teacher at the middle school, effective June 20, 2013.
2. The acceptance of the resignation of Jennifer N. Hess, as data operations specialist, effective March 9, 2013.
3. The approval of Jaclyn R. Brindle as a substitute teacher for the 2012-2013 school year, effective March 5, 2013, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter.
4. The approval of Jaclyn R. Brindle as a substitute classroom and clerical aide for the 2012-2013 school year, effective March 5, 2013, at a rate of \$9.75 per hour.
5. The approval of Joseph M. Ruth as head track coach for the 2012-2013 school year, effective March 5, 2013, at a salary of \$4,000.
6. The approval of Elaine M. Rabenold as a part-time assistant track coach for the 2012-2013 school year, effective March 5, 2013, at a prorated salary of \$1,075.
7. The approval of Patrick J. Austin as a volunteer baseball coach at the middle school for the 2012-2013 school year, effective March 5, 2013.
8. The approval of Dwayne E. Scheidt as a volunteer softball coach at the middle school for the 2012-2013 school year, effective March 5, 2013.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 9

No 0

Absent 0

Motion carried.

Student Vacation Requests Motion made by Pat Bealer, seconded by Kurt Frieauf, to approve the parent request for student #102424 to take a five-day vacation/educational trip absence from April 8-12, 2013. This absence will exceed the allotted vacation/educational trip time by three days due to a previous absence.

Roll call vote: Yes 8

No 1 (Darion)

Absent 0

Motion carried.

Motion made by Pat Bealer, seconded by Kurt Frieauf, to approve the parent request for students #103243 and #103244 to take a seven-day vacation/educational trip absence from April 9-17, 2013. This absence will exceed the allotted vacation/educational trip time by two days.

Roll call vote: Yes 7 No 2 (Darion, Ziegler) Absent 0
Motion carried.

Early Retirement Incentive Motion made by Kurt Frieauf, seconded by Randy Burch, to amend the proposed motion that eligible employees are required to have performed ten (10) years in Kutztown Area School District.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Al Darion, seconded by Kurt Frieauf, to approve an early retirement incentive plan for the 2012-2013 school year, pending KATA approval of an MOU, retroactive for retirement notices received after November 1, 2012, for professional staff with the following guidelines:

- One time incentive payment of \$20,000 payable no later than July 30, 2013.
- All Staff will receive single coverage health insurance of \$3,000 payable each year for five years (beginning September 1, 2013) or age 65, whichever comes first.

To be eligible for the early retirement incentive, the employee must meet the three requirements:

- Combination of years with PSERS and age equals 70 or more.
- Irrevocable letter for retirement effective by the end of the 2012-2013 school year (June 30, 2013), received no later than April 10, 2013.
- Performance of ten (10) years in the Kutztown Area School District.

Motion made by Jim Shrawder, seconded by Craig Schroeder, to table the motion to approve the early retirement incentive plan.

Roll call vote: Yes 5 No 4 (Burch, Darion, Frieauf, Ziegler) Absent 0
Motion carried.

Holiday Schedule Motion made by Caecilia Holt, seconded by Craig Schroeder, to approve the 2013-2014 Administration/Support Staff Holiday Schedule, per the attached.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Return of Donation Motion made by Amy Faust, seconded by Pat Bealer, to approve the return of a donated John Bond painting hanging in Albany Elementary School back to the Wessner Family.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Policy 707 Motion made by Pat Bealer, seconded by Randy Burch, to approve the first reading of Policy 707. Use of Facilities.

Roll call vote: Yes 8 No 0 Absent 0 Abstain 1 (Shrawder)
Motion carried.

Web Hosting Motion made by Amy Faust, seconded by Pat Bealer, to approve a contract with Edline, LLC d/b/a Blackboard Engage for web hosting services for 2013-2014 at a cost of \$7,356.23. The cost will be offset by a probable E-rate subsidy in the amount of \$2,427.56, for a net cost of \$4,928.67.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Expansion Tank Motion made by Amy Faust, seconded by Pat Bealer, to accept the proposal from AP Merkel regarding the backflow preventer replacement on the expansion tank at the District Administration Office, at a cost of \$4,400.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Chiller Repair Motion made by Amy Faust, seconded by Pat Bealer, to accept the quote from Johnson Controls to repair the chiller at Kutztown Elementary School at a cost of \$9,698.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Door Replacement Motion made by Pat Bealer, seconded by Randy Burch, to approve the replacement of the steel door and frame at the high school weight room at a cost of \$2,880.

Roll call vote: Yes 9

No 0

Absent 0

Motion carried.

Public Comment Luke Bricker stated the teachers who intended to retire regardless of a retirement incentive have already submitted their letter of intent.

Discussion Items *Placement of 5th Grade*

At this point, the administration is not recommending the relocation of 5th grade to the middle school. While many districts in the county do successfully include 5th grade in the middle school setting, feedback from KASD parents indicates a strong preference for leaving 5th grade students at the elementary schools. If we were limited by space, we would recommend the move to the middle school; however, we believe we have a manageable situation at Greenwich to maintain the K-5 structure. If the enrollment structure changes in the future, a move to the middle school might become necessary. If that were to occur, due diligence would be exercised to ensure the careful acclimation of students into their new school.

SM&TD Property Assessment

Motion made by Al Darion, seconded by Jim Shrawder, to accept the offer from SM&TD for the property located on Lyons Road in Maxatawny Township, PIN 63-5452-04-51-8662- to set Market Value at \$1,000,000 which equates to a stipulated assessment of \$779,000.

Adjournment Motion made by Amy Faust, seconded by Jim Shrawder, to adjourn the meeting at 8:29 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. Clark
School Board Secretary