

Minutes
Of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Tuesday, February 19, 2013, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a board meeting on Tuesday, February 19, 2013 at 7:30 p.m. in the library of the Kutztown Area High School, pursuant to due notice to board members and the public.

Present Pat Bealer(8:12 arrival), Randy Burch, Al Darion, Amy Faust, Kurt Frieauf, Caecilia Holt, Craig Schroeder, Carl Ziegler, Jim Shrawder, Jordan Kemp (student representative)

Absent

Also Present Katherine Metrick, David Miller, Rikki Clark, Matthew Link, Rebecca Beidelman, Erin Anderson, Chris Harrington, Barbara Richard, Wanda Herring, Rebecca Ziegler, Melissa Blatt, Leon Smith, Melissa Leiby, Ron Devlin, Donna Keglovits, Jarryd Kase, Dan Clark, Tina Cekovic, Joann Buffum, Melissa Nolte, Michele Schoener, Joyce Sturtevant, Jade Rauch, Kay Fritz, Beth Stump, Chuck Shurr, Judy Heffley, Melissa DeLong, Karen Austin, Ann Dietrich, Elizabeth Wessner, Nathan Raudenbush, Matt Bertsch, Barb Weston, Scott Heiter, Lisa Mitchell, Beth Sica, Mikal Wilcoxson, Jean Ziegler, Arabel Elliot, Amy Howard, Alan Angstadt, Pam Heid, Pam Ashman, Kerri Schegan, Enos Bleiler, Jarret Mohn

Call to Order The meeting was called to order at 7:36 p.m. by President Ziegler.

Welcome President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Approval of Minutes Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Minutes of the following meetings:
January 21, 2013 School Board Meeting
February 4, 2013 School Board Meeting
February 11, 2013 Budget and Finance Committee Meeting

Roll call vote: Yes 8 No 0 Absent 1 (Bealer)
Motion carried.

Treasurer's Report Motion made by Amy Faust, seconded by Caecilia Holt, to accept the treasurer's report of the General Fund.

Roll call vote: Yes 8 No 0 Absent 1 (Bealer)
Motion carried.

Ratification of General Account Bills Motion made by Caecilia Holt, seconded by Amy Faust, to ratify for payment the general account bills in the amount of \$1,773,540.48.

Roll call vote: Yes 8 No 0 Absent 1 (Bealer)
Motion carried.

Approval of General Account Bills Motion made by Amy Faust, seconded by Randy Burch, to approve for payment the general account bills in the amount of \$1,522,924.74.

Roll call vote: Yes 8 No 0 Absent 1 (Bealer)
Motion carried.

Approval of Construction Account Bills Motion made by Caecilia Holt, seconded by Amy Faust, to approve for payment the construction account bills in the amount of \$38,099.97.

Roll call vote: Yes 8 No 0 Absent 1 (Bealer)
Motion carried.

Superintendent's Report Future City Presentation – Eighth Grade Students Jarryd Kase, Jarret Mohn, and Genevieve Gawlik

Technology Update – Dr. Chris Harrington

Mrs. Metrick recognized the following students for placing at the Science and Technology Fair:

Spirit of Science Award – Evan Devall, Grace McKenna, Anthony Misko, and Andrew Baptist
GROUP CATEGORY

3rd Place: The Rainbow of Skittles – Sydney Sheetz and Madison Held

2nd Place: Collecting Coins – Emma Ketterer and Taryn Stauffer

1st Place: Starchy Potato: Devan Hanna and Derek Hanna

INDIVIDUAL CATEGORY

3rd Place: What's in Our Water? – Justin Moyer

2nd Place: Transparency, Translucency, Opacity – Derek Shean

1st Place: Finger Print Patterns-It's all Relative – Owen Kulp

Committee Reports

- EITC** No report.
Pat Bealer
- PSBA** No report.
Pat Bealer
- ECC** Mr. Burch reported the committee reviewed personnel and discussed the status of grant money for repairs to the tennis courts.
Randy Burch
- BCIU** No report.
Carl Ziegler
- BCTC** Mr. Schroeder reported the committee discussed next year's proposed budget, with an approximate 3% increase, subject to change.
Craig Schroeder
- Policy and Curriculum** No report.
Caecilia Holt
- Student Achievement** No report.
Al Darion
- Facilities** No report.
Pat Bealer

Personnel

Motion made by Caecilia Holt, seconded by Craig Schroeder, to approve the following personnel items:

1. The acceptance of the resignation of Sherry L. Wentzel as a cafeteria employee at the high school, effective February 28, 2013.
2. The approval of David J. Miller as acting business administrator retroactive to January 21, 2013 for a term not to surpass June 30, 2013, at a salary of \$70,000 (prorated), to perform all functions associated with the business administrator position.
3. The approval of David J. Miller as board treasurer for the 2012-2013 school year, effective February 20, 2013, at a prorated salary of \$437.50.
4. The approval of Tina R. Cekovic as a long-term substitute teacher for second grade at Kutztown Elementary School, effective approximately March 25, 2013 through the end of the 2012-2013 school year, at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the remainder at Bachelor's, Step 1, of the KATA/KASD contract.
5. The approval of Alex H. Eskin as a substitute teacher for the 2012-2013 school year, effective February 20, 2013, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter.
6. The approval of the following as guest substitute teachers through the Berks County Intermediate Unit for the 2012-2013 school year, effective February 20, 2013, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:

Nancy S. Brooks	Richard D. Burgon	Jason L. Mossburg
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7. The approval of Roxana C. Volk as a substitute classroom aide for the 2012-2013 school year, effective February 11, 2013, at a rate of \$9.75 per hour.
8. The approval of Sarah J. Grutza as substitute clerical/classroom aide and cafeteria aide for the 2012-2013 school year, effective February 20, 2013, at a rate of \$9.75 per hour for clerical/classroom aide and \$8.50 per hour for cafeteria.
9. The approval of the following spring coaches and salaries for the 2012-2013 school year:

BOYS TENNIS		
Head Coach	Harry A. McGonigle	\$5,087
Volunteer Coach	Jeffrey S. Zimmerman	
VOLLEYBALL		
Head Coach	Bryan M. Lichtenwalner	\$3,214
Assistant Coach	Marie R. Lichtenwalner	\$2,249
SOFTBALL		
Head Coach	Kevin K. Conrad	\$3,955
Assistant Coach	Stacy L. Bricker	\$2,307
Junior Varsity Coach	Bart C. Fenstermacher	\$2,307
Middle School Head Coach	Kathleen M. Schlenker	\$2,699
High School Volunteer Coach	Megan B. Conrad, Megan J. Greiss	
Middle School Volunteer Coach	Angela R. Lutz, Kelly S. Peters, Jessica E. Romig	

BASEBALL

Head Coach	Tim D. Mertz	\$4,938
Junior Varsity Coach	Todd A. O'Neil	\$2,699
Middle School Head Coach	Scott A. Scheidt	\$2,699
Middle School Assistant Coach	Michael J. Conrad	\$2,186
Volunteer Coach	Bradley N. Sechler, Duane D. Fegely	

TRACK AND FIELD

Head Coach	PLACEHOLDER
Assistant Coach	PLACEHOLDER (3)

10. The approval of a family medical leave (FMLA) and child-rearing leave for employee #289, commencing on approximately August 20, 2013 through the end of the first semester of the 2013-2014 school year.

11. The approval of a PLACEHOLDER for a part-time (not to exceed .49) ESL teacher for the 2012-2013 school year. The need for this position will be re-evaluated at the end of the school year.

Roll call vote: Yes 8 No 0 Absent 1 (Bealer)

Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Closing of Albany Elementary Motion made by Randy Burch, seconded by Al Darion, to approve the closing of Albany Elementary School commencing with the 2013-2014 school year and relocating the Grades K-1 Albany students to Greenwich-Lenhartsville Elementary School.

Roll call vote: Yes 5 No 4 (Faust, Holt, Schroeder, Shrawder) Absent 0

Motion carried.

Meeting recessed at 9:10 p.m., reconvened at 9:32 p.m.

Preliminary Budget Motion made by Kurt Frieauf, seconded by Al Darion, to adopt the 2013-2014 preliminary budget with revenues of \$29,026,705 and expenditures of \$29,438,958 supported by Real Estate Tax – 30.049 mils; Per Capita Tax, Sec. 679 – \$5.00; Per Capita Tax, Act 511 – \$5.00; Local Services Tax – \$5.00; Earned Income Tax – 0.5%; Real Estate Transfer Tax – 0.5%; and Amusement Tax – 5%. Real estate tax is increased by the Act 1 index of 1.7% (0.4887 mil), an anticipated special education exception of 1.43% (0.4112 mil), and an anticipated retirement exception of 1.36% (0.3914 mil), for a total of 1.2913 mils. The preliminary budget is not binding on the final budget.

Roll call vote: Yes 5 No 4 (Bealer, Faust, Schroeder, Shrawder) Absent 0

Motion carried.

Donation Motion made by Randy Burch, seconded by Pat Bealer, to accept a donation of \$1,000 from Giant Food Stores, LLC.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

2013-14 Calendar Motion made by Al Darion, seconded by Jim Shrawder, to approve the 2013-2014 district calendar (Draft 3), per the attached.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Boiler Change Order Motion made by Kurt Frieauf, seconded by Randy Burch, to approve payment of the change order request from Guy M. Cooper Mechanical Contractors dated January 29, 2013, in the amount of \$1,239, in order to comply with PA Labor and Industry regulations relating to the Kutztown Area High School Boiler Room.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Elementary Reconfiguration Motion made by Al Darion, seconded by Kurt Frieauf, to approve maintaining the Grades K-5 configuration at Kutztown Elementary and Greenwich-Lenhartsville Elementary Schools.

Motion made by Jim Shrawder, seconded by Pat Bealer, to table the motion to maintain the Grades K-5 configuration at Kutztown Elementary and Greenwich-Lenhartsville Elementary Schools.

Roll call vote: Yes 5 No 4 (Burch, Frieauf, Holt, Schroeder) Absent 0

Motion to table carried.

Public Comment Jarett Mohn, Jarryd Kase, and Dean Delp expressed their concerns on football helmet safety and concussions. They suggested to the Board fundraising ideas for new football helmets.

Pam Heid expressed her favor of closing Albany and making the elementary buildings K-4 or K-5 to allow for PLC's. Arabel Elliot expressed her concern for moving Grade 5 to the middle school.

Adjournment Motion made by Pat Bealer, seconded by Kurt Frieauf, to adjourn the meeting at 10:37 p.m.

Motion carried unanimously.

Respectfully submitted by,
Rikki L. Clark, School Board Secretary