

Minutes
Of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, January 21, 2013, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a board meeting on Monday, January 21, 2013 at 7:30 p.m. in the library of the Kutztown Area High School, pursuant to due notice to board members and the public.

Present Pat Bealer, Randy Burch, Al Darion, Amy Faust (7:38 arrival), Kurt Frieauf, Caecilia Holt, Craig Schroeder, Carl Ziegler

Absent Jim Shrawder

Also Present Katherine Metrick, David Miller, Rikki Clark, Matthew Link, Rebecca Beidelman, Tracy Blunt, Erin Anderson, Barbara Richard, Wanda Herring, Bud Runkle, Tom Capparell, Leon Smith, Donna Keglövits, Steve DeLucas, Kelly Miller, Jim Ryan, Donna Hill-Chaney, Amy Howard, Luke Bricker, Karise Mace

Call to Order The meeting was called to order at 7:35 p.m. by President Ziegler.

Welcome President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Approval of Minutes Motion made by Kurt Frieauf, seconded by Al Darion, to approve the Minutes of the following meetings:
December 17, 2012 School Board Meeting
January 7, 2013 School Board Meeting
January 14, 2013 Budget and Finance Committee Meeting

Motion carried unanimously.

Treasurer's Report Motion made by Pat Bealer, seconded by Caecilia Holt, to accept the treasurer's report of the General Fund.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Ratification of General Account Bills Motion made by Pat Bealer, seconded by Kurt Frieauf, to ratify for payment the general account bills in the amount of \$2,693,565.83.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Approval of General Account Bills Motion made by Pat Bealer, seconded by Kurt Frieauf, to approve for payment the general account bills in the amount of \$556,057.20.
Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Superintendent's Report Mrs. Metrick mentioned January is School Board Director Recognition Month. She recognized each board member's dedication and presented each with a library book dedicated to him/her.

Mrs. Metrick reported twelve students from the middle school auditioned for Junior High County Band/Orchestra and all twelve students were selected. Four students scored first on their instrument, and four students will have an opportunity to perform with the orchestra as well.

Mrs. Metrick reported thirteen middle school and three high school students were selected for Junior High County Chorus:
Middle School – Claire Pursel, Olivia Sica, Ashley Donat, Ashley Bleiler, Julia Mace, Margaret Brooks, Erica Onorofsky, Michaela Ryan, Samuel Arnold, Quinn Snyder, Tyler Pensyl, Joshua Mengel, and Brady Tucker
High School – Colton Cutlip, Krystal Nolte (1st place soprano placement), MacKenzie Sheetz (2nd place alto placement)

Mrs. Metrick reported Amy Fister competed in the Junior Olympic Qualifying Meet and won gold in air rifle and silver in small bore, which qualified her to compete at the Junior Olympics.

Mrs. Metrick presented the Keystone Awards for meeting AYP to Albany Elementary School, Kutztown Elementary School, and the middle school.

The Kutztown FFA presented a video of Representative Gary Day interviewing the Kutztown FFA seniors at the Farm Show.

KASD Board of Directors Meeting Minutes

January 21, 2013

Page 2 of 4

Committee Reports

EITC No report.
Pat Bealer

PSBA Mrs. Bealer reported new bills are being reviewed such as not starting school before Labor Day, vo-tech eligibility for EITC, and pension reform needs.
Pat Bealer

ECC Mr. Burch reported the committee discussed the possibility of requiring security deposits when renting out facilities and providing financial support for the Odyssey of the Mind program.
Randy Burch

BCIU Mr. Ziegler reported the IU prepared a budget with a zero contribution increase for school districts.
Carl Ziegler

BCTC No report.
Pat Bealer

Policy and Curriculum No report.
Caecilia Holt

Student Achievement No report.
Al Darion

Facilities No report.
Pat Bealer

Personnel

Motion made by Pat Bealer, seconded by Randy Burch, to approve the following personnel items:

1. The approval of Matthew J. Esser as a long-term substitute teacher for grade 6 science at the middle school, effective the second semester (January 23, 2013) through the end of the 2012-2013 school year, at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the remainder at Bachelor's, Step 1, of the KATA/KASD contract.
2. The approval of the following substitute teachers for the 2012-2013 school year, effective January 22, 2013, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:

Kamal Hassan	Jennifer L. Grill	Adrienne J. Feeser
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3. The approval of Carol L. Jenkins as a guest substitute teacher through the Berks County Intermediate Unit for the 2012-2013 school year, effective January 22, 2013, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter.
4. The approval of the following music department parent volunteers for the 2012-2013 school year, effective January 15, 2013:

Elizabeth E. Sica	Karise M. Mace
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5. The approval to increase Sherry Lynn Wentzel's hours in the high school cafeteria from 5.5 hours per day to 6 hours per day, no benefits, effective January 22, 2013 through the end of the 2012-2013 school year.
6. The approval of a \$0.50 hourly rate increase to \$12.50 per hour for Theresa L. O'Mara, high school cafeteria head cook, effective January 22, 2013. (90 day review completed.)
7. The approval of a \$1.00 hourly rate increase to \$17.00 per hour for Wanda F. Herring, food service coordinator, effective January 22, 2013. (90 day review completed.)
8. The approval of Stanley T. Shauger as an Eshelman bus/van driver for the 2012-2013 school year, effective January 11, 2013.
9. The approval of Michael P. Ziegler as a substitute custodian for the 2012-2013 school year, effective January 22, 2013, at a rate of \$9.50 per hour.
10. The approval of Michelle L. Fister as an assistant rifle coach for the 2012-2013 school year at a prorated stipend of \$1,167.
11. The acceptance of the resignation of Daniel R. Ryan, special education paraeducator, effective February 2, 2013.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)

Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Student Vacation Request

Motion made by Caecilia Holt, seconded by Pat Bealer, to approve the parent request for student #104555 to take a six day vacation/educational trip absence from February 1-8, 2013.

Roll call vote: Yes 7 No 1 (Darion) Absent 1 (Shrawder)

Motion carried.

KASD Board of Directors Meeting Minutes

January 21, 2013

Page 3 of 4

Conference

Motion made by Kurt Frieauf, seconded by Al Darion, to approve the attendance of the following to the 2013 Conference for PA Kindergarten Teachers on March 7-8, 2013, in Harrisburg, PA, at the following costs paid for by Title II funds:

Sara A. Patton \$549.00
Nicole L. Yergey \$713.98

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve the attendance of the following to the Safety Care Train-the-Trainer workshop on February 4-6, 2013, at the Berks County Intermediate Unit, at the following costs paid for by ACCESS funds:

Elizabeth I. Hartz \$1,277.46
Michele M. Longacre \$1,247.46
Edward L. Myers \$1,200.00
Heather A. Oppmann \$1,208.49
Danielle K. Berger \$ 900.00

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Motion made by Kurt Frieauf, seconded by Randy Burch, to approve Donald F. Runkle to attend the 2013 MacAdmins Conference on May 21-24, 2013, in State College, PA, at a cost of \$940.80.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Chiller Service

Motion made by Pat Bealer, seconded by Craig Schroeder, to approve the service agreement with H.T. Lyons, Inc. for the chillers at Albany Elementary, Greenwich-Lenhartsville Elementary, Kutztown Elementary, the District Administration Office Building, and the middle school at a cost of \$8,046. This is a 3% increase over the prior year.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Tax Services

Motion made by Caecilia Holt, seconded by Pat Bealer, to approve the Service Level Agreement for Tax Services with Berks County Intermediate Unit for the period of April 1, 2013 through June 30, 2015 at the rates listed in Appendix 1, per the attached.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Copier Lease

Motion made by Al Darion, seconded by Kurt Frieauf, to approve the purchase of a Sharp Model MX-M623N Copier/Printer/Scanner, be added to our lease with Fraser Advanced Information Systems at a cost of \$205 per month, as well as supplies and maintenance for an additional charge of \$.0035 per print or approximately \$140 per month, for a total of \$345 per month. This copier will replace an old one which lease has expired.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Web Hosting Services

Motion made by Caecilia Holt, seconded by Pat Bealer, to approve a contract with Edline, LLC d/b/a Blackboard Engage for web hosting services for 2013-2014 at a cost of \$8,912.11. This cost will be offset by a probable E-rate subsidy in the amount of \$2,940.99 for a net cost of \$5,971.12.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Additional Bandwidth

Motion made by Al Darion, seconded by Caecilia Holt, to approve the purchase of an additional 40 Mbps from Berks County Intermediate Unit (BCIU) as part of our membership in the BCIU RWAN Consortium, at an additional monthly charge of \$392. Approximately 44% of this amount should be reimbursed by E-rate money that we receive in June.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

Delinquent Tax Collection

Motion made by Pat Bealer, seconded by Randy Burch, to approve the exoneration of our tax collectors from collecting delinquent per capita taxes for the year 2012 and prior.

Roll call vote: Yes 8 No 0 Absent 1 (Shrawder)
Motion carried.

KASD Board of Directors Meeting Minutes

January 21, 2013

Page 4 of 4

Discussion

Awning Ceiling between High School Main Lobby and Ag Building

Motion made by Kurt Frieauf, seconded by Al Darion, to approve the installation of ceiling liners to all canopies at the high school main lobby to agriculture building in unpainted, 29 gauge galvanized metal at a cost of \$5,470.

Roll call vote: Yes 7

No 1 (Burch)

Absent 1 (Shrawder)

Motion carried.

Odyssey of the Mind – Karise Mace

Motion made by Al Darion, seconded by Kurt Frieauf, to approve Odyssey of the Mind to be offered as an extra-curricular program at all levels and funding be developed at the building level.

Roll call vote: Yes 7

No 1 (Faust)

Absent 1 (Shrawder)

Adjournment

Motion made by Pat Bealer, seconded by Caecilia Holt, to adjourn the meeting at 9:23 p.m.

Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary