The Board of Directors of Kutztown Area School District met for a board meeting on Monday, November 18, 2013 at 7:30 p.m. in the High School Library, pursuant to due notice to board members and the public.

**Present**
Pat Bealer, Randy Burch, Al Darion, Amy Faust, Kurt Friehauf, Caecilia Holt, James Shrawder, Carl Ziegler, Jordan Kemp (student representative)

**Absent**
Craig Schroeder

**Also Present**
Katherine Metrick, David Miller, Rikki DeVough, Erin Anderson, Matthew Link, Tracy Blunt, Barry Flicker, Barbara Richard, Jim Brown, Beth Stump, Terry Guers, Linda Heimback, Pam Ashman, Brenda Cherry, Dona Hetman, Sue Mixa, Michele Schoener, Jennifer Schumaker

**Call to Order**
The meeting was called to order at 7:40 p.m. by President Ziegler.

**Welcome**
President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

**Approval of Minutes**
Motion made by Pat Bealer, seconded by Caecilia Holt, to approve the Minutes of the following meetings:
- October 21, 2013 School Board Meeting
- November 4, 2013 School Board Meeting

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

**Treasurer’s Report**
Motion made by Pat Bealer, seconded by Caecilia Holt, to accept the treasurer’s report of the General Fund.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

**Ratification of General Account Bills**
Motion made by Pat Bealer, seconded by Randy Burch, to ratify for payment the general account bills in the amount of $1,983,274.07.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

**Approval of General Account Bills**
Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve for payment the general account bills in the amount of $430,229.02.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

**Approval of Construction Account Bills**
Motion made by Pat Bealer, seconded by Caecilia Holt, to approve for payment the construction account bills in the amount of $5,934.74.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

**Superintendent’s Report**
Mrs. Metrick reported three students competed in the Berks County Math Championship. Out of 54 students competing, Ryan Noon placed 5th. President Ziegler and Mrs. Metrick recognized the leaving school board members and thanked them for their time and service: Kurt Friehauf – 2 years, Amy Faust – 4 years, Craig Schroeder – 4 years, and Pat Bealer – 14 years.

**Committee Reports**

**EITC**
Mrs. Bealer reported the committee will have a meeting with the TCC regarding merger options.

**PSBA**
Mrs. Bealer reported the School Leader News publication will now be digital. She reported the committee discussed having mandated epi-pens at every school.

**BCTC**
Mrs. Bealer reported the committee has been touring various departments at each monthly meeting.

**BCIU**
Mrs. Bealer reported the committee was presented with a summary of the Comprehensive Plan beginning June 2014. She also reported the committee discussed Policy 204.
Caecilia Holt

Facilities

Randy Burch

Mr. Burch reported the committee discussed the PennDOT issues at Greenwich-Lenhartsville Elementary, carpet replacement at the auditorium lobby entrance, and facility usage from outside groups.

ECC

Amy Faust

Mrs. Faust reported the committee reviewed the personnel items listed on the agenda for approval tonight.

Student

Achievement

Al Darion

Dr. Darion reported the committee discussed a response to the Chapter 4 regulations, and decided not to support the revisions. He also reported the committee discussed elementary writing assessments.

Personnel

Motion made by Pat Bealer, seconded by Amy Faust, to approve the following personnel items:

1. The approval of the following volunteer wrestling coaches for the 2013-2014 school year:
   Ryan Sumicrast
   Daniel R. Pepe
   Robert G. Fisher

2. The approval of Margaret K. Sharp as a part-time (5 work hours per day) library aide at Greenwich-Lenhartsville Elementary School, effective November 21, 2013, at a rate of $10.00 per hour.

3. The approval of an hourly rate increase for Albert Whitehead from $12.20 per hour to $13.56 per hour, effective November 4, 2013.

4. The approval of an hourly rate increase for Ronald L. Richard from $11.57 per hour to $13.56 per hour, effective November 4, 2013.

5. The approval of Sharon A. Whitman as a substitute classroom and clerical aide for the 2013-2014 school year, effective November 19, 2013, at a rate of $9.75 per hour.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Policy 204 Attendance

Motion made by Jim Shrawder, seconded by Pat Bealer, to direct the administration to refer Policy 204 Attendance back to the Policy and Curriculum Committee.

Roll call vote: Yes 6 No 2 (Burch, Darion) Absent 1 (Schroeder)
Motion carried.

School Board Vacancy

Motion made by Al Darion, seconded by Randy Burch, to direct the administration to advertise anticipated vacant seat on the Board of Directors and a candidate search, pending solicitor’s approval. Application deadline will be December 3, 2013.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Adjournment

Motion made by Amy Faust, seconded by Pat Bealer, to adjourn the meeting at 8:50 p.m.
Motion carried unanimously.

Respectfully submitted by,

Rikki L. DeVough
School Board Secretary