Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, August 15, 2016, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, August 15, 2016 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present
Randy Burch, Al Darion, Eric Johnson, Karl Nolte, Jim Shrawder

Absent
Michael Hess, Caecilia Holt, Carl Ziegler

Also Present
Katherine Metrick, George Fiore, Rikki DeVough, David Miller, Matthew Link, Diane Barrie, Deb Barnes, Barry Flicker, Chris Nelson, Richard Galley, Jeff Huffert, Lori Arndt, Karen Chandler, Kelley Neyhart, Shelby Brett, Carol Schuelly, Diana Rydzewski, Melissa Leiby, Steven Moyer, Denice Ruth

Call to Order
The meeting was called to order at 7:43 p.m. by Vice President Burch.

Welcome
Vice President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes
Motion made by Eric Johnson, seconded by Al Darion, to approve the Minutes from the August 1, 2016 School Board Meeting.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Treasurer’s Report
Motion made by Al Darion, seconded by Jim Shrawder, to approve the Treasurer’s Report of the General Fund.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Ratification of General Account
Motion made by Al Darion, seconded by Jim Shrawder, to ratify for payment the general account bills in the amount of $2,014,530.08.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Approval of General Account
Motion made by Karl Nolte, seconded by Eric Johnson, to approve for payment the general account bills in the amount of $605,854.51.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Approval of Construction Account
Motion made by Eric Johnson, seconded by Al Darion, to approve for payment the construction account bills in the amount of $1,294,873.07.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Superintendent’s Reports
Mrs. Metrick reported the administration met with the owner of Fidevia, and the high school will open on time. However, the project is not scheduled to be finished until October 31, 2016. There will be a few adjustments made, such as classrooms moving around to accommodate the construction.

Board Committee Reports
T.C.C. No report.
PSBA No report.
BCIU No report.
BCTC  No report.

P & C  No report.

ECC  Mr. Burch reported sports practices have been moved to the middle school while renovations are taking place, and discussed stipends for assistant coaches.

Facilities  Mr. Burch reported the committee received an update on the high school renovation, and the committee discussed the track and stadium.

Student  Dr. Darion reported the committee received an outline of the district which includes more than PSSA scores.

Achievement

Special  No report.

Education

**Personnel**

Motion made by Al Darion, seconded by Michael Hess, to approve the following personnel items:

1. The acceptance of the resignation of Jodi A. Aston as a part-time lunchroom aide at the middle school, effective August 6, 2016.
2. The approval of Felicia M. Loughery as a library aide at the high school, effective on or around about September 6, 2016, at a rate of $10.50 per hour for 180 days per year and 5.75 work hours per day.
3. The approval of a family medical leave (FMLA) for employee #1037 commencing on or before October 24, 2016 through the end of the 2015-2016 school year.
4. The approval of an unpaid leave with no benefits for employee #281 effective August 29, 2016 through the on or before the end of the first semester of the 2016-2017 school year.
5. The approval of the following extra duty positions and stipends for the 2016-2017 school year, effective August 16, 2016:

   **Music**
   - Band Director: Dustin A. Shirk  $6,000
   - Vocal Group Director: Julianne Michalik  $2,800
   - Middle School Band Director: Carl J. Zeplin  $1,750
   - Middle School Vocal Group Director: Shannon L. Sunday  $1,050
   - Elementary Vocal Director: Melanie D. Hartman  $700
   - Elementary Band Director: Katherine E. Mohler  $700
   - Assistant Band Director: Richard Koening  $1,500
   - Band Front Coordinator: Julie Clark  $1,500
   - Drum Line Volunteer: Jeffrey Becker
   - Show Choir Choreographer: Amber J. Blatt  $1,020
   - Show Choir Choreographer: Oliver J. Blatt  $1,020

   **Class Advisors**
   - Freshman Advisor: PLACEHOLDER  $850
   - Sophomore Advisor: Angela V. DiCello  $575
   - Junior Co-Advisor: Kourtney A. DiSiro  $675
   - Junior Co-Advisor: W. Christian Schumacher  $675
   - Senior Co-Advisor: Stephanie A. Shiffert  $775
   - Senior Co-Advisor: Andrew J. Brett  $775

   **Emergency Staff Leader**
   - Greenwich-Lenhartsville Elementary: Melissa A. Blatt  $1,750
   - Kutztown Elementary: Lori E. Arndt  $2,000
   - Middle School: Hallie S. Schumacher  $2,500
   - High School: Andrew J. Brett  $2,500

   **Elementary Patrol Advisor**
   - Kutztown Elementary: Melissa K. DeLong  $788
   - Kutztown Elementary: Kevin A. Fretz  $788
   - Greenwich-Lenhartsville Elementary: Shawna L. Oswald  $773

   **Stage Managers**
   - High School: Dustin Shirk  $1,279
   - Middle School: Eugene C. Sweeney  $1,279

   **Clubs/Activities**
   - MS History Day Advisor: Carolyn M. Wasser  $1,400
   - MS Science Olympiad Advisor: Bernard S. Boyle  $1,400
   - MS CTV Advisor: Bernard S. Boyle  $700
   - MS Student Council Advisor: Jeffrey P. Huffert  $1,050

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.
MS Yearbook Advisor  Eugene C. Sweeney  $1,050
Academic Challenge Co-Coach  Lucas J. Bricker  $  700
Academic Challenge Co-Coach  Sallie A. Sandler  $  700
Debate Team Advisor  Alison M. Kocis-Westgate  $1,400
FFA Advisor  Celeste A. Ball  $1,400
HS History Day Advisor  Carolyn M. Wasser  $1,400
HS Honor Society Co-Advisor  Sallie A. Sandler  $  700
HS Honor Society Co-Advisor  Amy B. Howard  $  700
HS Science Olympiad Co-Advisor  David M. Drummer  $  700
HS Science Olympiad Co-Advisor  Ryan T. Thomas  $  700
PA Math League Advisor  Sallie A. Sandler  $  350
Leo Club Advisor  Joseph S. Chambers  $  350
4-H Sewing Club Advisor  PLACEHOLDER  $  700

Department Leaders

Information/Technology Resources  Brenda L. Boyer  $1,700
Special Education  Danielle K. Berger  $1,700
Elementary ELA  Kerri L. Schegan  $1,700
Elementary Science  Pamela L. Ashman  $1,700
Elementary Social Studies  Melissa A. Blatt  $1,700
Secondary ELA  Alison M. Kocis-Westgate  $1,700
Secondary Math  Sallie A. Sandler  $1,700
Secondary Science  Lucas J. Bricker  $1,700
Secondary Social Studies  Amy B. Howard  $1,700
Special Areas  Shannon L. Sunday  $1,700

Technology Liaisons

Elementary  John A. Ebner  $1,000
Middle School  Jeffrey P. Huffert  $  500
Middle School  Eugene C. Sweeney  $  500
High School  Christopher J. Simmons  $1,000

Extra Curricular Activity

Musical
Director  Oliver J. Blatt  $2,572
Vocal Director  Julianne Michalik  $1,869
Orchestra Director  Oliver J. Blatt  $1,082
Costumes  Oliver J. Blatt  $  653
Scenery Construction Director  Oliver J. Blatt  $  408
Scenery Painting Director  Robin D. Spease  $  408
Choreographer  Amber J. Blatt  $  450
Producer  Oliver J. Blatt  $  250

Athletic Department

Assistant Athletic Director  PLACEHOLDER  $4,027
Weight Room Attendant – Fall Season  PLACEHOLDER  $  600
Weight Room Attendant – Winter Season  PLACEHOLDER  $  600
Weight Room Attendant – Spring Season  PLACEHOLDER  $  600
Weight Room Attendant – Summer Season  PLACEHOLDER  $  600

6. The approval of the following fall season coaches and stipends for the 2016-2017 school year, effective August 16, 2017:

Football – High School
Matthew P. Hoffert  Head Coach  $4,739
Joseph R. Stoess  Assistant Coach  $2,250
Kevin A. Smith  Assistant Coach  $2,963
Fabian A. Bulgin  Assistant Coach  $2,250
Zack W. Koenig  Volunteer Coach
Corero Hamm  Volunteer Coach
Mikayla Shushinsky  KU Intern

Football – Middle School
Leonard W. Eller  Head Coach  $2,369
Nathan L. Sheftner  Assistant Coach  $1,585
Michelle O. Miller  Volunteer Coach

Competitive/Cheer
Kaitlyn K. Goodbrod  Head Coach  $2,500
Linda K. Andre  Assistant Coach  $2,262
Boys Soccer – High School
Ian R. Moreland Head Coach $4,522
PLACEHOLDER Assistant Coach $2,396
Quintin Smith KU Intern

Boys Soccer – Middle School
Thomas F. Fenerty Head Coach $2,362

Girls Soccer – High School
Daniel P. Stemko Head Coach $4,092

Girls Soccer – Middle School
Jarrad R. Burkert Head Coach $2,262
Bradley A. Moyer Assistant Coach $2,100
Tracy A. Burkert Volunteer Coach

Rifle
Michelle L. Fister Head Coach $4,300

Field Hockey – High School
Jennifer L. Kunkel Head Coach $4,308
Amanda Minnich (HS/MS) Assistant Coach $2,369
Sue A. Kunkel (HS/MS) Volunteer Coach

Field Hockey – Middle School
Shaylon R. Krautwald Volunteer Coach

Cross Country – High School and Middle School
T. Kelley Neyhart Head Coach $2,800
Shelby L. Brett Assistant Coach $2,200

Golf
Lucas J. Bricker Head Coach $3,500
Trevor Mertz Assistant Golf Coach $2,200
Connor Herlihey KU Intern

Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

Website Training
Motion made by Eric Johnson, seconded by Al Darion, to approve the webmaster training agreement with Blackboard, Inc. in the amount of $500.00.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

IDEA Contract
Motion made by Al Darion, seconded by Karl Nolte, to approve the subgrant contract with the Berks County Intermediate Unit (BCIU) for Implementation of Individuals with Disabilities Act Part B for the period of July 1, 2016 through September 30, 2017.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Student Accident Insurance
Motion made by Karl Nolte, seconded by Eric Johnson, to approve the renewal of Student Accident Insurance with Bollinger Specialty Group for an annual premium of $10,940.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Sidewalks at GES
Motion made by Jim Shrawder, seconded by Karl Nolte, to approve the quote from Carl Arndt Contracting to repair sidewalks at Greenwich-Lenhartsville Elementary School at a cost of $8,500.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Policy 246
Motion made by Al Darion, seconded by Eric Johnson, to approve the second reading and adoption of Policy 246 Student Wellness.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

2016-17 District Goals
Motion made by Jim Shrawder, seconded by Al Darion, to table the motion to approve the District Goals for the 2016-2017 school year until the September 6, 2016 school board meeting.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

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Motion made by Al Darion, seconded by Eric Johnson, to approve to contract technology services with the Berks County Intermediate Unit (BCIU) for outstanding projects and school startup items not to exceed $3,500.
Roll call vote: Yes 5 No 0 Absent 3 (Hess, Holt, Ziegler)
Motion carried.

Discussion Items
- Redirection of Zettlemoyer Road
- Sub/Para Proposal

Adjournment
Motion made by Eric Johnson, seconded by Jim Shrawder to adjourn the meeting at 9:04 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary