The Board of Directors of Kutztown Area School District met for a board meeting on Tuesday, February 19, 2013 at 7:30 p.m. in the library of the Kutztown Area High School, pursuant to due notice to board members and the public.

Present: Pat Bealer (8:12 arrival), Randy Burch, Al Darion, Amy Faust, Kurt Friehauf, Caecilia Holt, Craig Schroeder, Carl Ziegler, Jim Shrawder, Jordan Kemp (student representative)

Absent: Katherine Metrick, David Miller, Rikki Clark, Matthew Link, Rebecca Beidelman, Erin Anderson, Chris Harrington, Barbara Richard, Wanda Herring, Rebecca Ziegler, Melissa Blatt, Leon Smith, Melissa Leiby, Ron Devlin, Donna Keglovits, Jarryd Kase, Dan Clark, Tina Cekovic, Joann Buffum, Melissa Nolte, Michele Schoener, Joyce Sturtevant, Jade Rauch, Kay Fritz, Beth Stump, Chuck Shurr, Judy Heffley, Melissa DeLong, Karen Austin, Ann Dietrich, Elizabeth Wessner, Nathan Raudenbush, Matt Bertsch, Barb Weston, Scott Heiter, Lisa Mitchell, Beth Sica, Mikal Wilcoxson, Jean Ziegler, Arabel Elliot, Amy Howard, Alan Angstadt, Pam Heid, Pam Ashman, Kerri Schegan, Enos Bleiler, Jarret Mohn

Call to Order: The meeting was called to order at 7:36 p.m. by President Ziegler.

Welcome: President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Approval of Minutes: Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Minutes of the following meetings:
- January 21, 2013 School Board Meeting
- February 4, 2013 School Board Meeting
- February 11, 2013 Budget and Finance Committee Meeting
Roll call vote: Yes 8 No 0 Absent 1 (Bealer)
Motion carried.

Treasurer’s Report: Motion made by Amy Faust, seconded by Caecilia Holt, to accept the treasurer’s report of the General Fund.
Roll call vote: Yes 8 No 0 Absent 1 (Bealer)
Motion carried.

Ratification of General Account Bills: Motion made by Caecilia Holt, seconded by Amy Faust, to ratify for payment the general account bills in the amount of $1,773,540.48.
Roll call vote: Yes 8 No 0 Absent 1 (Bealer)
Motion carried.

Approval of General Account Bills: Motion made by Amy Faust, seconded by Randy Burch, to approve for payment the general account bills in the amount of $1,522,924.74.
Roll call vote: Yes 8 No 0 Absent 1 (Bealer)
Motion carried.

Approval of Construction Account Bills: Motion made by Caecilia Holt, seconded by Amy Faust, to approve for payment the construction account bills in the amount of $38,099.97.
Roll call vote: Yes 8 No 0 Absent 1 (Bealer)
Motion carried.

Superintendent’s Report: Future City Presentation – Eighth Grade Students Jarryd Kase, Jarret Mohn, and Genevieve Gawlik
Technology Update – Dr. Chris Harrington

Mrs. Metrick recognized the following students for placing at the Science and Technology Fair:
- Spirit of Science Award – Evan Devall, Grace McKenna, Anthony Misko, and Andrew Baptist
  GROUP CATEGORY
  - 3rd Place: The Rainbow of Skittles – Sydney Sheetz and Madison Held
  - 2nd Place: Collecting Coins – Emma Ketterer and Taryn Stauffer
  - 1st Place: Starchy Potato: Devan Hanna and Derek Hanna

  INDIVIDUAL CATEGORY
  - 3rd Place: What’s in Our Water? – Justin Moyer
  - 2nd Place: Transparency, Translucency, Opacity – Derek Shean
  - 1st Place: Finger Print Patterns-It’s all Relative – Owen Kulp
Committee Reports

EITC
Pat Bealer
No report.

PSBA
Pat Bealer
No report.

ECC
Randy Burch
Mr. Burch reported the committee reviewed personnel and discussed the status of grant money for repairs to the tennis courts.

BCIU
Carl Ziegler
No report.

BCTC
Mr. Schroeder reported the committee discussed next year's proposed budget, with an approximate 3% Craig Schroeder increase, subject to change.

Policy and Curriculum
Caecilia Holt
No report.

Student Achievement
Al Darion
No report.

Facilities
Pat Bealer
No report.

Personnel

Motion made by Caecilia Holt, seconded by Craig Schroeder, to approve the following personnel items:

1. The acceptance of the resignation of Sherry L. Wentzel as a cafeteria employee at the high school, effective February 28, 2013.

2. The approval of David J. Miller as acting business administrator retroactive to January 21, 2013 for a term not to surpass June 30, 2013, at a salary of $70,000 (prorated), to perform all functions associated with the business administrator position.

3. The approval of David J. Miller as board treasurer for the 2012-2013 school year, effective February 20, 2013, at a prorated salary of $437.50.

4. The approval of Tina R. Cekovic as a long-term substitute teacher for second grade at Kutztown Elementary School, effective approximately March 25, 2013 through the end of the 2012-2013 school year, at a rate of $100 per day for days 1-20, $110 per day for days 21-45, and the remainder at Bachelor’s, Step 1, of the KATA/KASD contract.

5. The approval of Alex H. Eskin as a substitute teacher for the 2012-2013 school year, effective February 20, 2013, at a rate of $100 per day for days 1-20 and $110 per day for days 21 and thereafter.

6. The approval of the following as guest substitute teachers through the Berks County Intermediate Unit for the 2012-2013 school year, effective February 20, 2013, at a rate of $100 per day for days 1-20 and $110 per day for days 21 and thereafter:

   Nancy S. Brooks
   Richard D. Burgon
   Jason L. Mossburg

7. The approval of Roxana C. Volk as a substitute classroom aide for the 2012-2013 school year, effective February 11, 2013, at a rate of $9.75 per hour.

8. The approval of Sarah J. Grutza as substitute clerical/classroom aide and cafeteria aide for the 2012-2013 school year, effective February 20, 2013, at a rate of $9.75 per hour for clerical/classroom aide and $8.50 per hour for cafeteria.

9. The approval of the following spring coaches and salaries for the 2012-2013 school year:

   **BOYS TENNIS**
   
   Head Coach: Harry A. McGonigle $5,087
   Volunteer Coach: Jeffrey S. Zimmerman

   **VOLLEYBALL**
   
   Head Coach: Bryan M. Lichtenwalner $3,214
   Assistant Coach: Marie R. Lichtenwalner $2,249

   **SOFTBALL**
   
   Head Coach: Kevin K. Conrad $3,955
   Assistant Coach: Stacy L. Bricker $2,307
   Junior Varsity Coach: Bart C. Fenstermacher $2,307
   Middle School Head Coach: Kathleen M. Schlenker $2,699
   High School Volunteer Coach: Megan B. Conrad, Megan J. Greiss
   Middle School Volunteer Coaches: Angela R. Lutz, Kelly S. Peters, Jessica E. Romig
Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.

BASEBALL

Head Coach Tim D. Mertz $4,938
Junior Varsity Coach Todd A. O'Neil $2,699
Middle School Head Coach Scott A. Scheidt $2,699
Middle School Assistant Coach Michael J. Conrad $2,186
Volunteer Coach Bradley N. Sechler, Duane D. Fegely

TRACK AND FIELD

Head Coach PLACEHOLDER
Assistant Coach PLACEHOLDER (3)

10. The approval of a family medical leave (FMLA) and child-rearing leave for employee #289, commencing on approximately August 20, 2013 through the end of the first semester of the 2013-2014 school year.
11. The approval of a PLACEHOLDER for a part-time (not to exceed .49) ESL teacher for the 2012-2013 school year. The need for this position will be re-evaluated at the end of the school year.

Roll call vote: Yes 8 No 0 Absent 1 (Bealer)
Motion carried.

All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

Closing of Albany Elementary

Motion made by Randy Burch, seconded by Al Darion, to approve the closing of Albany Elementary School commencing with the 2013-2014 school year and relocating the Grades K-1 Albany students to Greenwich-Lenhartsville Elementary School.

Roll call vote: Yes 5 No 4 (Faust, Holt, Schroeder, Shrawder) Absent 0
Motion carried.

Meeting recessed at 9:10 p.m., reconvened at 9:32 p.m.

Preliminary Budget

Motion made by Kurt Friehauf, seconded by Al Darion, to adopt the 2013-2014 preliminary budget with revenues of $29,026,705 and expenditures of $29,438,958 supported by Real Estate Tax – 30.049 mils; Per Capita Tax, Sec. 679 – $5.00; Per Capita Tax, Act 511 – $5.00; Local Services Tax – $5.00; Earned Income Tax – 0.5%; Real Estate Transfer Tax – 0.5%; and Amusement Tax – 5%. Real estate tax is increased by the Act 1 index of 1.7% (0.4887 mil), an anticipated special education exception of 1.43% (0.4112 mil), and an anticipated retirement exception of 1.36% (0.3914 mil), for a total of 1.2913 mils. The preliminary budget is not binding on the final budget.

Roll call vote: Yes 5 No 4 (Bealer, Faust, Schroeder, Shrawder) Absent 0
Motion carried.

Donation

Motion made by Randy Burch, seconded by Pat Bealer, to accept a donation of $1,000 from Giant Food Stores, LLC.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

2013-14 Calendar

Motion made by Al Darion, seconded by Jim Shrawder, to approve the 2013-2014 district calendar (Draft 3), per the attached.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Boiler Change Order

Motion made by Kurt Friehauf, seconded by Randy Burch, to approve payment of the change order request from Guy M. Cooper Mechanical Contractors dated January 29, 2013, in the amount of $1,239, in order to comply with PA Labor and Industry regulations relating to the Kutztown Area High School Boiler Room.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Elementary Reconfiguration

Motion made by Al Darion, seconded by Kurt Friehauf, to approve maintaining the Grades K-5 configuration at Kutztown Elementary and Greenwich-Lenhartsville Elementary Schools.

Motion made by Jim Shrawder, seconded by Pat Bealer, to table the motion to maintain the Grades K-5 configuration at Kutztown Elementary and Greenwich-Lenhartsville Elementary Schools.

Roll call vote: Yes 5 No 4 (Burch, Friehauf, Holt, Schroeder) Absent 0
Motion to table carried.

Public Comment

Jarett Mohn, Jarryd Kase, and Dean Delp expressed their concerns on football helmet safety and concussions. They suggested to the Board fundraising ideas for new football helmets.

Pam Heid expressed her favor of closing Albany and making the elementary buildings K-4 or K-5 to allow for PLC’s. Arabel Elliot expressed her concern for moving Grade 5 to the middle school.

Adjournment

Motion made by Pat Bealer, seconded by Kurt Friehauf, to adjourn the meeting at 10:37 p.m.

Motion carried unanimously.

Respectfully submitted by,
Rikki L. Clark, School Board Secretary