Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Tuesday, January 22, 2019 - 7:30 p.m.

January is School Board Director Recognition Month

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Tuesday, January 22, 2019 at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

Present
Randy Burch, Caecilia Holt, Karl Nolte, James Shrawder, Charles Shurr, Alan Darion, Michael Hess, Porter Holt (Student Representative)

Absent
Eric Johnson, Carl Ziegler

Also Present
George Fiore, David Miller, Rikki DeVough, Christian Temchatin, Diane Quinn, Scott Hand, Deb Barnes, Barry Flicker, Erin Anderson, Steve DeLucas, Joyce Burch, Carol Schulley, Christopher Smith, Melissa Nolte, Kylie LaSota Hand

Call to Order
The meeting was called to order at 7:37 p.m. by Vice President Burch.

Welcome
Vice President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Meeting Minutes
Motion made by Michael Hess, seconded by Charles Shurr, to approve the Minutes from the December 17, 2018 School Board Meeting
Roll call vote: 
- Yes 6
- No 0
- N/A 1 (Nolte)
- Absent 2 (Johnson, Ziegler)
Motion carried.

Treasurer’s Report
Motion made by Michael Hess, seconded by Caecilia Holt, to approve the Treasurer’s Report of the General Fund.
Roll call vote: 
- Yes 7
- No 0
- Absent 2 (Johnson, Ziegler)
Motion carried.

Ratification of General Account
Motion made by Caecilia Holt, seconded by Karl Nolte, to ratify for payment the general account bills (including manual checks) in the amount of $3,894,695.47.
Roll call vote: 
- Yes 7
- No 0
- Absent 2 (Johnson, Ziegler)
Motion carried.

Approval of General Account
Motion made by Charles Shurr, seconded by Karl Nolte, to approve for payment the general account bills in the amount of $665,726.96.
Roll call vote: 
- Yes 7
- No 0
- Absent 2 (Johnson, Ziegler)
Motion carried.

Approval of Construction Account
Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve for payment the construction account bills in the amount of $24,045.00.
Roll call vote: 
- Yes 7
- No 0
- Absent 2 (Johnson, Ziegler)
Motion carried.

Superintendent’s Report
AP District Honor Roll Recognition
School Director Recognition
School Performance Profile
Science Olympiad
Reading Royals Night for Anthony Myers
Preliminary Budget Presentation.

Board Committee Reports

T.C.C.
Software was purchased for tax collecting, however, they are concluding a few minor problems.

PSBA
There are meetings being offered to PSBA members regarding school safety.

BCIU
No report.

BCTC
No report.
The committee received an update on the Agriculture curriculum and moving forward. They discussed the graduation speaker selection process, an Independent Study request, and the summer reading program. The committee also reviewed a few policies and recommended for first and second readings.

**ECC and Facilities**
No report.

**Secondary** The committee received an update on serving student during Pyramid scheduling.

**Programming and Scheduling**

**Personnel**
Motion made by Caecilia Holt, seconded by Al Darion, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Jane E. Venkaukas as an elementary teacher at Kutztown Elementary School, effective the last staff day of the 2018-19 school year.
2. The acceptance, with regret, of the resignation due to retirement of Susan DeAngelis as a business teacher at Kutztown Area High School, effective the last staff day of the 2018-19 school year.
3. The acceptance, with regret, of the resignation due to retirement of Joy Benfield, Kutztown Area High School Cafeteria Aide, effective June 3, 2019.
4. The acceptance of the resignation of Brenda Mullen, Kutztown Elementary School Cafeteria Aide, effective January 18, 2019.
5. The approval of a rate increase of $1.00 per hour for employee #481, maintenance employee, due to the completion of the six-month evaluation process, per Policy 328, effective September 2, 2018.
6. The approval of the following chaperones(*) and volunteers for the Spring Band Trip to Orlando, Florida:

   - William Berk
   - Kristen Berk* (eff. 1-19)
   - Michael Blatt
   - Jodi Blatt (eff. 1-19)
   - Ann Buskaritz*

   The approval of the following Eshelman bus/van drivers for the 2018-2019 school year, effective January 7, 2019:

   - Merrie Lynn Keegan
   - Leandra A. Karasack
   - Adina D. Melendez (eff.1-23-19)

7. The approval of the following coaches, advisors, and stipends for the 2018-2019 school year:

   - Julianne Michalik (eff.1-23-19)
   - Celeste Ball
   - Michael Bergstrom
   - Stacey Kressley
   - Wynn Griess
   - Megan Griess Mohn
   - Michael DiBenedetto
   - Ryan Thomas
   - Randy Wert
   - Shelby Brett
   - Emily Bubbenmoyer
   - Ryan Hubley
   - Deven Messner
   - Brock Krumanocker
   - Jessica Romig
   - Evan Hennigan
   - Rob Howard

   **All Personnel are Approved Pending Receipt of All Mandated Credentials**

   Roll call vote: Yes 7, No 0, Absent 2 (Johnson, Ziegler)

   Motion carried.

**Policy Maintenance**
Motion made by Michael Hess, seconded by Charles Shurr, to approve the following policy items:

1. The approval of the second reading and adoption of Policy 702.1 – Crowdfunding/Donations.
2. The approval of the first reading of Policy 810.2 – Transportation-Audio/Video Recording.

Roll call vote: Yes 6, No 1 (Shrawder), Absent 2 (Johnson, Ziegler)

Motion carried.

**Budget Opt-Out**
Motion made by Jim Shrawder, seconded by Michael Hess, to approve the Accelerated Budget Opt-Out Resolution.

Roll call vote: Yes 7, No 0, Absent 2 (Johnson, Ziegler)

Motion carried.

**BCIU Budget**
Motion made by Michael Hess, seconded by Caecilia Holt, to authorize the expenditures of the Berks County Intermediate Unit’s Mandated Services Budget for the 2019-2020 School Year, at a district cost of $26,981.20, as set forth herein. This proposed budget reflects a $0 increase from the prior year.

Roll call vote: Yes 7, No 0, Absent 2 (Johnson, Ziegler)

Motion carried.
Memorandum of Understanding

Motion made by Charles Shurr, seconded by Jim Shrawder, to approve the Memorandum of Understanding (MOU) with the Kutztown Area Teachers’ Association effective January 22, 2019 through June 30, 2022, per the attached.

Roll call vote: Yes 7  No 0  Absent 2 (Johnson, Ziegler)
Motion carried.

Special Education Agreement

Motion made by Caecilia Holt, seconded by Michael Hess, to approve the settlement agreement with student #105554.

Roll call vote: Yes 6  No 0  N/A 1 (Shrawder)  Absent 2 (Johnson, Ziegler)
Motion carried.

Student Assistant Program

Motion made by Karl Nolte, seconded by Al Darion, to approve the agreement with Richard J. Caron Foundation to provide Student Assistance Program (SAP) services through June 30, 2019, per Option A: 5 days per week. Funding secured through the Safe Schools Grant and the School Safety and Security Grant.

Roll call vote: Yes 6  No 0  N/A 1 (Shrawder)  Absent 2 (Johnson, Ziegler)
Motion carried.

PowerSchool IEP and 504 Solution Agreement

Motion made by Michael Hess, seconded by Charles Shurr, to approve the PowerSchool IEP and 504 Solution Agreement with the Carbon-Lehigh Intermediate Unit 21 effective July 1, 2019 through June 30, 2020.

Roll call vote: Yes 7  No 0  Absent 2 (Johnson, Ziegler)
Motion carried.

Budget Transfers

Motion made by Al Darion, seconded by Caecilia Holt, to approve the 2018-2019 budget transfers. They will have no effect on the bottom line of the budget.

Roll call vote: Yes 7  No 0  Absent 2 (Johnson, Ziegler)
Motion carried.

Donation

Motion made by Caecilia Holt, seconded by Jim Shrawder, to accept, with gratitude, a donation from Box Tops for Education in the amount of $735.50 to Greenwich-Lenhartsville Elementary School to fund field trips, assemblies, and special projects for students.

Roll call vote: Yes 7  No 0  Absent 2 (Johnson, Ziegler)
Motion carried.

Independent Study

Motion made by Charles Shurr, seconded by Jim Shrawder, to approve an Independent Study course request for a student at Kutztown Area High School.

Roll call vote: Yes 7  No 0  Absent 2 (Johnson, Ziegler)
Motion carried.

Snow Plow

Motion made by Al Darion, seconded by Jim Shrawder, to approve the the purchase of a snow plow from Grim’s Trailers at a cost of $6,308.

Roll call vote: Yes 7  No 0  Absent 2 (Johnson, Ziegler)
Motion carried.

Berks Safety and Security Consortium

Motion made by Al Darion, seconded by Caecilia Holt, to approve the Kutztown Area School District’s participation in the Berks County Safety and Security Consortium through the Berks County Intermediate Unit at a cost of $5,000 for the 2019-2020 school year.

Roll call vote: Yes 7  No 0  Absent 2 (Johnson, Ziegler)
Motion carried.

Rock Salt

Motion made by Jim Shrawder, seconded by Michael Hess, to approve the agreement with the Borough of Kutztown to purchase rock salt during the 2019 winter season.

Roll call vote: Yes 7  No 0  Absent 2 (Johnson, Ziegler)
Motion carried.

Adjournment

Motion made by Jim Shrawder, seconded by Charles Shurr, to adjourn the meeting at 8:33 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary
Kutztown Area School District does not discriminate in our educational programs, activities or employment practices, based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district, Assistant Superintendent and Compliance Officer, Mr. Christian Temchatin, CTemchatin@kasd.org, 610-683-7361. EOE.