Absentee Excuse Blanks

Please use these excuse blanks when your child is absent/tardy from school. They may be duplicated or others may be obtained from their homeroom teacher or at the office.

Excuse blanks must be returned to school in three days. After the third day the excuse may be considered illegal/unexcused. Three absences of this nature may result in truancy prosecution of the parent.

EXCUSE FOR ABSENCE OR TARDINESS

"Regular Attendance is Essential to Success"

*tardy

was *absent

from School on ___________________________.
The State Law requires an explanation from the parent in each case of absence or tardiness. Kindly state the reason below.

*Cross out one

The reason for absence was ________________________________

__________________________________________________________

__________________________________________________________

Date ___________________________ Signature of Parent or Guardian

This Excuse must be kept on file for the inspection of School Officials.

EXCUSE FOR ABSENCE OR TARDINESS

"Regular Attendance is Essential to Success"

*tardy

was *absent

from School on ___________________________.
The State Law requires an explanation from the parent in each case of absence or tardiness. Kindly state the reason below.

*Cross out one

The reason for absence was ________________________________

__________________________________________________________

__________________________________________________________

Date ___________________________ Signature of Parent or Guardian

This Excuse must be kept on file for the inspection of School Officials.