Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, June 4, 2012, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, June 4, 2012 at 7:30 p.m., in the library of Kutztown Area High School, pursuant to due notice to board members and the public.

Present
Randy Burch, Kurt Friehauf, James Shrawder, Carl Ziegler, Pat Bealer, Al Darion, Amy Faust, Caecilia Holt, Craig Schroeder

Absent
Nicholas Lazo, Karl Olschesky, Rikki Clark, Matthew Link, Cynthia Meyer, Rebecca Beidelman, Jennifer McAteer, Tracy Blunt, Barbara Richard, David Miller, Leon Smith, Melissa Leiby, Kathy Metrick, Joann Buffum, Kay Fritz, Janet Yost, Jeff Huffert, Donna Hill-Chaney, Melissa Blatt, Joan Dietrich, Janet Ebner, Kimberly Brazina, Kathleen Brazina, Bonnie Treadway, Jordan Kemp, Karen Kabakoff, Cyndi Parker, Amy Howard, Beth Stump, Ann Dietrich, Beth Sica, Mikal Wilcoxson

Also Present
Pat Bealer, Al Darion, Amy Faust, Caecilia Holt, Craig Schroeder, Randy Burch, Kurt Friehauf, James Shrawder, Carl Ziegler, Nicholas Lazo, Karl Olschesky, Rikki Clark, Matthew Link, Cynthia Meyer, Rebecca Beidelman, Jennifer McAteer, Tracy Blunt, Barbara Richard, David Miller, Leon Smith, Melissa Leiby, Kathy Metrick, Joann Buffum, Kay Fritz, Janet Yost, Jeff Huffert, Donna Hill-Chaney, Melissa Blatt, Joan Dietrich, Janet Ebner, Kimberly Brazina, Kathleen Brazina, Bonnie Treadway, Jordan Kemp, Karen Kabakoff, Cyndi Parker, Amy Howard, Beth Stump, Ann Dietrich, Beth Sica, Mikal Wilcoxson

Call to Order
The meeting was called to order at 7:40 p.m. by President Ziegler.

Welcome
President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Student Recognitions
Mr. Lazo recognized the following students for accomplishments with the Berks Career & Technology Center:
1. Ashley Weil – 1st Place in Personal Care at the Health Occupations Students of America State Leadership Conference
2. Frank Mohr – 1st Place in the American Welding Society Competition
3. Jennifer Dries – 2nd Place in Computer Fair Logo Design at the Regional Pennsylvania High School Computer Fair
4. Nicole Hahn – Silver in Pastry Arts-Cake Decorating at the Family, Career and Community Leaders of America State Leadership Conference
5. Taylor Kunkel – 3rd Place in the American Welding Society Competition

Personnel
Motion made by Pat Bealer, seconded by Amy Faust, to approve the following personnel items:
1. The acceptance of the resignation of Julie S. Fenstermaker as a cashier at Albany Elementary School, effective June 5, 2012.
2. The approval of Susan M. Collier as an instructor for the 2012 Extended School Year (ESY) middle school program at the then current curriculum rate.
3. The approval of the following paraeducators for the 2012 Extended School Year (ESY) and High School Summer Work Programs at a rate of $14.00 per hour for the ESY and Summer Work Programs only:
   - Nora B. Bullock
   - Marianne E. Hill-Strackbein
   - Martha J. Bergman
   - Joanne O. Waidelich
   - Alison J. VanDuren
   - Kay L. Gernert
4. The approval of a family medical leave (FMLA) for employee #242 commencing on approximately September 4, 2012 through approximately November 27, 2012. (Paid leave will begin on August 21, 2012.)

All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

District Superintendent
Motion made by Kurt Friehauf, seconded by Pat Bealer, to elect Katherine D. Metrick as district superintendent at a salary of $142,500 effective August 6, 2012, subject to the terms and conditions of a pending contract.

Roll call vote: Yes 8 No 1 (Schroeder) Absent 0
Motion carried.

Student Board Representatives
Motion made by Amy Faust, seconded by Pat Bealer, to approve Jordan T. Kemp as student representative and Kimberly A. Brazina as student representative alternate to the Kutztown Area School District Board of Directors for the 2012-2013 school year.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
KASD Board of Directors Meeting Minutes
June 4, 2012
Page 2 of 3

Student Vacation Request
Motion made by Caecilia Holt seconded by Randy Burch, to approve students #105294 and #105295 to take a six-day vacation absence from May 29 through June 5, 2012.
Roll call vote: Yes 8 No 1 (Faust) Absent 0
Motion carried.

Real Estate Exemption Request
Motion made by Pat Bealer, seconded by Amy Faust, to approve an exemption from real estate taxes for property PIN 45-5456-00-40-1917-TDV, per the notices from the County of Berks Assessment Office and Department of Military Affairs Office.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Consortium Surplus Sharing
Motion made by Pat Bealer, seconded by Amy Faust, to approve the Berks County Dental Consortium Surplus Sharing Agreement.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

ESY Services Agreement
Motion made by Amy Faust, seconded by Pat Bealer, to approve the agreement for special education extended school year (ESY) services for a student with New Story school. The approximate commencement and termination dates are June 18, 2012 and August 10, 2012 respectively.
Roll call vote: Yes 7 No 1 (Schroeder) Absent 0 Abstain 1 (Shrawder)
Motion carried.

Policies – First Reading
Motion made by Amy Faust, seconded by Caecilia Holt, to approve the first reading of the following policies:
- Policy 006. Meetings
- Policy 121. Field Trips
- Policy 210. Use of Medications
- Policy 319.1 Intellectual Property
- Policy 822. Automated External Defibrillator (AED)

Motion made by Randy Burch, seconded by Pat Bealer, to amend the motion to remove Policy 006 from the original motion.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Amy Faust, seconded by Caecilia Holt, to approve the first reading of the following policies:
- Policy 121. Field Trips
- Policy 210. Use of Medications
- Policy 319.1 Intellectual Property
- Policy 822. Automated External Defibrillator (AED)
Roll call vote: Yes 8 No 1 (Faust) Absent 0
Motion carried.

Motion made by Amy Faust, seconded by Kurt Friehauf, to approve the first reading of Policy 006. Meetings.
Roll call vote: Yes 6 No 3 (Bealer, Burch, Darion) Absent 0
Motion carried.

Social Studies Textbooks
Motion made by Pat Bealer, seconded by Al Darion, to approve the purchase of 30 AP Social Studies textbooks, AP American Government 13 edition, at a cost of $4,632.71.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

AC Units Replacement
Motion made by Amy Faust, seconded by Pat Bealer, to accept the proposal from HAS Mechanical to replace the air conditioning units in the high school drafting and D-14 rooms at a cost of $3,000 and $2,800 respectively.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Asbestos Consulting Services
Motion made by Pat Bealer, seconded by Randy Burch, to accept the proposal from Spotts, Stevens and McCoy to provide engineering consulting services for the high school boiler room asbestos remediation project at a cost of $10,675.
Roll call vote: Yes 7 No 2 (Schroeder, Shrawder) Absent 0
Motion carried.

AC Unit Installation
Motion made by Craig Schroeder, seconded by Pat Bealer, to accept the low quote from H.T. Lyons to install a 2.5 air conditioning unit for the high school server room and relocate the existing unit to the high school office at a cost of $9,860.
Roll call vote: Yes 5 No 4 (Faust, Holt, Schroeder, Shrawder) Absent 0
Motion carried.
KASD Board of Directors Meeting Minutes
June 4, 2012
Page 3 of 3

Window Screen Fabrication
Motion made by Amy Faust, seconded by Al Darion, to accept the proposal to fabricate window screens in the high school “B” Wing at a cost of $48.60 per screen for up to a maximum of 73 screens.
Roll call vote: Yes 9  No 0  Absent 0
Motion carried.

Public Comment
Beth Sica and Mikal Wilcoxson expressed their questions, comments, and concerns on possible impacts on the gifted and school-wide enrichment programs.

Discussion Items
2012-2013 Budget
Motion made by Al Darion, seconded by Kurt Friehauf, to direct the administration to prepare a final 2012-2013 budget incorporating a tax increase of the Act 1 index (0.4807 mil) and in addition, the retirement exception (0.3194 mil) for a total tax increase of 0.8001 mil.
Roll call vote: Yes 3 (Bealer, Darion, Friehauf)  No 6  Absent 0
Motion not carried.

Motion made by Jim Shrawder, seconded by Amy Faust, to eliminate from the preliminary budget as advertised, one gifted teaching position and change the full-time music teaching position being restored to half-time.
Roll call vote: Yes 6  No 3 (Darion, Friehauf, Holt)  Absent 0
Motion carried.

Motion made by Kurt Friehauf, seconded by Al Darion, to instate a classroom aide position for the gifted program into the final 2012-2013 budget.
Roll call vote: Yes 6  No 3 (Darion, Friehauf, Holt)  Absent 0
Motion carried.

Motion made by Jim Shrawder, seconded by Amy Faust, to eliminate from the preliminary budget as advertised, one gifted teaching position and change the full-time music teaching position being restored to half-time.
Roll call vote: Yes 6  No 3 (Darion, Friehauf, Holt)  Absent 0
Motion carried.

Adjournment
Motion made by Jim Shrawder, seconded by Al Darion, to adjourn the meeting at 10:19 p.m.
Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary