Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Tuesday, September 3, 2013, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Tuesday, September 3, 2013 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present
Randy Burch, Alan Darion, Amy Faust, Pat Bealer, Caecilia Holt, Craig Schroeder, James Shrawder, Carl Ziegler, Kurt Friehauf

Absent

Also Present
Katherine Metrick, Rikki Clark, Erin Anderson, Matt Link, Tracy Blunt, Ed Myers, Barbara Richard, Jim Brown, Diane Barrie, Melissa Blatt, Donna Keglovits, Terry Guers, Zachary Woods, Lori Arndt, Tammy Warning

Call to Order
The meeting was called to order at 7:37 p.m. by President Ziegler.

Welcome
President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Superintendent's Report
Mrs. Metrick reported the district opened August 26 and she is happy to have the students back in the buildings. She reported there had been a few challenges in the middle school with water leaks, but they are being addressed by the district’s maintenance team. Mrs. Metrick also reported Barb Richard, assistant to the superintendent for human resources and public relations was inducted into the PASBO trifecta Hall of Fame.

Personnel
Motion made by Caecilia Holt, seconded by Al Darion, to approve the following personnel items:
1. The acceptance of the resignation of Rickie A. Schnabel as a utility/food truck driver and maintenance employee effective August 31, 2013.
2. The acceptance of the resignation of Melissa A. Moyer as a cafeteria employee at the middle school effective August 28, 2013.
3. The approval of Steven P. Fordyce as a utility/food truck driver and maintenance employee, effective September 4, 2013, at a rate of $11.90 per hour.
4. The approval of Julie A. Moser as a RtIi aide at Kutztown Elementary School for the 2013-2014 school year, effective September 4, 2013, at a rate of $11.20 per hour paid for from ABG funds.
5. The approval of Rebecca J. Werstler as a substitute teacher for the 2013-2014 school year, effective September 4, 2013, at a rate of $100 per day for days 1-20 and $110 per day for days 21 and thereafter.
6. The approval of Ronald L. Lapinsky as a guest substitute teacher by the Berks County Intermediate Unit for the 2013-2014 school year, effective September 4, 2013, at a rate of $100 per day for days 1-20 and $110 per day for days 21 and thereafter.
7. The approval of the following as a substitute van drivers for the 2013-2014 school year, effective September 4, 2013, at a rate of $10.00 per hour:
   Jamie S. James
   Rickie A. Schnabel
8. The approval of Jamie S. James a substitute classroom aide for the 2013-2014 school year, effective September 4, 2013, at a rate of $9.75 per hour.
10. The approval of Sarah M. Brown as a substitute cafeteria employee for the 2013-2014 school year, effective September 4, 2013, at a rate of $8.50 per hour.
11. The approval of the following as a Senior Volunteer Tax Exchange Program participants for the 2013-2014 school year, effective September 4, 2013:
   Rosemary A. Zettelmooyer
   Charlotte A. Schroeder
12. The approval of the extra-curricular and extra-duty personnel and salaries for the 2013-2014 school year, per the attached.
13. The approval of Jennifer S. Sciple as a .25 math coach at the high school and middle school for the 2013-2014 school year, effective September 4, 2013. This is a change to Ms. Sciple’s status from .75 to full-time for the 2013-2014 school year. (Paid for from ABG funds.)
14. The approval of Dr. Edward L. Myers’ contract as interim principal at the high school, per the attached.
15. The approval of the following coaches and salaries for the 2013-2014 school year, effective September 4, 2013:

<table>
<thead>
<tr>
<th>Coach Name</th>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zachary N. Rudy</td>
<td>Cross Country Coach</td>
<td>$280</td>
</tr>
<tr>
<td>Mical L. Fink</td>
<td>Head Middle School Field Hockey Coach</td>
<td>$2262</td>
</tr>
<tr>
<td>Jessica A. Woons</td>
<td>Assistant Middle School Girls Soccer Coach</td>
<td>$2000</td>
</tr>
<tr>
<td>Troy S. Marx</td>
<td>Volunteer Football Coach/KU Intern</td>
<td></td>
</tr>
<tr>
<td>Michele A. Fink</td>
<td>Volunteer Field Hockey Coach</td>
<td></td>
</tr>
</tbody>
</table>

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

Educational Trip/Vacation Requests

Motion made by Amy Faust, seconded by Kurt Friehauf, to approve student numbers 104915 and 105484 to take a ten day educational trip/vacation absence from November 11-22, 2013. This will exceed the allotted educational trip/vacation absence by five days.

Roll call vote: Yes 6 No 3 (Bealer, Darion, Ziegler) Absent 0
Motion carried.

Motion made by Amy Faust, seconded by Caecilia Holt, to approve student numbers 105326 and 105710 to take an eight day educational trip/vacation absence on September 5 and 18-26, 2013. This will exceed the allotted educational trip/vacation absence by three days.

Roll call vote: Yes 8 No 1 (Darion) Absent 0
Motion carried.

Policies - First Reading

Motion made by Al Darion, seconded by Randy Burch, to approve the first reading of Policy 008, Organization Chart.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve the first reading of Policy 204, Attendance.
Motion made by Jim Shrawder, seconded by Craig Schroeder, to table the motion to approve the first reading of Policy 204, Attendance.

Roll call vote: Yes 6 No 3 (Burch, Darion, Faust) Absent 0
Motion carried.

Motion made by Kurt Friehauf, seconded by Pat Bealer, to approve the first reading of Policy 339, Uncompensated Leave.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve the first reading of Policy 625, Procurement Cards.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Tennis Court Resurfacing

Motion made by Pat Bealer, seconded by Amy Faust, to approve contracting with The Brenneman Company to resurface the lower three tennis courts at a cost of $12,250.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Cafeteria Tables

Motion made by Pat Bealer, seconded by Randy Burch, to approve purchasing ten cafeteria tables for Greenwich-Lenhartsville Elementary School from Roberts and Meck, Inc. through a state contract price of $1,335.25 per table, paid for from the Food Service Fund.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Bus Route Change

Motion made by Pat Bealer, seconded by Randy Burch, to approve the changes to the PM bus route transporting students home from Saint Joseph the Worker and Circle of Seasons Charter School.

Roll call vote: Yes 8 No 0 Abstain 1 (Faust) Absent 0
Motion carried.
Discussion Items

District Goals – (1) Status of 2012-2013 Goals, (2) Proposed 2013-2014 Goals

PSBA Officer Elections

President-elect: William S. LaCoff
Vice President: Charles H. Ballard
Treasurer: Otto W. Voit III
At-Large Representative (East): Robert M. Schwartz

Adjournment

Motion made by Jim Shrawder, seconded by Pat Bealer, to adjourn the meeting at 8:43 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. Clark, School Board Secretary