The Board of Directors of Kutztown Area School District met for a board meeting on Monday, May 20, 2013 at 7:30 p.m. in the library of the Kutztown Area High School, pursuant to due notice to board members and the public.

Present
Randy Burch, Al Darion, Amy Faust, Kurt Friehauf, Caecilia Holt, Pat Bealer, Carl Ziegler, Jim Shrawder, Jordan Kemp (student representative), Kimberly Brazina (student representative alternate)

Absent
Craig Schroeder

Also Present

Call to Order
The meeting was called to order at 7:33 p.m. by President Ziegler.

Welcome
President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Approval of Minutes
Motion made by Kurt Friehauf, seconded by Jim Shrawder, to approve the Minutes of the following meetings:

- April 15, 2013 School Board Meeting
- April 29, 2013 Budget and Finance Committee Meeting
- May 6, 2013 School Board Meeting
- May 13, 2013 Budget and Finance Committee Meeting

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Treasurer’s Report
Motion made by Pat Bealer, seconded by Kurt Friehauf, to accept the treasurer’s report of the General Fund.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Ratification of General Account Bills
Motion made by Pat Bealer, seconded by Kurt Friehauf, to ratify for payment the general account bills in the amount of $1,962,935.17.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Approval of General Account Bills
Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve for payment the general account bills in the amount of $365,857.90.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Superintendent’s Report
Student Recognitions
- Student Board Representatives
- Science Olympiad
- High School Music Department
- Moody’s Math Challenge
- Honor Society

EITC
Pat Bealer
Mrs. Bealer reported the bureau is working on digitalizing information. She also reported the end-of-year reconciliation surplus will be distributed among the county school districts.

PSBA
Pat Bealer
Mrs. Bealer reported the superintendent from Cumberland School District will become the new secretary of education for Pennsylvania. She reported there have been some concerns with the new common core initiative, which may delay implementation.
ECC
Amy Faust
Mrs. Faust reported the committee reviewed the fall coaching staff and salaries. She reported the committee discussed repair of the tennis courts, and was presented a fundraiser for nutritional protein shakes.

BCIU
Carl Ziegler
Mr. Ziegler reported the administration interviewed and hired a replacement for Dr. Troxel. He also reported the IU is working to maintain programs despite the tardiness and reductions in funding.

BCTC
Pat Bealer
Mrs. Bealer reported carpentry students presented their experience with attending the program. She also reported the CDL project is on track.

Policy and Curriculum
Caecilia Holt
Mrs. Holt reported the committee continued to review policies, and discuss a job description draft for the proposed curriculum position. She also reported Mr. Link presented the curriculum gap analysis.

Facilities
Amy Faust
Mrs. Faust reported the committee updated the high school project prioritization list, and discussed expanding the AG department, middle school boiler conversion, and refinishing the middle school and high school gym floors.

Student Achievement
Al Darion
No report.

Personnel
Motion made by Randy Burch, seconded by Kurt Friehauf, to approve the following personnel items:
1. The acceptance, with regret, of the resignation due to retirement of Kathleen M. Daneshyar as a learning support teacher at Greenwich-Lenhartsville Elementary School, effective June 5, 2013.
2. The acceptance, with regret, of the resignation due to retirement of Eileen M. Cirulli as a language arts teacher at the high school, effective December 2, 2013.
3. The acceptance of the resignation of Taylor R. Hauck as a summer custodial/maintenance employee for 2013.
4. The approval of Lucas A. Warning as a summer maintenance/custodial employee for 2013, for a term not to exceed eight weeks at eight hours per day, at a rate of $9.50 per hour.
5. The approval of Chris A. Harner as network administrator for 240 days per school year, effective June 3, 2013, at a salary of $65,000.
6. The approval of an educational sabbatical for employee #563, commencing on August 20, 2013 through the end of the 2013-2014 school year.
7. The approval of the following fall coaching staff and stipends for the 2013-2014 school year:
   Football
   Head Coach
   Benjamin J. McKnight III $5,018
   Assistant Coaches
   Benjamin J. McKnight IV $2,527
   Keith A. Leamer $2,307
   Todd A. Guistwite $2,262
   Middle School Head Coach
   James T. Picone $2,527
   Middle School Assistant Coach
   Mark Prevoznik $2,465
   Volunteer Coaches
   Jacob A. McKnight
   Nicholas R. McKnight
   Dean A. Delp
   Jacob D. Hoffman
   Nathaniel J. Bently
   Field Hockey
   Head Coach
   Eryn L. Ziegler $4,172
   Assistant Coach
   Alicia R. Colon $2,300
   Middle School Head Coach
   PLACEHOLDER
   Middle School Assistant Coach
   PLACEHOLDER
   Volunteer Coaches
   Krista L. Keim
   Elaine M. Rabenold
   Adrienne N. Maurer
   Girls Tennis
   Head Coach
   Harry A. McGonigle $4,400
   Assistant Coach
   Jeffrey S. Zimmerman $1,621
   Cross Country
   Head Coach
   PLACEHOLDER
   Girls Soccer
   Head Coach
   Sharif Saber $4,080
   Assistant Coach
   Richard W. Laudenslager $2,244
   Middle School Head Coach
   PLACEHOLDER
   Middle School Assistant Coach
   PLACEHOLDER

Kutztown Area School District does not discriminate in its educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.
Boys Soccer

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Volunteer Coach</td>
<td>Scott R. Herbst</td>
<td></td>
</tr>
<tr>
<td>Head Coach</td>
<td>Michael P. O’Neil</td>
<td>$5,094</td>
</tr>
<tr>
<td>Assistant Coach</td>
<td>Ian R. Moreland</td>
<td>$2,300</td>
</tr>
<tr>
<td>Middle School Head Coach</td>
<td>PLACEHOLDER</td>
<td></td>
</tr>
<tr>
<td>Middle School Assistant Coach</td>
<td>PLACEHOLDER</td>
<td></td>
</tr>
</tbody>
</table>

Cheerleading

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Coach</td>
<td>Kellie A. Pacher</td>
<td>$2,361</td>
</tr>
</tbody>
</table>

Golf

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Volunteer Coach (KU Intern)</td>
<td>PLACEHOLDER</td>
</tr>
</tbody>
</table>

8. The approval of a schedule change for Kourtney A. Buck, physical science teacher at the high school, from 0.75 to 0.78 for an additional salary and benefits at a cost of $2,540, effective August 20, 2013.

9. The approval of Dawn E. Starolis as a life skills support teacher at the middle school effective August 20, 2013, at a salary of $69,722 per Master’s +36, Step 7, per the KATA/KASD contract.

10. The approval of Allison M. Scheidt as an elementary teacher, effective August 20, 2013, at a salary of $48,564 per Bachelor’s, Step 3, per the KATA/KASD contract.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

All Personnel are Approved Pending the District’s Receipt of All Mandated Credentials

Policies – Second Reading/Adoption

Motion made by Kurt Friehauf, seconded by Caecilia Holt, to approve the second reading and adoption of the following policies:
Policy 216. Student Records
Policy 331. Job Related Expenses

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

Student Vacation Request

Motion made by Kurt Friehauf, seconded by Caecilia Holt, to approve the parent request for student #105513 to take a four-day educational trip/vacation absence from May 20-24, 2013.

Roll call vote: Yes 6 No 2 (Bealer, Ziegler) Absent 1 (Schroeder)
Motion carried.

Apple Lease

Motion made by Caecilia Holt, seconded by Randy Burch, to approve the proposed 4-year master Lease Purchase Agreement #7766895 with Apple Computers for the total amount of $1,123,380.80, with annual payments of $283,496.17, pending satisfactory review by the district solicitor.

Motion made by Amy Faust, seconded by Jim Shrawder, to table the motion to approve the proposed 4-year lease agreement with Apple Computers.

Roll call vote: Yes 3 (Bealer, Faust, Shrawder) No 5 Absent 1 (Schroeder)
Motion not carried.

Motion made by Caecilia Holt, seconded by Randy Burch, to approve the proposed 4-year master Lease Purchase Agreement #7766895 with Apple Computers for the total amount of $1,123,380.80, with annual payments of $283,496.17, pending satisfactory review by the district solicitor.

Roll call vote: Yes 5 No 3 (Bealer, Faust, Shrawder) Absent 1 (Schroeder)
Motion carried.

CSIU Computer Services

Motion made by Pat Bealer, seconded by Randy Burch, to approve the 2013-2014 computer service rates and terms with Central Susquehanna Intermediate Unit (CSIU). They provide the databases, technical support, and host our budgetary, fund accounting, payroll, and personnel applications. Fund accounting and payroll rates per student remain the same, personnel rate per student increased by $0.06.

Roll call vote: Yes 7 No 0 Absent 1 (Schroeder) N/A 1 (Shrawder)
Motion carried.

Laptop Insurance and Repair Fee

Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve a district maintenance and repair fee of $65.00 to be used for repairs to the student-issued laptop computers for the 2013-2014 school year. Fees for the maintenance and repair of the laptop computers for students approved for free or reduced lunch status will be discounted or paid for by the school district. For students who did not have a claim during the 2012-2013 school year will be $55.00. This cost reduction is to promote/encourage responsible care for the school-issued laptop.

Roll call vote: Yes 7 No 0 Absent 1 (Schroeder) N/A 1 (Shrawder)
Motion carried.

HS Gymnasium Entrance Doors

Motion made by Pat Bealer, seconded by Caecilia Holt, to approve Adams Glass & Aluminum, Inc. to replace the exterior gym entrance and interior gym entrance doors and framing for a cost of $18,580.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)
Motion carried.

**MS Room Rentals**  
Motion made by Amy Faust, seconded by Caecilia Holt, to enter into an agreement with Glad Tidings Church of West Lawn, PA, to rent the Commons, gymnasium, and two classrooms at Kutztown Area Middle School each Sunday morning per the attached pricing schedule and pending approval of our solicitor.

Roll call vote:  Yes  6    No  2 (Friehauf, Shrawder)    Absent  1 (Schroeder)

Motion carried.

**Discussion Items  2013-2014 Budget**

**Tennis Courts**  
Motion made by Randy Burch, seconded by Kurt Friehauf, to approve improvements to the tennis courts be included in the 2013-2014 budget, funded from the budgetary reserve.

Roll call vote:  Yes  7    No  0    Absent  2 (Schroeder, Shrawder)

Motion carried.

Motion made by Randy Burch, seconded by Kurt Friehauf, to release the tennis court improvement specification out for bids.

Roll call vote:  Yes  7    No  0    Absent  2 (Schroeder, Shrawder)

Motion carried.

**AESOP**

Motion made by Kurt Friehauf, seconded by Amy Faust, to adjourn the meeting at 9:57 p.m.

Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark  
School Board Secretary